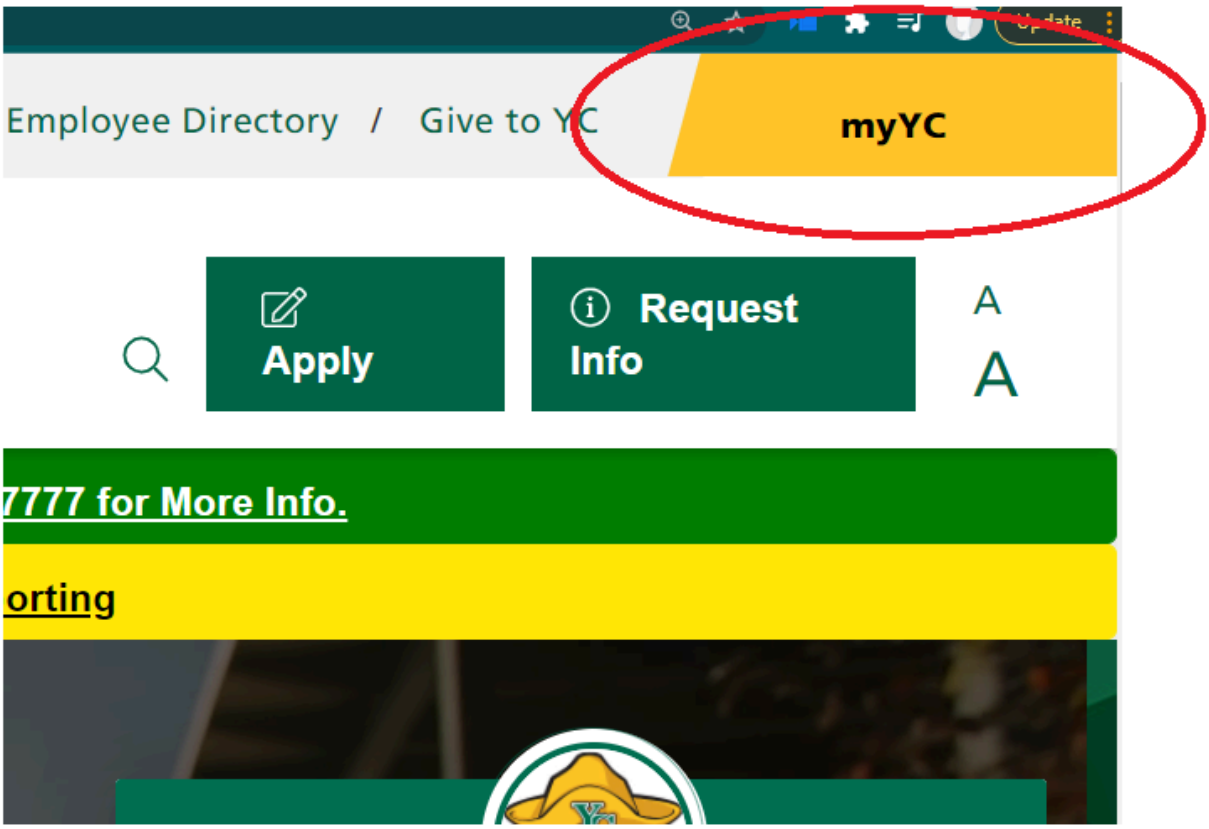
