

**Saddle River Board of Education Minutes**  
**Regular Business Meeting -Wandell School Cafeteria & Virtual**  
**Wednesday, February 10, 2021--7:30 PM**  
**Meeting Link Meeting ID: 924 7245 4534 Passcode: H8NNwy**

**Virtual Meeting Guidelines:**

1. *In an effort to ensure cyber security we ask that you have your name be identifiable when entering the meeting (i.e. - first and last name, first initial and last name)*
2. *Everyone will be muted upon entry and we ask that you only unmute yourself if you are participating during public comment*
3. *We encourage the public to participate during the part of the meeting designated for public comment. We ask that you use the reactions at the bottom and unmute yourself.*

A. Call to Order

B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of Wandell School, 97 E. Allendale Road, Saddle River, New Jersey
- The mailing and/or hand delivery of said notice to the designated newspapers, The Record, The Ridgewood News, and The Town Journal
- Filing with the Clerk of Saddle River Borough

C. Roll Call

|               | Present      | Absent        |
|---------------|--------------|---------------|
| Mr. Peros     | <u>  X  </u> | <u>      </u> |
| Ms. Elshami   | <u>  X  </u> | <u>      </u> |
| Ms. Kaufman   | <u>  X  </u> | <u>      </u> |
| Ms. Nissirios | <u>  X  </u> | <u>      </u> |
| Ms. Salazer   | <u>  X  </u> | <u>      </u> |

D. Flag Salute

E. Superintendent's Report

- District Goal Update  
*Dr. Cinotti provided an update to the District goals. Also, she congratulated Mrs. Kleinbard for winning another grand prize of non-fiction book series for the students.*
- HIB report - none

F. Vice Principal's Report

*Mrs. Hickey provided a report of updates on relevant academic and extracurricular programs.*

G. Business Administrator's Report

- Comprehensive Annual Financial Report (CAFR) 2020
- Corrective Action Plan 2021
- *Ms. Pfalzgraf presented the audit information as noted above.*
- *Correspondence Acceptance from Jennifer Connolly on Jan. 21, 2021 congratulating Dr. Cinotti on her contract renewal and congratulations to the board on focusing on the what's best for our Saddle River students.*

**H. Board President's Report**

*Next month's BOE meeting has been moved to Thursday 3/11 from Wednesday March 10<sup>th</sup> with the same start time of 7:30pm so please make a note of it. Anyone that has used Payschool for our previous food service provider and had a balance on their account should have received a refund back for the remaining balance. Please let the business know if you haven't. Registration for Kindergarten is now open. We are planning for a full day schedule. If you have questions, please speak to Ms. Hickey or Dr. Cinotti. Saddle River Night at Camp Gaw is tomorrow from 4-6pm. Many have already purchased tickets but if you haven't and still would like to go, you can still purchase tickets. I want to thank all the participants of this year's food can drive which was a tremendous success. Finally, next week Wandell will be closed for winter break. Some of you will be traveling or going on vacation. If your family will be traveling out-of-state please check the NJ guidelines for which states are considered high risk. If you have any questions or doubts regarding if your child may return to Wandell School, please email Nurse Siemsen for clarification, and if you know your child will be quarantining, please email Mrs. Hickey & Mrs. Forbes to set up remote instruction. As always, please email any concerns or issues to us so that we can address them in a timely manner.*

**I. Committee Report(s)**

- |                                     |                      |
|-------------------------------------|----------------------|
| 1. Communications/ Public Relations | 6. Negotiations      |
| 2. Curriculum/ Instruction          | 7. Policy            |
| 3. Facilities                       | 8. Technology        |
| 4. Finance                          | 9. Transportation    |
| 5. Human Resources                  | 10. Safety/ Wellness |

*COMMITTEE CHAIRS UPDATED THE PUBLIC IN AREAS NOTED ABOVE*

**J. Liaison Report(s)**

- |                                                |                              |
|------------------------------------------------|------------------------------|
| 1. Mayor and Council                           | 5. PAWS                      |
| 2. NJ School Boards Association Representative | 6. Wandell School Foundation |
| 3. Northern Highlands Board of Education       |                              |
| 4. Ramsey Board of Education                   |                              |

*LIAISONS UPDATED THE PUBLIC IN AREAS NOTED ABOVE*

**K. Open Public Meetings Act**

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two portions of the meeting reserved for comments from the public; the first at the beginning of the meeting for agenda items only and the second at the end of the meeting for other items.
- If you wish to address the board, please provide your name and address and please limit your comments to 3 minutes.
- Issues raised by the public may or may not be responded to by the board, but all comments will be considered. The board requests that all members of the public be mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board or any student.

