

**SAMAGRA SHIKSHA
DEPARTMENT OF SCHOOL
EDUCATION**

**ANDHRA PRADESH
(MICRO PLAN)**

.....
DISTRICT

HABITATION EDUCATION PLAN (PPI -12 Classes)

F.Y. 2024-25

HABITATION NAME	
UDISE CODE	
AREA: RURAL / URBAN	
REVENUE VILLAGE	
GRAMA PANCHAYAT / WARD NO	

MUNICIPALITY/CORPORATION	
MANDAL	
ASSEMBLY CONSTITUENCY	
PARLIAMENT CONSTITUENCY	
REVENUE DIVISION	

Habitation plan means:

Habitation plan is a comprehensive education development plan and prepared for education development of Habitation and it is a comprehensive plan for all school age children education development within the habitation.

Who can prepare the plan?

- o Habitation School Head Master will prepare Habitation Education Plan with support of School Management Committee / Parent Committee.
- o If habitation has more than 1 schools, then Mandal Educational Officer will choose one Head Master for preparing habitation education plan.
- o First Assess the "Habitation level Education Status".
- o Habitation level Education Status and School Development Plans to be discussed in Grama Sabhas and Habitation plan in the form resolution of grama sabhas.
- o All Schools in the habitation must prepare School Development plans.
- o School Development Can prepare by concern school head master.
- o Habitation Education plan instructions & guidelines are enclosed in the annexure.

RTE ACT 2009 – Andhra Pradesh

Government of India have enacted Right of Children to Free and Compulsory Education (RTE) with a view to provide free and compulsory education to all the children in the age group of 6-14 years till the completion of elementary education. Govt. of Andhra Pradesh was formulated RTE Rules on April 10, 2010 and implementing RTE Act in the State

As part of implementation of RTE Act, the govt. activities hereunder:

- 1) As per norms, identified habitation having school facilities.
- 2) As per RTE entitlements, Govt is providing 2 pairs of Free Uniform distributing to government school students, who are studying class 1st to 8th class.
- 3) To mainstream the OoSC children, running special training centers to OoSC after that the children will be mainstreamed to age-appropriate classes in school.
- 4) As per RTE act, giving training to School Management Committees / Parent Committees, representatives of local body institutions.
- 5) As per RTE 2009, Teachers Rationalization conducting regularly to maintain Teacher pupil ratio in schools.
- 6) With the support State information & broadcasting department, give wide publicity on the RTE act 2009.
- 7) Necessary steps taken to implement 8 years elementary cycle.
- 8) To receive suggestion on implementation of Rte act, to register complaints on RTE act a Toll free number (1800 4258 599) established.

Even though Government is taking various steps to implement RTE act in the state still facing some hurdles. Community support required, while implementing the RTE. Hence, Community, School management committee/Parent committees, Local body institutions representatives regularly review the RTE act in their

Habitations and give their support.

District Collector & Chairman Samagra Shiksha

..... District

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Chapter – 1 Habitation Profile

1. Habitation Name / Ward No : _____
2. Revenue Village : _____
3. Grama Panchayat / Municipality : _____
4. Mandal : _____
5. District : _____
6. Assembly Constituency : _____
7. A) Rural / Urban area : _____
 B) Plain Area / Schedule Area : _____
8. Neighbourhood Schools / Jr. Colleges : _____

A) Pre-Primary Schools Details (within 1 Km)

S. No	Pre-Primary Schools (Co-located Anganwadi Centers)	School Code	School Address

B) Primary Schools Details (within 1 Km)

S. No	Primary Schools	School UDISE Code	School Address

C) Upper Primary Schools Details (within 3 Km)

S. No	Upper Primary Schools	School UDISE Code	School Address

D). Secondary Schools Details (Within 5 Km)

S. No	Secondary Schools	School UDISE	School Address

		Code	

E) Higher Secondary School / Jr. College (within 7-10 Km)

S. No	Higher Secondary School / Junior College (11 & 12 Classes)	School / Jr. College UDISE Code	School / Jr. College Address

