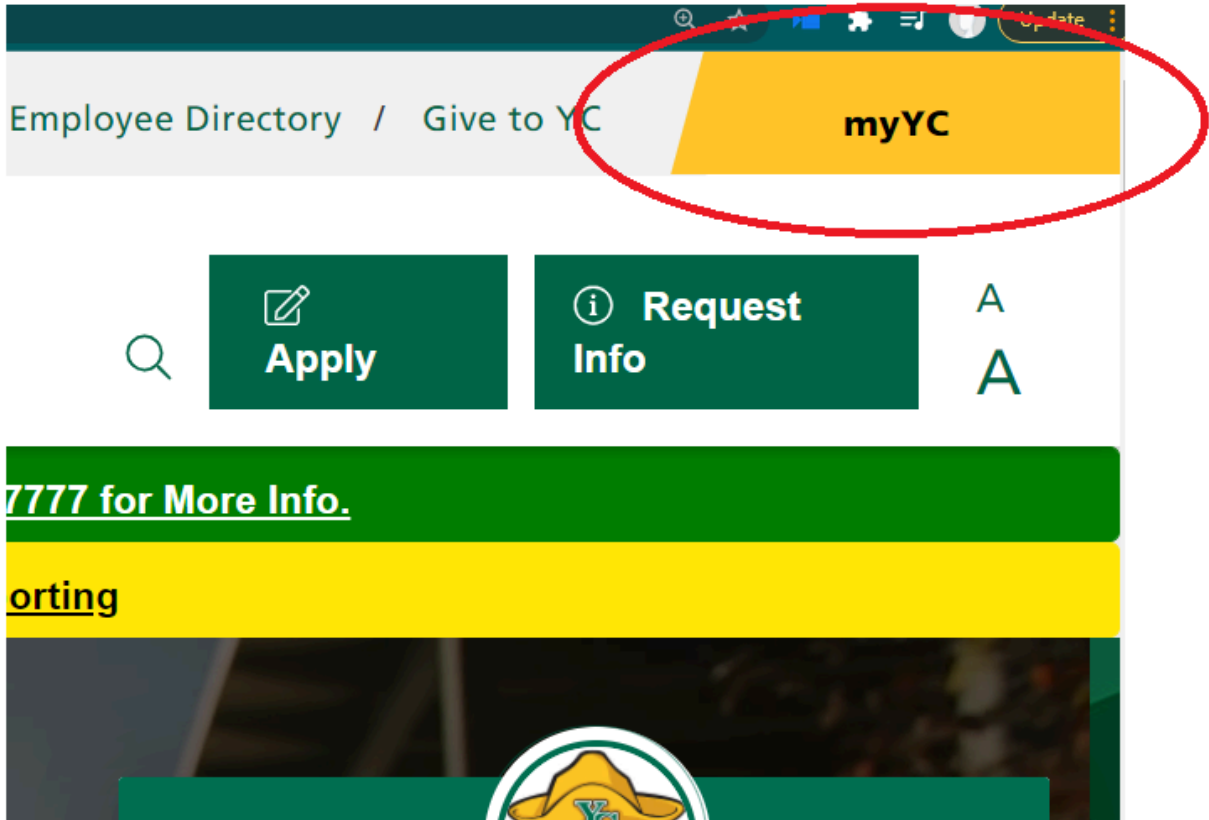


## How to Enter Your Final Grades

First login to [www.yc.edu](http://www.yc.edu)



Then click on the "Faculty" square:



**Good Morning, Curtis**  
Tuesday, November 23, 2021

Search Website / myYC... 

Logout 

**Curtis Kleinman**  
  
[YNumber](#)  
[Your Advisor](#)  
[Balance Due](#)

[Your Email Address](#)  
[Programs of Study](#)  
[Flexicash](#)

[Register for Classes](#)  


[Classic Registration](#)  


[Degree Works](#)  


[Payment Center](#)  


[My Email](#)  


[Canvas](#)  


[Roughrider Scheduler](#)  


[Add/Remove Shortcut](#)  




  
My Courses

  
My Account

  
Office 365 / Drives

  
Students

  
Academics

  
Faculty

  
Employees

  
Applications

  
Library

  
Need Help

  
V.E.T. Services

  
COVID-19

Then click on “Submit Final Grades”



## Faculty

[My Class Roster](#)

[Submit Final Grades](#)

[Faculty Withdraw](#)

[Faculty Load](#)

[Acknowledgement](#)

[My Week \(Instructional  
Schedule\)](#)

[My Office Hours](#)

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[Faculty Main Menu](#)

[Student Profile \(Advisors\)](#)

[Faculty Initiated Early Alert](#)

Then you will have to choose which semester:

Browse

Personal Information | Student | Financial Aid | Faculty Services | Employee

# Select Term

Home > Faculty and Advisors > Term Selection

Please have your sound on for the video links.

Click on [Roster Tutorial Video](#) for a demo on viewing your faculty services. (Length: 6 minutes)

Click on [FTSE Validation Video](#) for a demo on submitting your FTSE rosters. (Length: 2 ½ minutes)

Note: FTSE Validation is only completed for Fall and Spring terms for certain classes.

Click on [QuickTime](#) to download the QuickTime video player to view videos.

Select a Term:

Spring 2022

Spring 2022

Fall 2021

Submit

Then you will be taken to the grade entry portal. You will need to enter a grade for each student in your class. If you are assigning a grade of “F” to a student, you will be prompted to enter a final date of attendance for that student. If you are teaching an online class, you will enter the last day in which the student was active in the class or completed/turned in an assignment.

Once a grade has been entered for each student, click “submit”!