

[Full Name]

Security Guard

Highly vigilant and professional Security Guard with 3+ years of experience in property surveillance, access control, and emergency response. Possesses a strong understanding of security protocols and a proven track record of maintaining a safe and secure environment. Excellent communication skills and the ability to de-escalate difficult situations calmly.

Location

[City, State]

Phone

[Phone Number]

Email

[Email Address]

Website

[Website Address]

Experience

October 2021 – Present

Security Guard | City Center Mall | Los Angeles, CA

- Patrolled premises regularly to prevent and detect signs of intrusion and ensure security of doors and windows.
- Monitored surveillance cameras and alarm systems to respond to security breaches and emergencies.
- Controlled access to the building and monitored visitor log-in and log-out.
- Responded to alarms and investigated disturbances, reporting any incidents to management.
- Provided excellent customer service to visitors and employees, offering assistance when needed.

November 2018 – September 2021

Loss Prevention Officer | Retail Mega-Store | Los Angeles, CA

- Monitored sales floor and entry/exit points to deter theft and fraud.
- Conducted surveillance on suspected individuals and reported findings to management and law enforcement.
- Assisted with the apprehension of individuals involved in theft, following company protocols.
- Wrote detailed incident reports and maintained accurate records of all activities.

Education

Los Angeles Community College | Los Angeles, CA

June 20XX | Associate of Science in Criminal Justice

Key skills and characteristics

- Strong knowledge of security protocols and procedures
- Proficient in using security surveillance equipment and alarm systems
- Excellent observational and reporting skills
- Certified in CPR and First Aid
- Ability to remain calm and effective under pressure
- Excellent interpersonal and communication skills