

How to Set-Up for GOPAY

My Payments (GoPay):

How to Setup a Pay Method:

- 1) Go to www.gameofficials.net
- 2) Enter your GameOfficials username and password
- 3) Click Log In then check that your SS# is listed in the *SSN/Fed ID box to ensure that your payments are processed correctly. If not, please add those details to ensure accurate payment.
- 4) Go to Personal Info > My Payments
- 5) You will need to fill out the GoPay User Agreement if this is the first time setting up GoPay. Click on Show User Agreement. To complete the User Agreement, click I Agree.
- 6) To setup your pay method, on your GoPay page, click on Add New Pay Method.
- 7) Under Enter New Payment Method, select either Checking or Savings, or Check by Mail. Please note that there is a \$6 processing charge for Game Officials to mail a check that will be subtracted from each payment issued in this form.
- 8) Click Continue
- 9) Fill in your pay method details. a) For Checking or Savings: Fill in your bank name, routing number, account number and account billing address. b) For Check by Mail: Fill in the mailing address where you would like GameOfficials to mail your check.
- 10) Click Continue
- 11) Complete the Payment Authorization page by checking the box for "I Understand and agree with the terms above", as well as the Authorized User's Signature and Today's Date.
- 12) Click Save (Confirm Payment Method)