Leckhampstead Parish Council

Parish Council Meeting Held Tuesday 14th May 2024 6.30pm
In Leckhampstead Village Hall

Present:	**Absent:**
Cllr A Capron	Cllr E Knight
Cllr D Williams	Cllr E Vince
Cllr C Ball	
Cllr C Martin	
Cllr D Williams	
4 parishioners	

Parishioner questions/Comments	
1. Chair of the Council- Acceptation of Office to be actioned, however all voted in favour of Cllr E Knight in his absence.	
2. Vice Chair of the Council signed the Acceptance of Office by Cllr A Capron	EM
3. Absence & Declaration of Interest- none	
4. The minutes of the March meeting were approved by Cllr A Capron	
5. Internal auditor report- to be actioned once completed by new auditor. Clerk in discussion with a local accountancy firm as previous auditor is no longer available.	EM
6. Accounts 2023/24 – all be done at next meeting-review and sign the Certificate of Exemption, Accounting Statements alongside the Bank Reconciliation and Explanation of Differences to be actioned	
7. The Council Asset List was reviewed and approved.	
8. Clerk reported on income and expenditure since the March meeting. Business Account- 14/03/24- CHQ £321.20 paid to clerk (Dec & Jan) , 04/04- credit/transfer of £1500 from savings account, 04/04- CHQ £75 paid to WBCS, 04/04- CHQ £95 paid to Imprint, 15/04- credit of VAT £1607, 16/04- CHQ £60 paid to village hall, 24/04- CHQ £130.10 paid to clerk, 24/04- CHQ £17.80 paid to clerk/expenses. (For info clerk has paid in a cheque from SSE of ££236.67 on 08/05). Balance of Business Account as 29/04 is £3,426.06. Savings Account- 04/04 £1500 transferred to business account. 30/04 WBC precept received of £4700. 02/05 £10.59 interest. Balance of Savings Account as 02/05 is £16,762.	EM
9. Data protection fee to ICO of £40 was approved which will be taken by DD 02/06/2024.	
10. Cheques were signed for the following: GMG @ £150, Imprint @ £190, Zurich @ £545.87, Emma Morrisen @ £129.90. There is an invoice from WBC for grounds maintenance, but Clerk has queried this as the credit agreed has not been received as yet. Awaiting a response on this.	
11. Damage to grass area in Nuttingtons. Clerk advised that although Veolia had accepted responsibility for this and started and provided an insurance reference, the company appointed to provide a quotation for the works issued a VAT invoice to the parish council. Clerk is to advise that this should be directed to Veolia as it is their insurance claim.	
12. Playground Report- this was reviewed during the meeting, taking note of the areas considered to be of high risk. It was discussed and agreed that the trolley mechanism on the cableway should be dismantled and inspected to ensure this is safe for general use. The goal post does have signs of corrosion. There are a couple if queries to raise with the inspector.	EM
13. WBCS recently visited Hill Green & mentioned a large dead ash tree. A visit has been arranged in order to provide a quotation for the works.	

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14. To state for the record WBC responses on 24/00476/AGRIC, 23/02473/FUL, 23/02334/LBC, 23/02333/HOUSE. 24/00476/AGRIC- prior approval NOT frequired. 23/02473/FUL, 23/02334/LBC, 23/02333/HOUSE have all been GTANTED. 15. Correspondence to Note- Cllr A Capron will send a list that details re-allocation of parishioners to councillors 16. Matters for Future Agendas- next meting 9th July 2024.	

Signed 3rd June- E Morrisen