



Board Trainer (4/13/2023) was called to order by chair, Lucie Nguyen, at [9:05 PM]

Roll Call was given by *Secretary, Anika Nagji*

District Staff

Governor	Lucie Nguyen	Present
Secretary	Anika Nagji	Present
Treasurer	Beyily Brooks	Present
Editor	Dylan Shockey	Absent

Lieutenant Governors

Central Plains	Supraja Mallapuram	Present
Gulf Coast/Coastal Plains	(vacant)	N/A
Hill Country	Zackary Sturtevant	Present
Northern Outpost	(vacant)	N/A

District Administrators/Kiwanis Committee

District Administrator	Colleen Biggerstaff	Present
Assistant Administrator	John Cano	Present
Assistant Administrator	Mike Bromberg	Present

Committee Chair

Immediate Past Governor	Bobby Serda	Present
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- I. Governor Lucie Nguyen gives a detailed overview of the schedule for Board Training.
- II. Assistant Administrator John Cano passes out service agreements and reviews position responsibilities within bylaws listed.
- III. District Administrator Colleen Biggerstaff and Assistant Administrator John Cano review expectations.
 - A. Overall expectations and available methods of communication are covered.
- IV. Governor Lucie Nguyen entertains a motion to recess until Friday 4/14 at 8:00 AM**
 - A. Central Plains Lieutenant Governor Supraja Mallapuram so moved.
 - B. Hill Country Lieutenant Governor Zackary Sturtevant seconds.
 - C. The motion carries**

Meeting recess at 9:36 PM



Board Trainer (4/14/2023) was convened by chair, Lucie Nguyen, at [8:06 AM]

Roll Call was given by *Secretary, Anika Nagji*

District Staff

Governor	Lucie Nguyen	Present
Secretary	Anika Nagji	Present
Treasurer	Beyily Brooks	Present
Editor	Dylan Shockey	Absent

Lieutenant Governors

Central Plains	Supraja Mallapuram	Present
Gulf Coast/Coastal Plains	(vacant)	N/A
Hill Country	Zackary Sturtevant	Present
Northern Outpost	(vacant)	N/A

District Administrators/Kiwanis Committee

District Administrator	Colleen Biggerstaff	Absent
Assistant Administrator	John Cano	Present
Assistant Administrator	Mike Bromberg	Present

Committee Chair

Immediate Past Governor	Bobby Serda	Present
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- I. Governor Lucie Nguyen gives a detailed overview of the District Board Trainer.
- II. Board Presentations are given:
 - A. Secretary Anika Nagji gives their presentation.
 - B. Treasurer Beyily Brooks gives their presentation.
 - C. Hill Country Lieutenant Governor Zackary Sturtevant gives their presentation.
 - D. Central Plains Lieutenant Governor Supraja Mallapuram gives their presentation.
 - E. Governor Lucie Nguyen gives Editor Dylan Shockey's presentation on their behalf.
 - F. Governor Lucie Nguyen gives their presentation.
- III. Governor Lucie Nguyen entails expectations for the District Board.
- IV. District Administrators entail expectations for the District Board.
 - A. Assistant Administrator John Cano gives their presentation.
- V. Governor Lucie Nguyen assigns smart goal setting to the District Board.
- VI. The District Board breaks out for Senior Presentation.
- VII. Assistant Administrator John Cano gives overview presentations.
 - A. Assistant Administrator John Cano gives the Financial Presentation
 - B. Assistant Administrator John Cano gives the Technological Presentation
- VIII. Governor Lucie Nguyen gives their District Committees Presentation
- IX. Governor Lucie Nguyen entertains a motion to establish an Ad-Hoc committee for the 2023-2024 District Board for chartering.**
 - A. Treasurer Beyily Brooks so moved.
 - B. Secretary Anika Nagji seconds.
 - C. Governor Lucie Nguyen moves to a vote. The aye's have it unanimously.
 - D. The motion carries.**
- X. Governor Lucie Nguyen entertains a motion to amend the district policy code article 3 section A Central Plains and Hill Country Divisions to move Kiwanis Division 35 to Hill Country.**
 - A. Hill Country Lieutenant Governor Zackary Sturtevant so moved.
 - B. Central Plains Lieutenant Governor Supraja Mallapuram seconds.
 - C. Governor Lucie Nguyen moves to a vote. The aye's have it unanimously.
 - D. The motion carries.**
- XI. Governor Lucie Nguyen discusses the District Report and procedures that follow.
- XII. Governor Lucie Nguyen gives the International Relations Presentation.
- XIII. District Administrator Colleen Biggerstaff discusses finances and availability for ICON.
- XIV. Immediate Past Governor Bobby Seda discusses the District Bylaws, policy code, and parliamentary procedures.
- XV. Governor Lucie Nguyen discusses Fall Retreat.
- XVI. Governor Lucie Nguyen entertains a motion to recess until Saturday 4/15 at 8:00 AM**