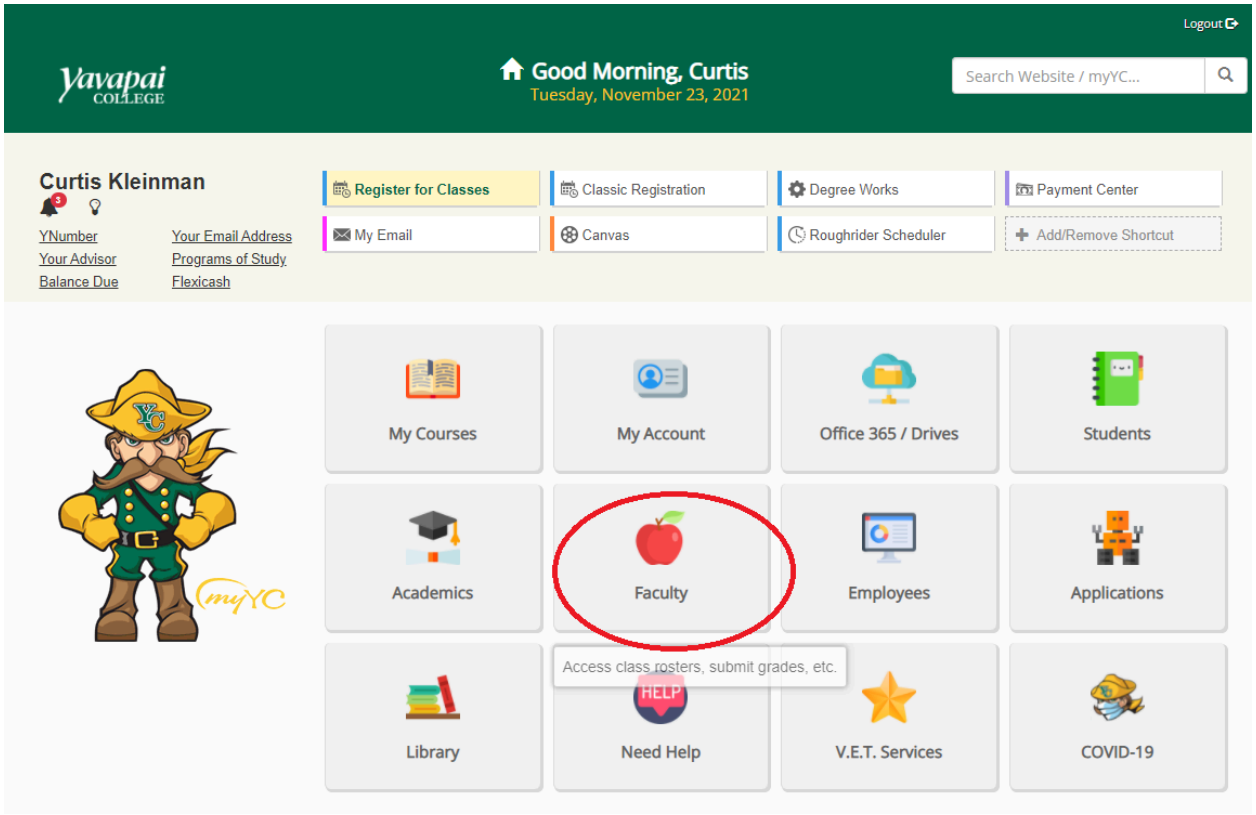
How to Enter Your Final Grades

