Todd Nickle Teaching Award – Narrative CV Template

A brief, narrative CV rather than a traditional CV is required as part of the nomination package. As this award is based on undergraduate teaching, detailed information about graduate teaching and research publications is not relevant. We encourage applicants to include detailed information about their interactions with undergraduates in any capacity (e.g. classroom, teaching assistants for lab coordinators, supervising undergraduate research projects, etc.). This narrative CV should only be a maximum of 5 pages in length and should include a personalized explanation of the nominee's teaching philosophy. Tell a story - these types of narrative CVs will stand out to us. Examples from a traditional CV may be included where appropriate, such as qualitative descriptions about contributions to scholarship (e.g. publishing in open access journals), to the development of their undergraduate students, and to their institution and the community at large. Optionally, it may also include a narrative summary and reflection on student evaluations, particularly with reference to questions relating to the overall quality of instruction and assessment of the course work. Nominators may, for example, reflect on how the nominee changed their teaching to reflect student feedback. If the nominee has been away from teaching on a leave for whatever reason, their application will not be penalized. Use the narrative CV template.

Our intention with the following document is to provide guidance on the criteria and required information to be included in your submission. You are welcome to format your narrative CV as best makes sense for your work and are not required to use the template as it appears. This is strictly an example.

Should you wish to submit your application using this template, please download and create your own copy.**

For text applications, adherence to the following guidelines ensures reader accessibility:

- Typed, single space
- Calibri, 11 point font
- Standard letter size (8x11)
- 1-inch margins
- Maximum of 5 pages + 1 page for References
- Edit the document footer to include contact information
- All explanatory text (grey text) in the template can be removed

[Award Name]

This narrative CV template is adapted from the one that University of Alberta is using for their award.

[Title, First Name, Last Name]

Narrative CV *(Teaching Focused)* *(maximum 5 pages)*

What is a Narrative CV? *Your narrative CV is a living document that tells the story of your scholarly teaching and contributions towards the criteria that are outlined in the Todd Nickle Teaching Award.*

Social Location Statement

An individual's social location is a combination of the social positions that influence how you interact with the world. Examples of social positions include: groups with which you identify (example: race, gender, sexual orientation, age, social class, religion, ability), roles you inhabit (example: partner, parent, sibling, child, friend, instructor, scholar, author), geographical location, training, beliefs and values, privilege. Your social location impacts the ways in which you experience and understand the world around you.
[Provide details as applicable or relevant]

Education

[Provide details]

Key Qualifications

[Provide details]

Relevant Positions

[Provide details]

Commitment to Excellence and Impact of Teaching

Teaching excellence and development

How do you expand the realm of effective practice in teaching and learning at your University in the following areas?

1. **Excellence in Teaching and/or Innovation Supporting Biology** Instruction to any levels of undergraduate learners. This includes instructors who maximize student learning through their pedagogical practice, and who foster inclusivity, demonstrate continual reflection of their teaching practices, and engage in scholarly teaching.

2. **Excellence in Innovation** through embracing technologies to facilitate learning. This may include an instructor who demonstrates educational innovation to improve teaching and learning effectiveness through the creation and/or implementation of novel technologies in the classroom.

(not all sub-criteria may apply)

- Instills vital interest in and enthusiasm for the subject of biology in their students.

Contact **[Name]** email:
[Title, Name of University [email]

- Strongly encourages and fosters both independent and collaborative study of biology while consistently demonstrating concern for student progress and creating a safe inclusive learning environment .
- Incorporates novel teaching strategies and/or technologies into their teaching.
- Demonstrates excellence beyond the classroom. For example, promoting and contributing to excellence in teaching by collaborating with others, presenting at conferences within their institution and/or with communities at large.

[Provide your details]

Ensure that your narrative CV addresses the information above as applicable.

List of Reference Letters you are Submitting

Referees may include, but are not limited to: peers/supervisors, colleagues, (minimum of 2, maximum of 3), and students (maximum of 5). At least one of your peer referees should have direct knowledge of your work at your Institution, generally a direct/indirect supervisor or a peer. Delete the name sections below if you have less than the maximum of 8 reference letters.

Name (Title, First Name, Last Name)	
Position	
Contact Email Address	
Relationship to Applicant	

Name (Title, First Name, Last Name)	
Position	
Contact Information	
Relationship to Applicant	

Name (Title, First Name, Last Name)	
Position	
Contact Information	
Relationship to Applicant	

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Relationship to Applicant	

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Contact Information	
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Protection of Privacy - Personal information provided is collected in accordance with Section 33(c) of the Alberta *Freedom of Information and Protection of Privacy Act* (the FOIP Act) and will be protected under Part 2 of that *Act*. It will be used for the purpose of adjudicating the Todd Nickle Teaching Award. Should you require further information about collection, use and disclosure of personal information, please contact: **president@ubea.ca.**