Associated Students of Gavilan College

5055 Santa Teresa Blvd. Gilroy, CA 95020

Location: SS206

Wednesday, February 1st, 2023 5:00-7:00 pm

https://zoom.us/j/3537721456?pwd=NFlpSlhBWmFYdUdISUw3QytVeGNuZz09

Regular Meeting Agenda

1.0. Call to Order

1.1 Meeting was called to order by President Johnson at 5:05 pm

2.0. Roll Call*

Title and Name	Present	Absent	Late Arrival	Excused	Early Departure
President: Ysabella Johnson	X				
Student Trustee: Jonathan Tessmann			X		X
Region IV Representative: Mikhaila-Joi Tamondong			X		
Vice President of Records: Alexandra Beyret	X				
Hollister Liaison: Gisel Villarreal	X				
Vice President of Finance: Louie Viray		X			
Vice President of Activities: Moises Villalobos				x	
Vice President of Technology: Rudy Cacho	X				

Vice President of Community Outreach and Marketing: Denae Rivera	X				
Vice President of Clubs: Carlos Murrillo				x	
Senator of Clubs: Taiylor Medellin	X				
Scouts	X				
Advisor: Christina Salvin	X				
Student Life Coordinator: Michele Castro	X				

3.0. Adoption of Agenda

3.1. Adoption of February 1st, 2023 Agenda

Motion to adopt the agenda by VP Beyret. No objections, motion carried.

Seconded by VP Villarreal. No objections, motion carried.

4.0. Adoption of Minutes

4.1. Adoption of December 7th, 2022 Minutes

Motion to adopt the minutes by VP Tamondong. No objections, motion carried.

Seconded by VP Cacho. No objections, motion carried.

5.0. Public Comments

Public comments will be limited to five minutes per speaker and a total of fifteen minutes per topic. There is no discussion allowed during public comments per the California Brown Act.

VP Rivera updated on the fact that the costume contest winner has been emailed to receive her prize (backpack). The winner may come by during ASGC members' office hours, so all should make sure to know where the prize is to give it to the winner if they come by during someone's office hours.

6.0. Reports

Reports will be limited to two minutes per senate member. Should the time limit be reached and there is still information to be shared, please email the ASGC President, to distribute any pertinent information at asgcpres@my.gavilan.edu. For additional questions regarding a Senate member's report, please wait until the end of the meeting for further discussion.

- 6.1. President: President Johnson dropped off the coats for the coat drive, helped plan and execute the retreat, worked on the logistics of the textbook scholarship that is ending next Saturday, and presented a speech at the Professional Development Day.
- 6.2. Student Trustee: Student Trustee Tessmann attended retreat and the Board of Trustees meeting for January, as well as completed his office hours.
- 6.3. Region IV Representative: VP Tamondong helped with the retreat, completed Region IV meetings, learned about updates to the Brown Act, and alerted that it is currently resolution season so if ASGC has any resolutions, we can bring them up. There is also a Region IV summit on zoom (10am - 1pm) where the focus will be on bridging gaps and working with the community more.
- 6.4. Hollister Liaison: VP Villarreal attended the retreat, completed her office hours, and spoke about the Hollister building budget with Jaime Mata. The budget was approved and the process should be done by this semester.
- 6.5. Vice President of Records: VP Beyret completed office hours and worked on a form for agenda item requests. The form is attached to a QR code located on the ASGC office's door. She also updated and created the agenda for this semester and this meeting.
- 6.6. Vice President of Community Outreach and Marketing: VP Rivera is working on the instagram and ASGC social media to focus on posting more of ASGC activities and events. She is planning on fine tuning the instagram– making a linketree (calendar, etc).
- 6.7. Vice President of Activities: No report.
- 6.9. Vice President of Finance: No report.
- 6.10. Vice President of Technology: VP Cacho worked on the ASGC website to ensure accessibility. Created a way to access recent instagram posts and the instagram account through the website. Attended retreat.
- 6.11 Vice President of Clubs: No report.
- 6.12. Senator of Clubs: Senator Medellin is working on a club-day event and is hoping to host something similar to that on a Friday.
- 6.13. Scouts: Ezekiel attended the retreat and gave GECA Principal the form to become an officer, but is waiting on her to return the form.
- 6.14. Advisor: Christina has some comments on the retreat (will discuss later) and wants ASGC members to text or email her and President Johnson our classes, schedules, and GPA to ensure everyone is meeting requirements. She also discussed that to be on hiring committees, ASGC members must watch a 3-hour long video requirement – perhaps have plans to watch it all together on one specific day?
- 6.15. Student Life Coordinator: Grace updated ASGC that Dr. West is currently on administrative leave and Michelle and the Peer Mentors are working on a Black History Month event and want to work with ASGC on that. She also reminded ASGC of AEC and Student Services in case any Gavilan students do not know of those resources and thanked President Johnson and VP Cacho, Rivera, and Tamondong for decorating and cleaning.

