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|  |  | [Full Name]**Security Guard** |
|  |  | Highly vigilant and professional Security Guard with 3+ years of experience in property surveillance, access control, and emergency response. Possesses a strong understanding of security protocols and a proven track record of maintaining a safe and secure environment. Excellent communication skills and the ability to de-escalate difficult situations calmly. |
| Location[City, State]Phone[Phone Number]Email[Email Address]Website[Website Address] |  | Experience |  |
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| October 2021 – PresentSecurity Guard | City Center Mall | Los Angeles, CA* Patrolled premises regularly to prevent and detect signs of intrusion and ensure security of doors and windows.
* Monitored surveillance cameras and alarm systems to respond to security breaches and emergencies.
* Controlled access to the building and monitored visitor log-in and log-out.
* Responded to alarms and investigated disturbances, reporting any incidents to management.
* Provided excellent customer service to visitors and employees, offering assistance when needed.

November 2018 – September 2021Loss Prevention Officer | Retail Mega-Store | Los Angeles, CA* Monitored sales floor and entry/exit points to deter theft and fraud.
* Conducted surveillance on suspected individuals and reported findings to management and law enforcement.
* Assisted with the apprehension of individuals involved in theft, following company protocols.
* Wrote detailed incident reports and maintained accurate records of all activities.
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| Education |  |
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| **Los Angeles Community College | Los Angeles, CA** |
|  | **June 20XX |** Associate of Science in Criminal Justice |
| Key skills and characteristics |  |
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| * Strong knowledge of security protocols and procedures
* Proficient in using security surveillance equipment and alarm systems
* Excellent observational and reporting skills
* Certified in CPR and First Aid
* Ability to remain calm and effective under pressure
* Excellent interpersonal and communication skills
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