

Undergraduate Information Technology Build Guide

1. Creating the Course Offering

Course Template should be in School Information Technology UG
Course Offering should be in Term Master Course Offering

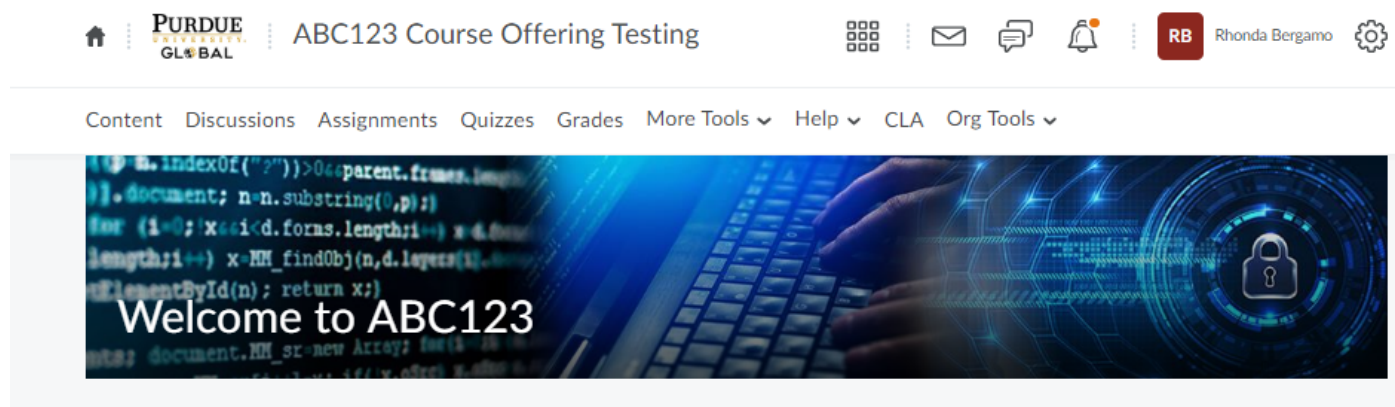
Course codes that start with an ITXXX and INXXX

2. Home Page Setup- 2020 Course Home Page

Home Banner to be used for all IT programs

Masters Banner- IT_Banner.jpg

Add Text- Welcome to [CourseCode]



Visual TOC images- use default images per school within Brightspace unless otherwise specified during revision (ADOC approval)

3. Announcements

[The Certification Practice Exams Discount announcement should be placed in all IT courses]

Subject line: **Certification Resources and Discounts**

Earning industry certifications while you are working on your degree will greatly enhance your resume and career opportunities.

- Purdue University Global has an academic partnership with CompTIA®, and students can get deep discounts (over 50% off) on exam vouchers for all CompTIA certifications. Students can visit the [CompTIA site](https://home.pearsonvue.com/comptia) and use a PG student email account to obtain the discounted vouchers or training materials.
- Students can save 40% on practice exams from [CyberVista](https://www.kaplanittraining.com/?utm_source=MKT-007802&utm_medium=text&utm_campaign=KITT_Partner_18&utm_term=link&utm_content=KU) for Microsoft®, CompTIA, Cisco®, ITIL®, Oracle®, and more. Use promo code PG30 at checkout.
- Keep in mind, Purdue Global articulates industry certifications for college credits, both in undergraduate and graduate programs. If you earn certifications while enrolled and have not yet taken the related course, please submit your certification transcripts for articulation. The list of [IT certifications/examinations approved for transfer](https://www.purdueglobal.edu/transfer-students/it-certification-exams.pdf) includes the instructions on how to submit transcripts for each unique vendor.
- Ask your instructor about certifications! Most of them have earned the certifications related to the courses they teach and can share their experience.

[HTML Code]

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Students can save 40% on practice exams from <u>CyberVista</u> for Microsoft®, CompTIA, Cisco®, ITIL®, Oracle®, and more. Use promo code PG30 at checkout.

Keep in mind, Purdue Global articulates industry certifications for college credits, both in undergraduate and graduate programs. If you earn certifications while enrolled and have not yet taken the related course, please submit your certification transcripts for articulation. The list of <u>IT certifications/examinations approved for transfer</u> includes the instructions on how to submit transcripts for each unique vendor.

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4. Table of Contents

Course Resources Module

- **Faculty Bios** - Add from LOR (Open as External Resource)
- **Learning Outcomes and Assessment UG** - Add from LOR (Open as External Resource)

- **Microsoft® Azure™ Students Starter Account** -
<https://kapextmediassl-a.akamaihd.net/IST/global/imagine/index.html>
(Open as External Resource)
- **Technology Center** - Add from LOR [DO NOT Open as External Resource]

Course Documents - submodule under Course Resources if any files varies by course

Grading Rubrics – [Specifications by School](#)

- **Seminar Rubric**-
https://kapextmediassl-a.akamaihd.net/global/Course_Resources/Rubrics/Seminar_Rubric.docx
- **Assignment Rubrics**- see Dev guide
- **Discussion Rubric**- see Dev guide