

Eastern Washington University
Graduate Affairs Council
Minutes of October 25, 2023

Members Present: K. Hope, J. Jostad, D. DiLuzio, B. Davenport, E. Jex, D. Semb, L. Reeves
University Officials:

1. The meeting was called to order by K. Hope at 3:09 p.m.

<p>2. Approval of minutes of October 11, 2023. <i>Hearing no objections, the minutes are approved.</i></p>

3. Reports. a. Chairs Report. None.

b. Administrative Report. None.

c. ASEWU Graduate Affairs Report. None.

4. APAC. a. D. DiLuzio stated APAC met yesterday but she was unable to attend so she will give a report at the next meeting.

5. Unfinished Business. a. Rubric for CPAC. K. Hope stated she will work on the rubric tomorrow and they can discuss it at the next meeting.

b. Appeals. L. Reeves stated she looked at the appeals and they looked fine.

c. Graduate Faculty Status. K. Hope said she reached out to J. Anderson to ask about why the Graduate Faculty status forms go through the Graduate Programs Office since the chairs and programs directors have always reviewed them. He informed her that he will ask around and will let her know. J. Jostad stated they may need to review policy AP 303-36 Graduate Faculty because it still refers to the Graduate Faculty Review Committee (GFRC) which doesn't exist any longer. D. Van Meter stated the Program Development and Review Committee (PDRC) has taken over the role of that committee so the policy language can be changed and approved by Senate as a simple name change. E. Jex stated one of the things they ran into last year was adjuncts were able to change curriculum and they shouldn't be able to do that. They need to confirm who can write curriculum, change curriculum, etc. and ensure those who shouldn't be changing curriculum are aware they don't have that ability. B. Davenport stated as a lecturer scholarship isn't part of their contract, but he must create/change curriculum and do scholarship to keep his job, so they need to keep that in mind. K. Hope stated the chairs and program directors should be doing this work but there seems to be no consequences by not doing that work. They no longer have the person in the Graduate Programs office that was doing that work. Do they have to keep doing the work or should it go back to the chairs and program directors? L. Reeves stated graduate faculty must have some professional activity in the five-year period although it doesn't have to be a publication. The chair nominates the faculty member and tells them why the person needs a secondary graduate faculty. Even though he is just a lecturer he can still be primary because he is the expert in his field. The discussion will be ongoing at the next meeting.

6. New Business. None.

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7. Good of the Order. L. Reeves stated we have so many students and a lot of times they don't necessarily tell us they are struggling so we need to ensure they are doing okay.

8. Adjournment. The meeting was adjourned at 4:00 p.m. The next meeting is scheduled on Wednesday, November 8, 2023.