



Thank you for your interest in volunteering at the Burlington Farmers Market! We really appreciate all your help.

General Information

- We welcome volunteers of all ages, but anyone under the age of 18 will be required to have their parent or legal guardian to sign a Volunteer Consent and Liability Release Form.
- If you would like to earn City Market member* worker hours for your time, please make sure you have completed the **City Market volunteer orientation**, if you haven't already. CM will not count your hours if you haven't!
- Once you sign up to volunteer, you'll receive an email with a link to a spreadsheet where you will input hours for the month you volunteer. City market will then log those hours against your account for the upcoming month. You will be prompted to include your member ID number in this link.
- We offer shifts of one or two hours in length, but you are welcome to sign up for more than one shift per market day.
- Volunteers should check in at the orange tent at the market once you arrive. Volunteers will get an orange vest to wear for the duration of the shift.
- What to bring:
 - Comfortable shoes
 - Clothing for all weather - our market is outdoors and there is limited shelter available from sun, rain, hot, and cold. Be prepared!
 - Any snacks or drinks you need to be comfortable

*If you are interested in receiving a discount at City Market by volunteering at the market, check out [City Market](#) for more information.

If you have any questions, reach out to Justina (she/her) at info@burlingtonfarmersmarket.org.

Perks

- Volunteer time at the market is City Market member worker hour eligible.
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- All volunteers will be invited to a volunteer appreciation party at the end of the season!

Volunteer Roles

Slot	Roles
7 AM - 9 AM	Market Set up: ● Putting up tents & weights ● Laying out picnic tables ● Putting out trash stations ● Put up signage ● Reel up spacing ropes ● Ad Hoc tasks as they come up - every morning is different!

9 AM - 11 AM 11 AM - 1 PM	There are a number of volunteer opportunities during these time slots. Those include: Welcome Ambassador • Welcome guests to the market and direct them to the information tent if they need assistance. • Monitor the flags that divide the pedestrian and parking areas. Food Pricing Survey: • This is a great opportunity to get to know some of our farm vendors. • You'll visit at least three farm vendors and collect their pricing data. Gather Attendance Data: • Take 10 mins of every hour that you volunteer to count the number of people entering the market. Roaming Volunteer: • Walk the market & be available to answer customer questions, direct them to booths, etc. • Look out for vendors who need booth coverage while they take a restroom break • Take part in handing out flyers and surveys. Waste station: • Monitor the waste stations and help direct people so their trash goes in the correct receptacle. If this is something you're interested in, additional training is available from CSWD as part of their Waste Warrior program. Market Information Tent (staffing dependent): • Assist with food benefit transactions • Sell BFM merchandise • Answer customer/vendor questions Parking • Monitor the handicap parking area and direct guests to alternative parking areas. • Help pedestrians navigate vehicles on the move.
2 PM - 3 PM	Market Breakdown: • The reverse of set up!

[Project-based and long-term volunteer Roles](#)

Kids Activity Tent Volunteer

This summer we will be hosting kids activities all season long! We are looking for volunteers to help with all aspects of the kids tent including setting up and break down, hosting activities, and creating a warm and welcoming atmosphere for kids and their parents.

Parents are required to stay with their kids for the duration of the activities, and all the materials you need will be provided. You just need to bring enthusiasm, and a willingness to have fun!

Since this opportunity involves working with kids a background check is required (we just need your name and DOB) as well as a minimum commitment of four six-hour shifts throughout the summer (8:30am-2:30pm). Please reach out to funfactor@comcast.net and manager@burlingtonfarmersmarket.org with any questions.

Photography

We are looking to build up a library of media footage including photos and videos of the market ranging from broad shots to individual vendors, customers, dogs etc. This is a great volunteer role if you're looking for a creative project and looking to develop your photography and/or video skills. The media will be used for an array of applications including newsletters, adverts, social media etc.

Story gathering

We would like to gather more information about our vendors and customers attending the market. What do they love about it? Best BFM memories? How has the market helped their business? Has the market helped customers feel more connected to their community? How could the market be improved? These are some of the questions we'd love answers to. If you love connecting with people, this could be the volunteer role for you.

Misc. Projects

Is there a project you'd be interested in doing at the market? Let's talk about it!