Texas-Oklahoma District
Circle K International
April 14, 2023



- A. Hill Country Lieutenant Governor Zackary Sturtevant so moved.
- B. Treasurer Beyily Brooks seconds.
- C. The motion carries**

Meeting recess at 11:26 PM



Board Trainer (4/15/2023) was convened by chair, Lucie Nguyen, at [8:07 AM]

Roll Call was given by *Secretary, Anika Nagji*

District Staff

Governor	Lucie Nguyen	Present
Secretary	Anika Nagji	Present
Treasurer	Beyily Brooks	Present
Editor	Dylan Shockey	Absent

Lieutenant Governors

Central Plains	Supraja Mallapuram	Present
Gulf Coast/Coastal Plains	(vacant)	N/A
Hill Country	Zackary Sturtevant	Present
Northern Outpost	(vacant)	N/A

District Administrators/Kiwanis Committee

District Administrator	Colleen Biggerstaff	Absent
Assistant Administrator	John Cano	Present
Assistant Administrator	Mike Bromberg	Absent
Assistant Administrator	Marcelo Urieta-Bravo	Present

Committee Chair

Immediate Past Governor	Bobby Serda	Present
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- I. Assistant Administrator John Cano discusses the 2022-23 membership report.
- II. Governor Lucie Nguyen covers district goals.
 - A. Membership goals, volunteer hours, Fall Retreat/DCON/ICON attendance, etc. counts are approximated.
- III. Assistant Administrator John Cano discusses the budget including mileage reimbursement, overall budget goals, sponsorship funds, etc.
- IV. Governor Lucie Nguyen reviews expectations for upcoming district events.
- V. Assistant Administrator John Cano entails expectations for board communication.
 - A. Governor Lucie Nguyen and Assistant Administrator John Cano discuss flip lists, as well as our method to contact oncoming students.
- VI. Governor Lucie Nguyen entertains a motion to name the district project “Hope for the Future,” with the focus of helping kids.**
 - A. Hill Country Lieutenant Governor Zackary Sturtevant so moved
 - B. Central Plains Lieutenant Governor Supraja Mallapuram seconds.
 - C. Governor Lucie Nguyen moves to a vote. The aye’s have it unanimously.
 - D. The motion carries.**
- VII. Governor Lucie Nguyen reviews past Fall Retreat themes and discusses future plans.
- VIII. Governor Lucie Nguyen entertains a motion to employ the theme of Alice in Wonderland with the name “Wonderland in Service” for Fall Retreat.**
 - A. Treasurer Beyily Brooks so moved.
 - B. Hill Country Lieutenant Governor Zackary Sturtevant seconds.
 - C. Governor Lucie Nguyen moves to a vote. The aye’s have it unanimously.
 - D. The motion carries.**
- IX. Governor Lucie Nguyen reviews The Tomorrow Fund to utilize for the service project
 - A. Governor Lucie Nguyen discusses preparing backpacks with travel essentials, a stuffed animal, blankets, socks, etc.
- X. Governor Lucie Nguyen and the board discuss the agenda for Fall Retreat.
- XI. Governor Lucie Nguyen discusses directives.
- XII. Assistant Administrator John Cano discusses Public Relations and Marketing.
 - A. Assistant Administrator John Cano emphasizes graphic image expectations.
 - B. Assistant Administrator John Cano reviews communication methods.
- XIII. Assistant Administrator John Cano discusses Leadership Development.
- XIV. The District Board breaks out to work on personal SMART goals and attend Leadership Luncheon

Meeting recess at 11:30 AM



Meeting reconvened at 8:05 AM

Roll Call was given by *Secretary, Anika Nagji*

District Staff

Governor	Lucie Nguyen	Present
Secretary	Anika Nagji	Present
Treasurer	Beyily Brooks	Present
Editor	Dylan Shockey	Absent

Lieutenant Governors

Central Plains	Supraja Mallapuram	Present
Gulf Coast/Coastal Plains	(vacant)	N/A
Hill Country	Zackary Sturtevant	Present
Northern Outpost	(vacant)	N/A

District Administrators/Kiwanis Committee

District Administrator	Colleen Biggerstaff	Absent
Assistant Administrator	John Cano	Present
Assistant Administrator	Mike Bromberg	Absent
Assistant Administrator	Marcelo Urieta-Bravo	Present

Committee Chair

Immediate Past Governor	Bobby Serda	Present
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- I. Governor Lucie Nguyen continues to discuss directives.
- II. Board shares their personal SMART goals.
- III. Governor Lucie Nguyen entertains a motion to adjourn at 9:20 AM**
 - A. Hill Country Lieutenant Governor Zackary Sturtevant so moved.
 - B. Treasurer Beyily Brooks seconds.
 - C. Governor Lucie Nguyen moves to a vote. The aye's have it unanimously.
 - D. The motion carries.**