7.0. Action Items

- **7.1** Approve Community Agreements **SPEAKER**
    - *Motioned to Approve Community Agreements by VP Tessmann. Seconded by VP Cacho. No objections, motion carried.* ALL

8.0. Discussion Items **SPEAKER**

8.1 *Gavilan Scholarship Ceremony* Alyssa Munoz, President Johnson

8.1.1 Alyssa Munoz works at the financial office as a scholarship coordinator, and she informed ASGC that at the end of the scholarship season, they create a scholarship ceremony to award scholarships and thank those who funded. ASGC historically donated $500 to help with the printing during the scholarship event, however because of inflation, Gavilan is looking for $1000 from ASGC.

8.1.2 This event would most likely be held on the 1st or 2nd Friday of June at Old City Hall and cost around $5000. The scholarship foundation would pay $2,500, ASGC hopefully $1000, and the rest would be covered by Gavilan. In recent years they did not need ASGC's financial aid just because of the pandemic.

8.1.3 Scholarships are currently open, and ASGC members can apply. ASGC scholarships due March 3rd, 2023. GECA and dually-enrolled students, as of ASGC and Alyssa Munoz's knowledge, are not technically allowed to apply for scholarships, but dually-enrolled seniors (or those who will not be dually enrolled next semester) may try to apply for a specific scholarship. Alyssa will check on this further, but there are 8 available scholarships for ASGC students.

8.2 *Winter Retreat Debrief* ALL

8.2.1 It was very enjoyable and our first time ever doing something like this. However, Christina did point out that many ASGC members did not stick to the plan and commitment they made (ex. Saying they will stay overnight, but did not). This did cost a decent amount, so she hopes next time there will be firm commitments. Hopefully members learned more about each other and grew through the time together.

8.3 *Preparing for Spring Semester* ALL

8.3.1 There are many uncommunicated class conflicts. MATH1A starting at 6pm, and ENGR5 ending at 5:30. ASGC members did not communicate these conflicts, and now we are needing to consider rescheduling the meeting, but other members have already scheduled their work and classes around the 5-7pm set time of this meeting. ASGC have all received a when-to-meet link as of now and we will reconvene later to discuss this further.

8.3.2 ASGC office has a lot of poop, as President Johnson saw when cleaning the office. She has a couple of requests, including not leaving food in the office so mice and other animals don't come in. She also hopes everyone can send their birthdays to her and that ASGC can work on enhancing our social media (tiktok, instagram, etc.).

8.3.3 ASGC also has a couple of planned events which include the Welcome Back Event (in 3 weeks) to welcome students back on the campus. This will be somewhat similar to the Fall Semester Welcome Back Event, but the logistics for the food truck should be altered so people don't get so frustrated. VP Medellin also wants to have a club event on March 10th. Hopefully this can happen on a Friday, but ASGC should be aware that most students are on campus on a Wednesday. ASGC also plans on having a Spring Fling which would be a dance/event focused on welcoming spring as a season and having fun activities for students – lots of eggs and spring themed, bounce houses, food truck, potato sack races, etc. This should be a cheaper event. As a potential graduation event, ASGC wants to hold a Night Market on May 26th where fun activities would be held in the dark - glow in the dark, bounce houses, etc. June also has a leadership conference that ASGC should think about.

8.3.4 All ASGC members should explain what they are doing during the office hours during their reports, rather than just saying that they completed their office hours.

9.0. Communications from the Floor

This time is reserved for Senate members to address any items, not on the agenda. Questions are allowed at this time. Each Senate member shall have five minutes to address their fellow peers.

9.1 President Johnson updated that about 52 people applied for textbook scholarships, but not everyone met scholarship requirements or did not fill out the entire application. ASGC discussed whether to give everyone scholarships and if not, how to determine who the money is given to. There was also the fact that the STEMCenter, EOPs, and other programs give out textbooks for free, which President Johnson can look into to understand who should be given the textbook scholarships. ASGC should talk to financial aid for requirements, how to analyze individual needs, and similar.

