

OAK RIDGE HIGH SCHOOL

BE REAL ▪ DARE TO QUESTION ▪ CARE FOR OTHERS ▪ FIND BALANCE

Leadership Mtg

11/26/18, Room N-1, 3:20PM

Approved: 12/10/18

Attendees

Aaron Palm, Julie Moraga, Jennifer Slinger, Robin Miller, Donna Martin, Jeff Hassian,, Rob Skaggs, Tony Diaz, James Wrede, Darsy Arburn, Denise Root, Erin Arthur, Alison Lishman, Rob Skaggs, Don Azevada

Agenda

Discussion

APPRECIATIONS:

- None noted

Action

Approve Minutes from 10/22/18

- Minute corrections?
 - Suggestions made
- Move to approve by J.Slinger, seconded by E. Arthur
- Approved by all

Approve Minutes from 11/5/18 (Special Session)

- Minutes reviewed, move to approve, J. Hassian
 - All in favor of approval

Policies/Decisions

- Final Action: Where Decisions are Made
 - Std Activities: Leadership should have some input as to ASB activities...do we need to indicate: "ASB/Leadership"

- Do not want to micro manage. At what point do decisions rise to the necessity of needing Leadership approval
 - Eg: dual rally schedule—that is to say larger campus impact
 - Isn't' this covered by #9: BEll Schedule changes
 - Suggestion: Site Council should have more input in decision making
 - Less categorical money for SITE council—less impact though Site Council than used to have. Members do represent a broader range of members
 - What about Safety committee
 - Too much input may impact ability to affect change
- Motion to approve based on addition of purpose :”Preamble”
- Motion made to tentatively approve based on language changes and the addition of a preamble explaining its purpose., by J. Slinger, second by JWrede
 - All approved
-
- Final Action: How the Leadership Team makes Decisions
 - Review of documents result:
 - What is basis:
 - Consensus-Majority?
 - Simple Majority seems to be accepted practice
 - No objections were expressed
 - Each department to have 1 vote, though there may be 2 reps
 - What are the Dept/Leadership Team votes?

Aside from Academic Depts: Stdtd
Activities/AD/Admin/Counseling/
 - Relevant committee should be involved in decision making process (advisory role)
 - Bring relevant agendas forward to Leadership for review and consideration
 - Should we have Leadership member on each committee?
 - Suggestion to have committees share agendas/minutes on shared drive. This info to departments to leave open for discussion if dept considers it relevant
 - Implementation is important: communication to all affected/concerned groups
 - Must be present to vote or provide a proxy
 - As we move forward we need to continue to refine and define this process, however, it is important NOT to make it so complex that nothing can be acted on

- Shall we develop subcommittee to delve further into this issue ?
 - Will put out email request
- Tabled until the next meeting so sub-committee can develop a final proposal for the group to consider.

Final Action: Potential Teacher Parent Meeting Policy Feedback

- Teachers permission to meet w/parents/all communication to begin with student and teacher
 - Concern was expressed by Soc. Sci Dept: with wording in the current document
 - Eg: #3 "...contentious meeting", "
 - Would like to add "teacher may request Admin/counselor to be at the meeting
 - Need to make time constraints VERY clear about the actual meeting (consider contractual day)
 - Neutral location can help with this
 - Verbiage regarding "teacher RESPONSIBLE for...."
Questionable
 - What about time frame: need to include timeline (48 hrs has been site guideline)
- Document, with "wordsmithing" good at this point
- Suggestion that "meeting is voluntary" on teachers part: Number of meetings is a contract issue at this point when considering IEP/504's etc.
 - Want to be sure teachers understand parent meetings are NOT mandatory, but voluntary
 - "Confrontational meeting" language to include "voluntary meeting"?

Information

Survey on Differentiated Assistance

- Current Date: December 3rd, 2018 (After school collaboration in departments)
 - Teachers to take survey mandated by EDCOE, can take up to 45 minutes
- CHANGE DATE TO 1/14/19 due to revised Monday schedule during Finals week
- Address in Morning Meeting, Take to Departments after school

Information

Logo Approval Process Update

- Still need to meet with the Booster Groups
- All seems to be on track to change logo once process has run

Discussion:

Policy Additions: Next Steps

- Textbook Policy
 - Check out process:
 - Have added language allowing damaged books to be returned within 2 week period after initial issuance...if not returned stdt/parent responsible for replacement: APPROVED
 - Need to include language about once book has been paid for, if subsequently found payment will not be refunded
- Blood Drives
 - School required parent permission slip for ALL blood donors
 - Accepted by group as suggested
- Dance Tickets
 - Cut off for Dance Tkts: up to 3pm on Friday of/prior to Dance
 - Having discipline issues pending will preclude attendance
 - What about discipline incurred week of dance? Change verbiage in policy to clarify this point.
- Stop!t App
 - De-activate for student abusers
- Attendance
 - If stdt has 9 or more unexcused absences in single class, will get truancy letter as if missed 9 whole days.
 - Side Note: Need to clarify Tardy policy
- Senior Summer completion
 - Graduation date in AERIES: Senior summer completions
 - Graduation date will now reflect actual day of graduation (state was not counting "late stdts" as graduates)
- Weighted Grades for Colleges
 - ORHS will NOT weight grades for classes taken at college
 - What about ACE programs (currently not weighted on ORHS transcripts)
 - Schedule for another discussion time

Discussion:

Professional Growth Proposals

- Funds available \$5,203.87
 - No requests were submitted for PG funds

Motion to dismiss @ 5:00

Submitted to A Palm for review 11/29/18rdm

Approved by A Palm on 11/30/18