

Physics Department  
**PROFESSOR SHOUCHEG ZHANG MEMORIAL FUND**  
APPLICATION FOR SUPPORT FOR TRAVEL  
TO PROFESSIONAL CONFERENCES AND MEETINGS

The **Professor Shoucheng Zhang Memorial Fund** offers up to \$1000 for travel reimbursement to assist doctoral students and postdoctoral scholars traveling to professional meetings to present their research.

To qualify, students/scholars:

- 1) Should be in "good academic standing"
- 2) Participating substantively in the conference/meeting
- 3) Must be actively engaged in study of/research in  
**TOPOLOGICAL PHYSICS** and/or **QUANTUM SCIENCE**

**THREE** trips are permitted using these funds during a student or postdoc's academic career.

**NOTE: only one trip per student or postdoc may be funded by the Zhang Memorial Fund in a given academic year.** Physics Ph.D. candidates may use Zhang Memorial funding in conjunction with the [Dept. Travel Funding](#).

Trips to interview for jobs are not allowed. Additionally, students will not be reimbursed for travel done while on Leave of Absence.

Since this travel is University business, reimbursements can only be paid after the trip has been taken.

**Prior to making travel arrangements**, complete the attached application form and obtain your research advisor's signature. Submit the completed form [HERE](#) for approval.

Once approved and after you have travelled, reimbursement up to the approved amount will be processed by your advisor's administrative associate. Keep all travel receipts and submit them at the time of reimbursement.

Questions regarding Zhang Memorial travel funds should be directed to [physicsstudentservices@stanford.edu](mailto:physicsstudentservices@stanford.edu).

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Name: \_\_\_\_\_ ID number: \_\_\_\_\_

Email: \_\_\_\_\_ Mail Code: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Have you had a Zhang Memorial department travel grant before?

If so, list date(s) of previous award(s): \_\_\_\_\_

Grad Students Only: Are you registered in the current quarter? \_\_\_\_\_

Are you meeting the minimum progress standards? \_\_\_\_\_

Conference title: \_\_\_\_\_

Dates of conference: \_\_\_\_\_ Location: \_\_\_\_\_

Please attach a copy of the official invitation to participate (e.g present a paper/poster or serve on a panel) in the professional conference for which you are requesting travel funds.

Total anticipated travel expense \$ \_\_\_\_\_ (attach expense budget)

Amount requested of Physics Department fund: \$ \_\_\_\_\_  
(Maximum \$1000.<sup>00</sup>)

Student/Postdoc Signature \_\_\_\_\_ Date \_\_\_\_\_

As advisor, I certify that this student/postdoc is in good academic standing and actively engaged in study of/research in **TOPOLOGICAL PHYSICS** and/or **QUANTUM SCIENCE**. This travel is integral to this student's/postdoc's research.

Advisor Printed Name \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>THIS SECTION TO BE COMPLETED BY PHYSICS DEPT. STUDENT SERVICES OFFICER</b>	
<b>Amount approved by department:</b>	<b>PTA:</b>
Signature: _____	

Please submit your travel receipts along with this approved application to your **advisor's administrative assistant for processing**