

Term of Reference (ToR)

Consultant to conduct Case Management Training

1 About Tdh Egypt:

Terre des hommes, founded in 1960, is an independent, neutral, and impartial Swiss organization committed to bringing meaningful and lasting change to the lives of children and youth, especially to those most exposed to risks. We strive to improve their well-being and ensure the effective application of their rights as defined by the Convention on the Rights of the Child and other relevant human rights instruments. To make a difference, we focus on the areas of maternal and child health, children and youth migration, and access to justice. We aim to empower children and youth through active participation. We advocate for the respect of children's rights, supporting them in voicing their needs and interests. We work in fragile and conflict settings, as well as in stable environments.

Since 1983, Tdh Egypt works in collaboration with recognized national and local partners to provide support and protection to the most vulnerable children, youth, their families and their communities.

Tdh provides a variety of services and activities in Greater Cairo and across nine governorates in Egypt, with innovative approaches and sustainable solutions to enhance the resilience and wellbeing of the children and youth and help them to build a better future. The interventions are including mental health and psychosocial support, case management, cash assistance, community mobilization, youth empowerment and capacity building to strengthen child protection systems and ensure a protective child-friendly environment. All Tdh Egypt projects are implemented under the supervision of the Egyptian Ministry of Social Solidarity.

Tdh's approach is grounded in a resilience-based model of action that links Emergency, Relief, Rehabilitation, and Development for a long-term impact on beneficiaries. Following a holistic and systemic approach in Egypt, Tdh's action aims at enhancing the well-being of its beneficiaries and building the capacities of national and local actors to ensure a protective child-friendly environment.

2 Background- Description of Project

Tdh with UNICEF is implementing a project to enhance the protection and well-being of the children on the move through community and governmental actors' empowerment in six areas in Greater Cairo. The project focuses on empowering the child protection actors in the six areas around the greater Cairo by needed capacities to provide Child protection services, besides delivering specialized services to children and positive parenting skills to parents inside a dedicated center for children. The project has defined a number of community schools, youth centers, refugee-led organizations, and primary health units as CP community actors partners in the project.

3 Assignment:

The project needs a consultant/ team to deliver training sessions on the identification and referral of Child Protection (CP) cases for 235 people from refugee-led organizations (RLOs) and from MoYS in Greater Cairo. The target group will be divided into 9 groups (an average of 26 per group).

4 Deliverables Timeline and workplan:

The selected consultant/ team will need to complete the following deliverables in the outlined timeframe.

no	Deliverables	deadline
1	Contextualize the updated protection case management training package for caseworkers which consists of: <ul style="list-style-type: none"> ▪ Module 2: Foundations of child protection case management ▪ Module 3: Communicating with children. ▪ Module 5: Immediate Support ▪ Module 6: Identification and registration ▪ Module 7: Referral 	23 rd November 2023
2	Agenda with a brief on each planned session in the three-day workshop	
3	The used presentation for the three days	
4	Training background (not more than 25 pages)	
5	Deliver 9 trainings (27 days) on the identification and referral of CP cases. (three-days per each training)	From 25 th November to 4 th January 2024 <u>It can be in parallel if a team applies.</u>
6	Final report for the assignment with recommendations.	11 th January 2024

5 Selection Criteria:

Applications submitted by consultants will be assessed according to the following criteria:

- o Qualifications in Case Management.
- o Qualifications as a trainer.
- o Proven experience in delivering Case Management trainings.

6 Application procedure:

Interested parties should submit their application by email to: egy.tenders@tdh.ch

The application must include the following two items:

1. technical proposal
2. financial offer

The application email should include ‘**CM Trainer**’ in the subject line.

- **The deadline for application is December 5th , 2023, at 14:00.**

The deliverables times will be coordinated based on the agreement date.

7 Clarifications:

7.1 Structure of the Technical Proposal:

The Technical proposal should include, but not limited to, the following:

- Short profile, including CVs, related work experience certificates.
- A portfolio of previous similar works

7.2 Structure of the Financial Proposal:

The financial proposal should specify an all-inclusive fee for carrying out the consultancy tasks. Total costs including tax. Please make it in a table with item and its amount.

7.3 Supervision arrangement:

All deliverables undertaken by the consultant will be received and approved by the project team and MHPSS supervisor.

7.4 Payments:

Payment will be based on deliverables and will be made in local currency.

7.5 Copyrights

The copyright of all materials produced during the assignment will belong to Tdh Egypt.

7.6 Ethical Requirements:

The Contractors will ensure that the process aligns with (Tdh) Ethical Guidelines.