**L. Questions or Comments from the Public on Action Items Only**

*No public comments*

**M. Minutes**

- **Approval of Minutes:**

**M-1: Approval of Minutes – Regular Board Meeting**

Be it resolved, that the Board approves the minutes of the January 20, 2021 regular business meeting.

**M-2: Approval of Amended Minutes – Regular Board Meeting**

Be it resolved, that the Board approves the minutes of the August 26, 2020 regular business meeting.

**M-3: Approval of Amended Minutes – Regular Board Meeting**

Be it resolved, that the Board approves the minutes of the November 18, 2020 regular business meeting.

*Motion:* YE

*Second:* ES

*Discussion:* NONE

*Roll Call Vote*

*EK:* Y

*YE:* Y

*EN:* Y

*ES:* Y

*JP:* Y

*MOTION PASSED 5-0*

**N. Action Items**

• **Administration**

**A-20210201: Second Reading – Policies & Regulations**

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the **second reading** of the policy/regulation listed below:

- Policy Security, Surveillance, & Privacy 3517
- Regulation Security, Surveillance, & Privacy 3517

**A-20210202: Adopt Saddle River School District Calendar 2021-22**

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education adopts the next year's calendar as presented.

**A-20210203: Waiver of Requirements of N.J.A.C. 6A:23A:5.3 (Participation in SEMI) for 2021-221**

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education seeks a waiver for Special Education Medicaid Initiative (SEMI) of the requirements of N.J.A.C. 6A:23A:5.3, since the school district will have 40 or fewer Medicaid eligible classified students.

**A-20210204: Use of School Resources – Wandell School Education Foundation Annual Fundraiser**

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves any anticipated use of Wandell School resources for the Wandell School Education Foundation's annual fundraiser, on a date yet to be determined as follows:

| <b>Possible Resources Including But Not Limited to:</b>                                          |  |
|--------------------------------------------------------------------------------------------------|--|
| Front row seats for 5 <sup>th</sup> grade graduation June 2021                                   |  |
| Front row seats to all school events in the 2021-22 school year                                  |  |
| Front row seats to the 2022 school play                                                          |  |
| Principal for the day                                                                            |  |
| Lunch with the Superintendent                                                                    |  |
| Voice of Wandell recording                                                                       |  |
| Parking spots on campus                                                                          |  |
| Experiences with each of the homeroom and specials teachers (silent auction), if applicable      |  |
| Use of school name and inclusion of school dates on the calendar which features Wandell students |  |
| Miscellaneous other Wandell School Resources, as approved by the Superintendent                  |  |

**A-20210205: Graduate Course Approval & Tuition Reimbursement**

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves tuition courses, pending the submission of a grade of "B" or better, per official transcripts, as follows and reimbursement will be in accordance with the SREA contract language for graduate course reimbursement:

| <b><u>Staff</u></b> | <b><u>Course</u></b>                       | <b><u>Credits</u></b> | <b><u>College/Univ.</u></b> | <b><u>To Be Taken</u></b> | <b><u>Actual Cost</u></b> | <b><u>Not to Exceed</u></b><br>*20/21 rate* | <b><u>School Year</u></b> |
|---------------------|--------------------------------------------|-----------------------|-----------------------------|---------------------------|---------------------------|---------------------------------------------|---------------------------|
| Christina Kim       | Integrating Technology into the Curriculum | 3                     | University of the Arts      | March 2021                | \$1,100                   | \$2,217<br>(\$739/credit)                   | 2020-21                   |

*Motion: YE**Second: EK**Discussion:**Calendar Resolution, Voted Version C**Roll Call Vote**EK: Y YE: Y**EN: Y ES: Y JP: Y**MOTION PASSED 5-0*

- **Human Resources**

**HR-20210201: Employee Retirement 2020-21**

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education accepts the retirement Employee #28, effective January 15, 2021.

**HR-20210202: Employee Leaves 2020-21**

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following personnel leave requests:

| Employee ID | Duration/<br>Leave Type                 | Paid/Unpaid Details                            | Return to Work |
|-------------|-----------------------------------------|------------------------------------------------|----------------|
| 42          | Family Illness &<br>Extended Sick Leave | 1/27/21 = 1 Day<br>1/28/21 - 2/12/21 = 11 Days | 2/22/21        |
| 29          | Family Illness                          | 1/22/21<br>1 Day                               | 1/23/21        |
| 2021        | Extended Sick Leave                     | 2/1/21 - 2/14/21<br>8 Sick Days Used           | 2/22/21        |

**HR-20210203: Leave Replacements/Substitutes 2020-21**

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following personnel for leave replacements/substitutes, pending criminal history/background checks and transcript verification:

| Personnel          | Position            | Certification  | Approx.<br>Start Date | Approx. End<br>Date   | Approx. # of<br>School Days | Pay Rate                                              |
|--------------------|---------------------|----------------|-----------------------|-----------------------|-----------------------------|-------------------------------------------------------|
| Bertelli, Adrienne | Art/RTI/<br>Title I | Teacher of Art | 4/15/21               | Last Day of<br>School | 50                          | \$105/day for 60 days, then<br>Salary Guide BA Step 1 |
| Bertelli, Adrienne | Sub                 | Sub Cert       | 2/11/21               | Last Day of<br>School | N/A                         | \$105/day                                             |

**HR-20210204: Employee Resignation 2020-21**

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education accepts the resignation of Patricia Shortway, Aide, effective on or before February 28, 2021, which satisfies the contractual separation clause time frame.