9. Population & Literacy (as per 2011 Census)

Topic	Population			% of Population			No of Literates			Literacy Rate		
	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
All												
SC												
ST												
BC												
Minority												

10. Education Facilities in the Habitation

A) Recognised Schools / Institutions – Management wise

S. No	School	Govt.	M.P./ Z.P	Municipal	Residential	Private Aided	Private Un-Aided	Un-Recognized Schools	Total Schools
A)	Pre-Primary (Co-located Anganwadi / ECCE/Nursery etc.,)								
B)	Primary Schools (1-5 Classes)								
C)	Upper Primary Schools (6-8 Classes)								
D)	Secondary Schools (9-10 Classes)								
E)	Higher Secondary Schools / Junior Colleges (11-12 Classes)								
Total									

B) Details of Alternative Schools (2023-24)

Management	NCLP	Madarsa		APOS	Others	Total
		With Govt. Support	Without Govt. Support			
Govt.						

NGO						
Total						

1	NCLP																					
2	Madarasa																					
3	APOS																					
4	Others																					
5																						
	Total																					

Note:* Write Minority children details separately from total enrolment.

D) Special Training Centers –Student Enrolment (2023-24)

Type of Training Center	Name of the Management / NGO	No. of Students											
		OC		S C		ST		B C		Total		Muslim Minority	
		Boy	Girl	Boy	Girl	Boy	Girl	Boy	Girl	Boy	Girl	Boy	Girl
NRST C													
RSTC													
CWSN NRSTC													
CWSN RSTC													

Note: If there are no Special Training Centers in the habitation, there is no need to provide details in the above table. (NRSTC - Non-Residential Special Training Center; RSTC - Residential Special Training Center)

2.1. Education facilities in the Habitation

**Chapter
- 2
Students
Status
in
the
Habitation**

A). Pre-Primary, Primary, Upper Primary Schools Details of Habitation

S. No	Topic		If, No. the Number of children age 3 – 18 years	New School Requirement (New Pre-Primary/ PS/ PS upgradation) *	As per Norms, if there is no provision for establishing the new school, then provide alternative arrangement		
					Possibility to enroll the children in the Existing Residential school / KGBV	** No. of Children Required Transport Allowance	No. of Children needs New Residential School
1	Within 1 KM radius is there any Govt. Pre-Primary School (Regular Mode) facility available?		3-6				

2	Within 1 KM radius is there any Govt. Primary School (Regular Mode) facility available?		6-11				
3	Within 3 KM radius is there any Govt. Upper Primary School (Regular Mode) facility available?		11-14				
	Total No. of Students						

Note:

- ✓ *As per NEP 2020, Safe and quality education to be provided for all children under the age group 3-6 years.
- ✓ As per Govt. Norms, if there is no school and minimum 20 school age (6-11 age) children are available, then new primary school can propose, and minimum 20 school age (11-14 age) children are available, then new upper primary school can propose.
- ✓ Within the 3 KM school not available, then we may propose transport allowance for the children or you may forward the said children to alternative schools (Residential / KGBVs).
- ✓ ** If Transport Allowance required in the habitation, please provide the details in the above table (It is not applicable if school facility available within 1 KM (Primary), 3 KM (Upper Primary) & 5 KM (Secondary) and Govt is provide any assistance to the children in the form Bus Pass or any incentive etc., in such cases also Transport allowance not applicable and do not propose it in the plan.)

