

Board of Trustees - Regular Meeting

Meeting Location: West Side Union Elementary School, Phoenix Hall
(1201 Felta Rd. Healdsburg) or Zoom

<https://sonomacoe.zoom.us/j/88531892182?pwd=eWYvMm1lMXlkdj93TmxzbFZrZUdUUT09>

Meeting ID: 885 3189 2182 Passcode: 791035

Tuesday, September 9, 2025 @ 5:30pm
MINUTES

1. CALL TO ORDER - ROLL CALL

Time: 5:34

	Present	Absent
Allison Fraser Kosta, <i>President</i>	✓	
Elvia Vega, <i>Clerk</i>	✓	
Emily Machi, <i>Trustee</i>	✓	
Sarra Brumand, <i>Trustee</i>	✓	
Dan Grout, <i>Trustee</i>	✓virtually	
Rima Meechan, <i>Superintendent/Principal</i>	✓	

2. PLEDGE OF ALLEGIANCE

Led by Trustee Fraser Kosta

3. AGENDA APPROVAL

Trustee Machi moves to approve the agenda as presented; seconded by Trustee Vega. Passes 5-0

4. PUBLIC COMMENT ON NON-AGENDA ITEMS: The public may address the Board on any item not listed on the agenda. Pursuit to the Brown Act, during this period the Board cannot consider issues or take action on any item not listed on the agenda. Time is limited to three minutes per person.

Erin Miller (parent) made a recommendation to have classroom assistants and enrichment class teachers at the Curriculum Night so that parents can meet them and put faces to names.

5. CONSENT CALENDAR

- 5.1 Minutes of August 12, 2025
- 5.2 Cash Balances August 2025
- 5.3 Warrants dated August 2025
- 5.4 Maintenance Reports - August 2025
- 5.5 MOU with Certificated re: increase to classroom budget from \$300-\$500 per class
- 5.6 Revised Psychologist Salary Schedules – 2025 and 2026
- 5.7 Rescind BP 6142.1 & AR 6142.1 – Sexual Health And HIV/AIDS Prevention Instruction (*not applicable to K-6*)
- 5.8 Proposition 28: Arts and Music in Schools Funding Annual Report - Fiscal Year 2024-25
- 5.9 New Policy 4117.2: Resignation
- 5.10 Revisions to Page 3 of the 2025-2026 *Student & Parent Handbook: Morning Drop-off section*
- 5.11 School Office Assistant Job Description
- 5.12 SCOE Approval Letter of the West Side 2025-26 Adopted Budget
- 5.13 Physical Education Instructor Employment Agreement

Trustee Vega moves to approve the Consent Calendar with the recommendation to table item #5:10 so that the Board Committee created to address this in the past, can reconvene for further discussion and clarity for parents; seconded by Trustee Machi. Passes 5-0

6. REPORTS

6.1 Board of Trustees Report - see none

6.2 Superintendent/Principal Report – student video report from Elias Ryan-McLeod (6th grade Class President)

6.3 West Side Teacher Report - Mrs. Kettmann shared that it's been a positive start to the new school year!

6.4 West Side Classified Staff Report - see none

6.5 Measure F Bond Project Update Report - see summary page

Public comments received regarding needing shade for the new upper grade play structure, and the small size of the K-2 play structure that is for 2-5 year olds and too small for our first graders. Superintendent Meechan will reach out to the design company, Ross Recreation, to see what, if anything, can be done.

7. ANNUAL PUBLIC HEARING ON THE SUFFICIENCY OF INSTRUCTIONAL MATERIALS

No public comments received.

8. DISCUSSION AND ACTION ITEMS

8.1 Consideration of Presentation and Approval Regarding 2024-2025 Unaudited Actuals

Trustee Brumand moves to approve as presented; seconded by Trustee Machi. Passes 5-0

8.2 Consideration of Presentation and Approval Regarding Resolution No. 51563 2024-25 Gann Limit Appropriations

Trustee Fraser Kosta moves to approve as presented; seconded by Trustee Brumand. Passes 5-0

8.3 Consideration of Approval Regarding Resolution No. 51562 Regarding Compliance with Education Code 60119 Sufficiency of Instructional Materials

Trustee Vega moves to approve as presented; seconded by Trustee Brumand. Passes 5-0

8.4 Consideration of Presentation and Approval Regarding the Revised Aftercare Program Handbook

Following public input regarding the revised handbook, the Board will form a committee to review the program handbook and current fee schedule. In particular, the Board Committee will review the aftercare program budget and the ELO-P funding, with the goal of reducing the program fees for the families who don't qualify for ELO-P funding and pay for aftercare. The Board Committee members will be Trustee Vega and Trustee Brumand.

8.5 Consideration of Presentation and Approval Regarding CSBA Board Policy June 2025 Updates

Trustee Vega moves to approve as presented; seconded by Trustee Machi. Passes 5-0.

9. FUTURE AGENDA ITEMS

First Interim - December	Annual Meeting - December
Measure F Bond Project Updates	Audit - January
Certificated Negotiations	Conflict of Interest Code

10. NEXT MEETING: October 14, 2025

11. CLOSED SESSION: With respect of every item of business to be discussed in closed session pursuant to Government Code Section 54957.

- a. Conference with Labor Negotiator Pursuant to Government Code 54957.6
Agency Negotiator: Rima Meechan, Superintendent
Employee Organization: West Side Teachers Association

12. RECONVENE TO PUBLIC MEETING/CALL TO ORDER

Time: 8:55pm

13. CLOSED SESSION REPORT

Action Taken: *no action taken*

14. ADJOURNMENT

9:00p.m.