9.2 Please respond to Christina and President Johnson when they send messages.

9.3 Discussion for incorporation of a timekeeper/facilitron at the ASGC office to keep track of clock ins and outs of ASGC office hours. Homebase is an app that alerts when people clock in and out, which can also be useful. There can also be a reflection portion for people to fill out at the end.

9.4 ASGC now has Jan Janes being paid $5000 to be our assigned student publication advisor as the Board of Trustees became aware that our student publication was being ready. There are many questions on this topic as much of ASGC was unaware that this entire process occurred. Many members were not prepared for this additional activity and have some questions regarding the publication, including: who would communicate and make decisions with the advisor, when would ASGC have the time to do this, what about *That's Life Magazine,* etc. ASGC plans to work on this primarily during each member's office hours. They could look for submissions from students and staff as well as update the community on Gavilan happenings.

10.0. Adjournment

Motion by VP Beyret to adjourn ASGC meeting.
Seconded by VP Cacho. No objections, motion carried.

Meeting adjourned at 6:40pm by President Johnson.

Los Estudiantes Asociados del Colegio Gavilán
5055 Santa Teresa Blvd. Gilroy, CA 95020
Lugar: SS206
Miércoles, 1 de febrero de 2023 5:00-7:00 pm
Agenda de la Reunión Ordinaria

1.0. Llamada al Orden

2.0. Llamada de rol*

Título y Nombre	Presente	Ausente	Llegada tarde	Ausencia Justificada	Salida Anticipada

Presidenta: Ysabella Johnson					
Fideicomisario Estudiantil: Jonathan Tessmann					
Representante de Región IV: Mikhaila-Joi Tamondong					
Vicepresidenta de Registros: Alexandra Beyret					
Enlace de Hollister: Gisel Villarreal					
Vicepresidente de Finanzas: Louie Viray					
Vicepresidente de Actividades: Moises Villalobos					
Vicepresidente de Tecnología: Rudy Cacho					
Vicepresidenta de Alcance Comunitario y Mercadeo: Denae Rivera					
Vicepresidente de Clubes: Carlos Murrillo					
Senadora de Actividades: Taylor					
Asesora: Christina Salvin					
Coordinadora de Vida Estudiantil: Michele Castro					

3.0. Adopción de la Agenda

3.1. Adopción de la Agenda del 1 de febrero de 2023

4.0. Adopción de Actas

4.1. Adopción del Acta del 7 de diciembre de 2022

5.0. Comentarios Públicos

Los comentarios públicos se limitarán a cinco minutos por orador y un total de quince minutos por tema. No se permite discusión durante comentarios públicos según la Ley Brown de California.

6.0. Informes

Los informes se limitarán a dos minutos por miembro del Senado. Si se alcanza el límite de tiempo y todavía hay información para compartir, envíe un correo electrónico al Presidente de ASGC, para distribuir cualquier información pertinente en asgcpres@my.gavilan.edu. Para preguntas adicionales sobre el informe de un miembro del Senado, espere hasta el final de la reunión para una discusión adicional.

- 6.1. Presidenta:
- 6.2. Fideicomisario Estudiantil:
- 6.3. Representante de Región IV:
- 6.4. Enlace de Hollister:
- 6.5. Vicepresidenta de Registros:
- 6.6. Vicepresidenta de Alcance Comunitario y Mercadeo:
- 6.7. Vicepresidente de Actividades:
- 6.8 Senadora de Actividades:
- 6.9. Vicepresidente de Finanzas:
- 6.10. Vicepresidente de Tecnología:
- 6.11 Vicepresidente de Clubes:
- 6.12. Senadora de Actividades:
- 6.13. Scouts:
- 6.14. Asesora:
- 6.15. Coordinadora de Vida Estudiantil:

7.0. Elementos de acción	**SPEAKER**
● **7.1**	

8.0. Elementos de Discusión	**SPEAKER**
● **8.1** Informe del Retiro de Invierno	TODOS
● **8.2** Ceremonia para los Becas Gavilán (Alyssa Munoz)	Alyssa Munoz, Presidenta Johnson
● **8.3** Preparando por el Semestre de Primavera	TODOS

9.0. Comunicaciones desde el Piso

Este tiempo está reservado para que los miembros del Senado aborden cualquier tema que no esté en la agenda. Se permiten preguntas en este momento. Cada miembro del Senado tendrá cinco minutos para dirigirse a sus compañeros.

10.0. Aplazamiento