B) Secondary / High School and Senior Secondary / Junior College Facilities

S. No	Topic		If, No. the Number of children age 15 – 17 years	New School Requirement (New Secondary / Senior Secondary School / Upgradation) *	As per Norms, if there is no provision for establishing the new school, then provide alternative arrangement		
					Possibility to enroll the children in the Existing Residential school / KGBV	** No. of Children Required Transport Allowance	No. of Children needs New Residential School
1	Within 5 KM radius is there any Govt. Secondary School (Regular Mode) facility available?		14-16				
2	Within 7 KM radius is there any Govt. Senior Secondary School (Regular Mode) facility available?		16-17				
	Total No of Children						

Note:

- ✓ *As per Samagra Shiksha Norms, if there is no school and minimum 20 school age (16-17 age) children are available, then new Senior Secondary school can propose, and minimum 20 school age (14-15 age) children available, then new Secondary school can propose. The list of students / children must be enclosed.
- ✓ ** If Transport Allowance required in the habitation, please provide the details in the above table (It is not applicable if school facility available within 5 KM (Secondary/High School), and Govt is providing any assistance to the children in the form Bus Pass or any incentive etc., in such cases also Transport allowance not applicable and do not propose it in the plan.)

2.2. A) Transport Allowance Required Children / Students

School	No. of Children Required Transport Allowance	Students proposed to enrolled in the nearby School		Proposed Mode of Transport (Auto / Pvt. Vehicle / Riksha / Boat / etc.,)
		Nearby School Name	Distance (in KMs)	
Pre-Primary*				
Primary				
Upper Primary				
Secondary				
Senior Secondary*				

Note: *Transport Allowance provided only for CWSN children of Pre-Primary, Senior Secondary School.

2.2. B) Number of students who need transport allowance, categorized by social status

Number of students who need transport allowance, categorized by social status		Students requiring transport allowance			Remarks
		Primary	Upper Primary	Secondary	
BC	Boy				
	Girl				
	Total				
SC	Boy				
	Girl				
	Total				
ST	Boy				
	Girl				
	Total				
Others	Boy				
	Girl				
	Total				
Minorities	Boy				
	Girl				
	Total				
Total (Excluding Minorities)	Boy				
	Girl				
	Total				

2.2. C) Students in need of escort allowance.

School	Number of students requiring escort allowance	Students who attend a nearby school	
		School Name	Distance (in KMs)
Pre-Primary#			
Primary			
Upper Primary			
Secondary			
Senior Secondary*			

Note: *Transport Allowance provided only for CWSN children of Pre-Primary, Senior Secondary School.

2.3. Social Status wise Students details (3-5* years)

Social Status	Total Students			Students enrolled in Pre-Primary School			Students Not Enrolled in Pre-Primary		
	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total
OC									
SC									
ST									
BC									
CWSN Children									
Total									
Muslim Minority *									
Urban Deprived *									

* Excluding the children of Muslim Minority & Urban Deprived from total children to avoid duplication in counting. 3-5 years means 3+ years & 4+ years.

2.4. Social Status wise Students details (3-17 years)

Children Population		3-5 Years	6-10 Years	11-13 Years	14-15 Years	16-17 Years
OC	Boys					
	Girls					
	Total					
BC	Boys					
	Girls					
	Total					
SC	Boys					
	Girls					
	Total					
ST	Boys					
	Girls					
	Total					
Total	Boys					
	Girls					
	Total					

Minority	Boys					
	Girls					

Children Population		3-5 Years	6-10 Years	11-13 Years	14-15 Years	16-17 Years
	Total					
Urban Deprived	Boys					
	Girls					
	Total					

2.5. Number of students enrolled in schools, categorized by social status

No of Students Enrolled in Schools		3-5 Years	6-10 Years	11-13 Years	14-15 Years	16-17 Years
		Pre-Primary	Primary	Upper Primary	Secondary	Senior Secondary
OC	Boys					
	Girls					
	Total					
BC	Boys					
	Girls					
	Total					
SC	Boys					
	Girls					
	Total					
ST	Boys					
	Girls					
	Total					
Total	Boys					
	Girls					
	Total					
Minority	Boys					
	Girls					
	Total					
Urban Deprived	Boys					
	Girls					

	Total					
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Note: Student Enrollment including Madarasa (Samagra Shiksha Supported), APOS and NCLPs.

