

August 15, 2010



Dear Parents,

Welcome to the beginning of another semester! I am delighted that your child has chosen French as a World Language, and I look forward to working with you to make this year a success. You are invited to contact me at school if you have a question concerning your child's progress and view your child's grades online via the Richland Two Parent Portal. I check my email several times a day and I will respond within 24 hours. This year, students will also have the opportunity to follow me on [Twitter](#) and [Facebook](#), use iPods to enhance their learning and have access to Google Apps for Education.

It is important that you and your child are informed about my classroom rules and grading procedures so that everyone knows what to expect. In my class, your child must be respectful, on time, prepared, and committed to do his/her best work in class. Please review the course syllabus as well as the grade contract that will be helpful to you as you work with him/her to set goals for this year in French (please see below for how to access these documents). My commitment to you and your child is to provide a climate in which he/she will be challenged and given opportunities to be successful.

The learning of a foreign language is not an easy task, but it can be an enjoyable and rewarding one. It is, therefore, very important that students establish good study habits from the start. Regular, daily practice is required. Fifteen minutes of concentrated practice everyday is worth more than cramming the night before an exam.

In an attempt to decrease the amount of paper used in my class, I have put the syllabus, grade contract, participation rubric, iPod contract, parent survey, and parent/student signatures online. On the back of this letter, I have provided two options for accessing these documents. Please either use the direct links (option 1) or navigate through my website (option 2). If you have any questions or do not have internet access, please email me (llayman@richland2.org) or call me (803-699-2999 ext 315).

Thank you for your support, I look forward to meeting each of you on Tuesday, September 6th during our Open House.

Respectfully,

A handwritten signature in dark ink, reading 'Lissa Layman' in a cursive script.

Lissa Layman

Option 1 - direct links:

French 1 Syllabus - <http://bit.ly/rvhsyll1>

Grade Contract - <http://bit.ly/rvhcontract>

TALK Participation Rubric - <http://bit.ly/rvhtalk>

iPod contract - <http://bit.ly/rvhipod>

Electronic Signatures for Parents - <http://bit.ly/parentsig>

Electronic Signatures for Students - <http://bit.ly/studentsig>

Parent Survey - <http://bit.ly/rvhsurvey1>

Option 2 - my website:

1. Go to <http://bit.ly/rvhfrench>

2. Click on the class that your child is in (French 1).

3. Click the following links and read them with your child a) parent letter, b) syllabus, c) grade contract, d) TALK participation rubric, and e) iPod contract. You may print these documents for your files if you would like.

4. Click on electronic signatures for parents. By typing your first and last name you acknowledge that you have read and understand the class documents.

5. Have your child click on and complete the electronic signatures for students.

6. Please complete the Parent Survey. This survey is extremely important to me in that it provides me a

reliable way to contact you (hopefully with positive comments about your child) and it helps me to get to know your child better so that I can more easily help him/her succeed in French.