













Adding A Student to Parent PowerSchool Portal

If you already have an account, you can follow these steps to add an additional student. If you need to create a new account, [please click here](https://archindy.powerschool.com/public/home.html).

1. Log into your powerschool account at <https://archindy.powerschool.com/public/home.html>

2. Once logged in, select Account Preferences in the left hand navigation bar.




Navigation

-  Grades and Attendance
-  Grade History
-  Standards Based Report Card
-  Attendance History
-  Email Notification
-  Teacher Comments
-  School Bulletin
-  Class Registration
-  Balance
-  My Schedule
-  School Information
-  Account Preferences

Message Sender Arch Indy

3. Next select the student tab

Navigation

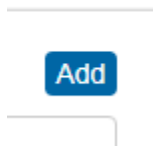
-  Grades and Attendance
-  Grade History
-  Standards Based Report

Account Preferences - Profile

Profile **Students**

If you want to change the e-mail address, username or password as your name, please contact the school administrator.

- On the right hand side, select ADD



- Fill out the appropriate information for your student. The student access ID and password can be found in the opening school letter. (If you do not have this ID and password please reach out to your student's counselor.) Fill in your relationship to the student and click OK.

Add Student✕

Student Access Information

Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	<input type="text"/>
Relationship	<input type="text" value="-- Choose"/>

Cancel OK