2.6. Out-of-school children details (6-19 years), categorized by social status

No of Out of School Children		6-10 Years	11-13 Years	14-15 Years	16-19 Years
OC	Boys				
	Girls				
	Total				
BC	Boys				
	Girls				
	Total				
SC	Boys				
	Girls				
	Total				
ST	Boys				
	Girls				
	Total				
Total	Boys				
	Girls				
	Total				
Minority	Boys				
	Girls				
	Total				
Urban Deprived	Boys				
	Girls				
	Total				

(Based on Out of School Children Survey at Habitation) Note: Students of Madarasas (which is not supported by Govt) also consider as out of school children.

2.7. Details of out-of-school children (6-19 years), excluding Samagra Shiksha-supported Madrasas, APOS, and NCLP students

S. No	Name (with Surname)	Age	Gender (Boy/Girl)	Guardian Name (Father / Mother / Guardian)	Community	Never Enrolled / Drop Out	Drop out Class	Drop out year	Dropped out from the school (Name of the School)	Reasons for Out of School**	Present Working Status details	If, He/She disabled child, please specify the Disability type*
1	2	3	4	5	6	7	8	9	10	11	12	13
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												

Source: Based on Habitation OoSC survey 2023 (* N.E.= Never Enrolled, D.O. = Dropout)

Note: if no of children is more than the above table rows, then add additional sheets for the remaining children details.

* Disability type: Blindness, Low-vision, Leprosy Cured Persons, Hearing Impairment, Locomotor Disability, Dwarfism, Intellectual Disability, Mental Illness, Autism Spectrum Disorder, Cerebral Palsy, Muscular Dystrophy, Chronic Neurological Conditions (Example: Alzheimer's disease and Dementia, Parkinson's disease, Dystonia, ALS (Lou Gehrig's disease), Huntington's disease, Neuromuscular disease, Multiple sclerosis, Epilepsy, Stroke), Specific Learning Disabilities, Multiple Sclerosis, Speech and Language Disability, Thalassemia, Hemophilia, Sickle Cell Disease, Multiple Disabilities including Deaf-blindness, Acid Attack Victims, Parkinson's disease.

**Reasons for OoSC: Lack of Interest on Studies, School not Available, Work in Home, Parents Migrating to other places, Income earning, Fail in Class / very low learning outcomes, Lack of Interest on Studies, School not Available, Social reasons, Cultural reasons, Irrelevant school working hours, Children Caretaking, Other reasons (Specify it).

2.9 Out of School Children Particulars

Age Group	Never Enrolled			Dropped out from School in the middle						Total		
	Boys	Girls	Total	Recent dropouts			Long dropouts			Boys	Girls	Total
				Boys	Girls	Total	Boys	Girls	Total			
6-8 years												
9-10 years												
11-14 years												
15-19 years												
Total												

Note: Recent Dropouts during the year 2023-24, Long-dropouts before 2022-23

2.9. (a) No of Children Proposing for Special Training.

Out of School Children Particulars		6-8 Years		9-14 Years		15-19 Years	
No. of OSC proposed for:		Dropout (D O) Chidren	Never Enrolled (N E) Chidren	Dropout (D O) Chidren	Never Enrolled (N E) Chidren	Dropout (D O) Chidren	Never Enrolled (N E) Chidren
NRST C	Boys						
	Girls						
	Total						
RSTC	Boys						
	Girls						
	Total						
KGBV (Girls)	Girls						
Existing Residential Schools	Boys						
	Girls						
	Total						
Total	Boys						
	Girls						
	Total						

Total																		
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Note: Fill the details based on Habitation Survey 2023-24/ School Census Register

Note: Fill the details based on Habitation Survey 2023-24/ School Census Register

Total																		
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Note: Fill the details based on Habitation Survey 2023-24/ School Census Register

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How many children should be enrolled in the existing KGBV/Residential Schools, and who will be responsible for this enrolment?

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How many children require transport allowance, and what type of transport will be provided?

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Discuss the action plan, implementing strategies, and responsibilities for the Transport Allowance

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11. Have there been any incidents reported in the habitation related to children on the following issues?

Issue / Incident	Incident Happened? (Yes / No)	If Yes Specify the No. of Children			If yes please specify brief details below.
		Boy	Girl	Total	
Child Marriages					
Child trafficking					
Child labour pockets					
Selling Children					

Based on the above information, what steps have been taken in the habitation?