**HR-20210205: New Hire - Aide 2020-21**

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the hiring of Nickolette Driesse, as a part-time Aide, effective on or before March 1, 2021 through June 30, 2021, at the hourly rate of \$20/hour without health benefits, pending fingerprint/criminal history/background check.

*Motion: EN**Second: ES**Discussion: NONE**Roll Call Vote**EK: Y YE: Y**EN: Y ES: Y JP: Y**MOTION PASSED 5-0*

- **Education**      *None at this time*

- **Finance**

**F-20210201: Finance & Operations**

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following:

- Payment of Bills February 2021
- February Board Secretary Report
- August 2020 Treasurer Report

**F-20210202: Termination of Mashio's Contract**

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following:

*WHEREAS*, the Saddle River Board of Education ("Board") entered into an agreement ("Agreement") with Maschio's Food Service, Inc. to provide food management services to the District for the 2020-2021 school year; and

WHEREAS, by letter dated December 21, 2020, Maschio's informed the Board that it would no longer provide food management services to the District effective December 31, 2020.

WHEREAS, the Board seeks to declare Maschio's in default and terminate the Agreement.

*NOW, THEREFORE, BE IT RESOLVED*, that the Board hereby declares Maschio's Food Service, Inc. in default of the Agreement.

BE IT FURTHER RESOLVED, that the Agreement between the Saddle River Board of Education and Maschio's Food Service, Inc. is hereby terminated effective immediately.

**F-20210203: Procurement of Concession & Contract Award**

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following:

WHEREAS, the Saddle River Board of Education (the "Board"), desires to procure a food service vendor to provide lunch service to students attending Wandell School; and

WHEREAS, the Parent Association of Wandell School ("PAWS") has agreed to assume control of, coordinate, and manage the food service program and contract with a food services vendor to provide lunch service to students; and

WHEREAS, the Board sought informal quotations for a concession contract in accordance with N.J.A.C. 5:34-9.4(g)(1) as the total value of the contract is estimated to be below the bid threshold; and

WHEREAS, the Board received a proposal from No Fuss Lunch, located at 27B & C Utter Avenue Hawthorne, NJ 07506; and

WHEREAS, No Fuss Lunch has agreed to provide food service in the manner specified by the Board and by PAWS; and

WHEREAS, the Board does not foresee any risk in awarding this concession because No Fuss Lunch shall indemnify the Board in connection with providing food service pursuant to its contract with PAWS; and

WHEREAS, there shall be no cost to the Board, as students will purchase meals directly from No Fuss Lunch.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves a concession with No Fuss Lunch to provide lunch services to students at Wandell School for an initial term commencing February, 2021 and continuing through June 30, 2021.

BE IT FURTHER RESOLVED, that the concession may be renewed in accordance with the provisions of the Public School Contracts Law.

*Motion:* ES      *Second:* EK      *Discussion:* NONE  
*Roll Call Vote*      *EK:* Y      *YE:* Y      *EN:* Y      *ES:* Y      *JP:* Y  
MOTION PASSED 5-0

O. Old Business None

P. New Business None

Q. Questions or Comments from The Public on Other Items - None

R. Board Member Comments -

*Ms. Elshami thanked Mrs. Ponzini, Mrs. Miao & Mrs. Finley for assisting with the new lunch provider*

S. Executive Session

*The board went into Executive Session for personnel reasons, where action will be taken after.*

*Motion:* YE      *Second:* EK      *All said yes,*      *Time:* 8:15pm

*The board came out of Executive Session at 8:45pm, and voted on the following resolution:*

**HR-20210206: Employee Termination**

Be it resolved, that the Saddle River Board of Education approves the termination of the employment contract for Employee #15164 effective April 12, 2021.

*Motion:* YE      *Second:* EK      *Discussion:* NONE  
*Roll Call Vote*      *EK:* Y      *YE:* Y      *EN:* Y      *ES:* Y      *JP:* Y  
MOTION PASSED 5-0

*The board went back into Executive Session at 8:50pm, and no action would be taken, Motion: YE, Second: EK, All Said Yes.*

T. Adjournment      *Motion:* YE      *Second:* EK      *All Said Yes*      *Time:* 9:30pm