# **Guilford County Schools Library Media Services Department**



### **Deleting Fines in Destiny**

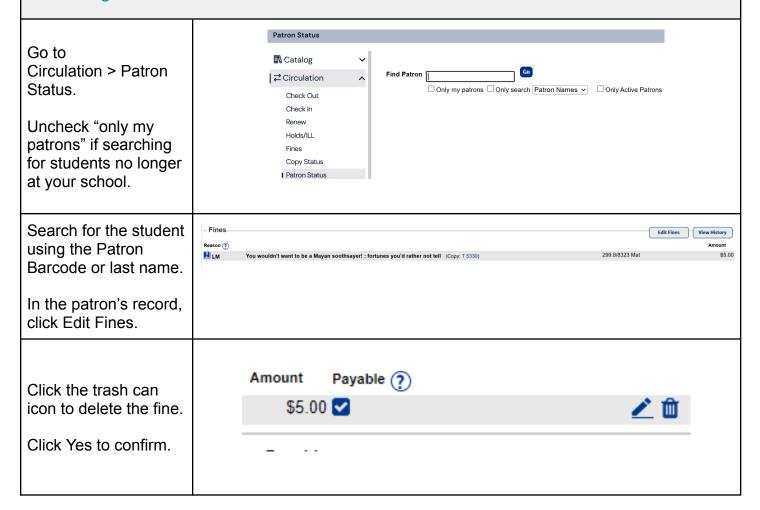
### Student Library Fines Policies

SLMCs should follow <u>GCS Library Services expectations and timelines</u> for communication regarding outstanding fines.

## Fines for lost or damaged materials should be removed from students' accounts when they leave a school.

 By the end of the first academic quarter, SLMCs must delete lost and overdue materials and fines for students who have transferred or matriculated to a new grade level.

#### Removing Fines for Individual Students



### Removing Fines for Multiple Students

Go to Admin > Update Patrons > Excuse Fines.

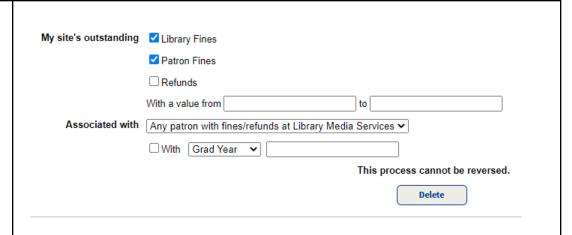


Check Library Fines and Patron Fines.

Choose "Any patron ..." from the drop down menu.

You can also limit by Grad Year or Grade.

Click Delete.



### Help and Questions

Please contact the Library Media Services Department for assistance with Destiny.

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