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What strategies and precautionary measures have been taken to resolve the above-said issues/incidents in the habitation, and please specify the details of the victims?

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12. Reviews of Plan Implementation

Review the education targets in accordance with Grama Sabha resolutions every month. The dates for review meetings are pre-fixed during Grama Sabha, including the monitoring strategy and plan.

Head Master Sign

School Management Committee Chairman

Gram Sarpanch Signature

Note: Apart from the above-discussed points, please discuss any other issues related to the education sector requirements of the habitation. Record these discussions, and if necessary, use additional pages.

Habitation Education Plan Committee

1. Chairperson:

- o Name:
- o Address:
- o Signature: _____

2. Member 1:

- o Name:
- o Address:
- o Signature: _____

3. Member 2:

- o Name:
- o Address:
- o Signature: _____

4. Member 3:

- o Name:
- o Address:
- o Signature: _____

5. Member 4:

- o Name:
- o Address:
- o Signature: _____

6. Member 5:

- o Name:
- o Address:
- o Signature: _____

7. Member 6:

- o Name:
- o Address:
- o Signature: _____

8. Member 7:

- o Name:
- o Address:

o Signature: _____

[Continue as needed]

Note: Members must sign on the plan copy to acknowledge their participation and agreement with the Habitation Education Plan.

ANNEXURE

- 1) The Habitation Education plan comprises three chapters, consolidated from all school development plans within the habitation.
- 2) Each habitation, including school-less habitations, must prepare separate Habitation Education Plans.
- 3) Each habitation is required to submit its education plan to the Mandal Education Officer (MEO). Afterward, the MEO will compile the Mandal Education Plan. Once prepared, the MEO will return the habitation education plans to their respective habitations. Monthly reviews of the plan implementation will be conducted by the School Management Committee/Parent Committee.
- 4) If a habitation has more than two schools, the MEO will choose one Head Master from the schools to prepare the Habitation Education Plan.
- 5) During the preparation of Habitation plans, Head Masters need to collect details of children aged 6-19, including total children and out-of-school children, from various schools in the catchment area.
- 6) During the Grama Sabha, all School Head Masters and Teachers must participate, presenting the student learning levels of their respective schools. They should also explain the implementation of the RTE Act in their schools.
- 7) Following Grama Sabha resolutions, the Head Master and Grama Sarpanch must sign on chapter 3 of the plan, as per MEO instructions.

Chapter - 1

General Information Chapter 1 includes general information such as population, literacy, and education facilities. Tables 1 to 11 should be filled with details on children.

Chapter - 2

Habitation Education Facilities Chapter 2 consists of information on habitation education facilities. Tables 2.1 to 2.12 should be filled with details on children requiring Transport Allowance, school-age children, enrolled students, out-of-school children, names of out-of-school CWSN children, students' progress, and activities from the previous year.

Escort Allowance to CWSN Children: Escort allowance of Rs. 300 per month is provided to CWSN children residing in the village who are unable to attend school without support.

Chapter - 3

Discussion Points for Grama Sabha Chapter 3 contains discussion points to be presented in the Grama Sabha. The consolidated information will be placed in front of the Grama Sabha for detailed discussion. Resolutions will be recorded issue-wise.

First Item: Discuss steps needed to establish a new school for school-less habitations to provide education facilities. If a habitation is not viable for a new school, alternatives such as Transport allowance, Residential School, and KGBV will be discussed in the Grama Sabha, and resolutions will be recorded.

Second Item: *Strategies to Enrol Out-of-School Children*

1. For children aged 6-19 years: Direct enrollment in the school or neighborhood habitation school.
2. For children aged 9-15 years: Propose NRST if a habitation has more than 10 out-of-school children; propose RSTC if a habitation has fewer than 10 out-of-school children.
3. For children aged 16-19 years: If a habitation has never enrolled or has long dropouts, submit proposals to APOS/NIOS.

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