

UP Cebu-RDG Form 1
UP CEBU RESEARCH DISSEMINATION GRANT
Application Form

1. Name (Last, First, Middle)	
2. Program/Department	3. Cluster/College
4. Rank/Status Faculty Rank _____ <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary until _____ REPS Rank _____ <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary until _____	
5. E-mail address:	6. Contact number:
7. Title of research paper	
8. Conference Details: 8.1 Name/Title: 8.2 Inclusive dates: 8.3 Venue:	
9. Type of presentation <input type="checkbox"/> Invited talk <input type="checkbox"/> Accepted paper	12.1 For accepted paper <input type="checkbox"/> Oral <input type="checkbox"/> Poster
10. Received RDG (UP Cebu/UPS) in previous year/s CY _____ <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, where did the support come from? <input type="checkbox"/> UP Cebu Amount: _____ <input type="checkbox"/> UP System Amount: _____ <input type="checkbox"/> Others Amount: _____ <small>*The maximum local RDG amount that can be availed of for venues located in the Philippines, ASEAN Region and East Asia is Php 25,000. For venues located in Australia and New Zealand, Europe, USA, UK and India, the maximum amount that can be availed of is Php 50,000. The applicant is encouraged to apply for the system RDG.</small>	14.1 With partial support for current RDG application <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, where did the support come from? <input type="checkbox"/> UP Cebu Amount: _____ <input type="checkbox"/> Others Amount: _____
11. Supporting documents attached as: <input type="checkbox"/> Attachment 1: Official invitation or acceptance letter from the conference organizers which indicates the title of the invited lecture or accepted paper <input type="checkbox"/> Attachment 2: Official information about the conference <input type="checkbox"/> Attachment 3: Abstract of the paper <input type="checkbox"/> Attachment 4: Line-item-budget <input type="checkbox"/> Attachment 5: Progress report of previously funded research dissemination (applicable for re-application of UP Cebu RDG only)	
12. Name & Signature of Applicant/Date	
13. Endorsements <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%; text-align: center;"> _____ Dean/Date </div> <div style="width: 45%; text-align: center;"> _____ Central Visayas Studies Center Director </div> </div>	
14. Recommendation:	15. Approval:
_____ Vice Chancellor for Academic Affairs	ATTY. LEO B. MALAGAR Chancellor

REMINDERS:

1. Accomplish UP Cebu-RDG Form 1 completely and submit with accompanying attachments. The VCAA will evaluate applications as submitted.
2. Applications must be accompanied with a cover letter.

UP Cebu-RDG Form 2
UP CEBU RESEARCH DISSEMINATION GRANT
Conference Report Form

1. Name (Last, First, Middle)	
2. Program/Department	3. Cluster/College
4. Title of research paper	
5. Name/Title of conference/Inclusive dates and venue	
6. Conference Report	
6.1 Write-up about the conference	
6.2 Photocopy of the cover of the conference book, conference program and abstract of the presented paper (attach as Annex 1)	
6.3 Feedback on paper presented	
6.4 Future directions of research presented	
6.5 Potential collaborators	
6.6 Other important contacts and insights	
6.7 Short write-up of one's participation (to be used to feature/publicize the grantee's participation in the conference)	
6.8 Photos of the conference (attach as Annex 2)	
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>7. Submitted by:</p> <div style="border-top: 1px solid black; margin-top: 20px; padding-top: 5px;">Name & Signature of Grantee</div> <div style="border-top: 1px solid black; margin-top: 20px; padding-top: 5px;">Name & Signature CVSC Director</div> </div> <div style="width: 45%;"> <p>Endorsed by:</p> <div style="border-top: 1px solid black; margin-top: 20px; padding-top: 5px;">Name & Signature of Dean</div> <div style="border-top: 1px solid black; margin-top: 20px; padding-top: 5px;">Name & Signature, Vice Chancellor for Academic Affairs</div> </div> </div>	
<p>8. Deadline for submission:</p> <p>The report, properly endorsed, should be submitted in hard copy to OADAA within one (1) month after the conference. An electronic copy of UP Cebu-RDG Form 2 in MS Word format should be emailed to ovcaa.upcebu@up.edu.ph</p>	