

# Daily Checklist #3

(to be used once the master bedroom, bath, and dining area have all been completely picked up)

## Master Bedroom

- \_\_\_ Make the bed
- \_\_\_ Get dressed
- \_\_\_ Start at your bedside and walk around to the other side of the bed.
  - \_\_\_ Pick up all trash, clothes, and things that should not be on the floor.
  - \_\_\_ Clear surfaces of all items that don't belong.
  - \_\_\_ Make anything that does belong look good.
- \_\_\_ Close the closet doors
- \_\_\_ Complete one load of laundry per day (wash, dry/hang, fold)

## Master Bathroom

- \_\_\_ Clear counter tops of any items that do not belong there
- \_\_\_ Pick up the bathroom floor
- \_\_\_ Flush toilet if needed
- \_\_\_ Replace roll of toilet paper if needed
- \_\_\_ Do one weekly task
  - \_\_\_ Wipe down mirror and counter
  - \_\_\_ Wipe down toilet and scrub bowl
  - \_\_\_ Wipe down shower and or tub
  - \_\_\_ Sweep floors
  - \_\_\_ Empty trash

## Dining Area

- \_\_\_ Clear off the table
- \_\_\_ Wipe down table and seating
- \_\_\_ Sweep entire floor
- \_\_\_ Empty the trash