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|  |  | [Full Name]  **Security Guard** | | | | |
|  |  | Highly vigilant and professional Security Guard with 3+ years of experience in property surveillance, access control, and emergency response. Possesses a strong understanding of security protocols and a proven track record of maintaining a safe and secure environment. Excellent communication skills and the ability to de-escalate difficult situations calmly. | | | | |
| Location  [City, State]  Phone  [Phone Number]  Email  [Email Address]  Website  [Website Address] |  | Experience | | |  | |
|  | |
| October 2021 – PresentSecurity Guard | City Center Mall | Los Angeles, CA  * Patrolled premises regularly to prevent and detect signs of intrusion and ensure security of doors and windows. * Monitored surveillance cameras and alarm systems to respond to security breaches and emergencies. * Controlled access to the building and monitored visitor log-in and log-out. * Responded to alarms and investigated disturbances, reporting any incidents to management. * Provided excellent customer service to visitors and employees, offering assistance when needed.  November 2018 – September 2021Loss Prevention Officer | Retail Mega-Store | Los Angeles, CA  * Monitored sales floor and entry/exit points to deter theft and fraud. * Conducted surveillance on suspected individuals and reported findings to management and law enforcement. * Assisted with the apprehension of individuals involved in theft, following company protocols. * Wrote detailed incident reports and maintained accurate records of all activities. | | | | |
| Education | |  | | |
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| **Los Angeles Community College | Los Angeles, CA** | | | | |
|  | **June 20XX |** Associate of Science in Criminal Justice | | | |
| Key skills and characteristics | | | |  |
|  |
| * Strong knowledge of security protocols and procedures * Proficient in using security surveillance equipment and alarm systems * Excellent observational and reporting skills * Certified in CPR and First Aid * Ability to remain calm and effective under pressure * Excellent interpersonal and communication skills | | | | |