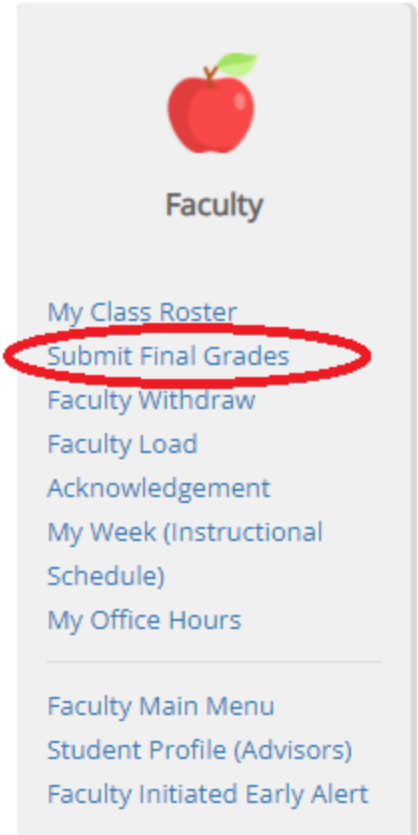
First login to www.yc.edu



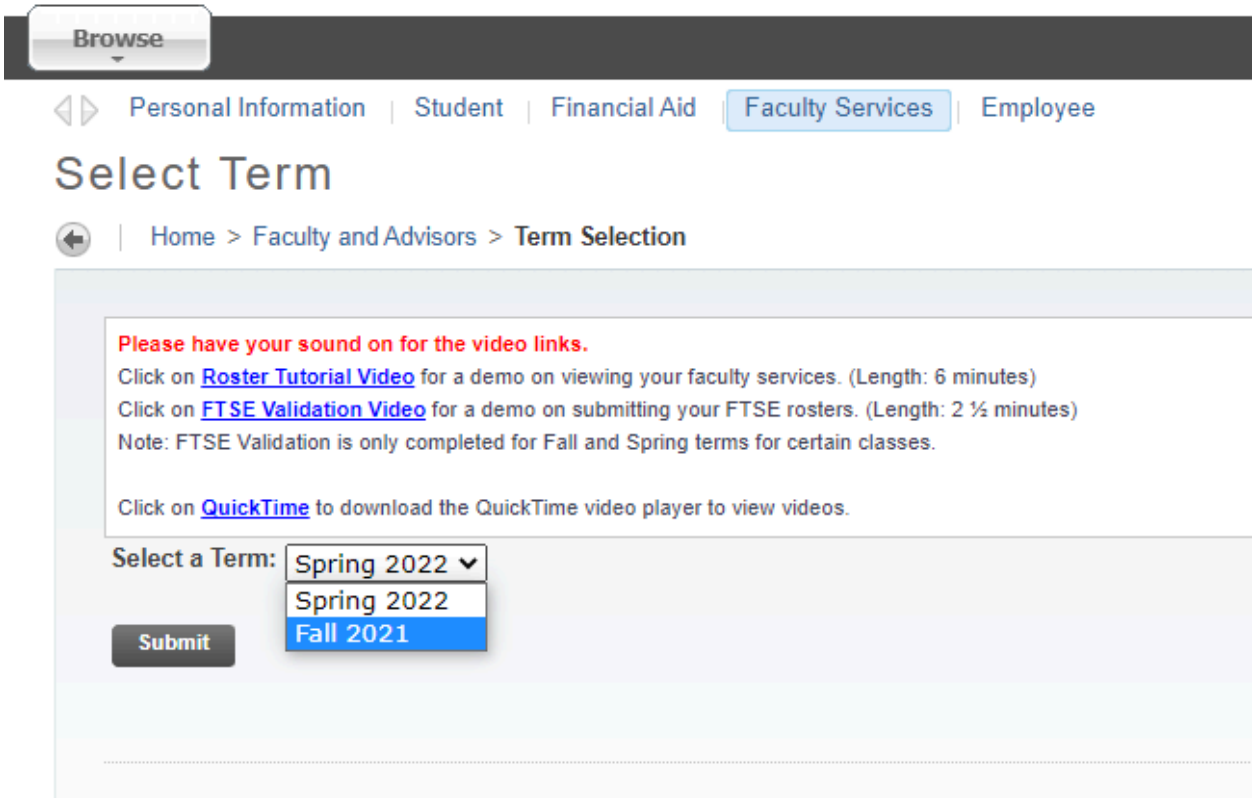
Then click on the “Faculty” square:



Then click on “Submit Final Grades”



Then you will have to choose which semester:



Then you will be taken to the grade entry portal. You will need to enter a grade for each student in your class. If you are assigning a grade of "F" to a student, you will be prompted to enter a final date of attendance for that student. If you are teaching an online class, you will enter the last day in which the student was active in the class or completed/turned in an assignment.

Once a grade has been entered for each student, click "submit"!