

The ND Space Grant Consortium's Educator Mini-Grant Application Guidance



All educators applying for an NDSGC [Educator Mini-Grant](#) will submit their application through the NDSGC's online application portal, [Submittable](#). The NDSGC review team will use the following criteria to assess applications. Please review this information prior to submission.

All applicants must be US Citizens. Early in-service educators, homeschool educators, rural educators, pre-service educators and those who have not received an Educator Mini-Grant in the last 12 months are encouraged to apply.

NASA Mission Directorates and information to cite within your application (not all may apply to you):

- [Aeronautics](#)
- [Exploration Systems](#)
- [Science](#)
- [Space Operations](#)
- [Space Technology](#)

Application deadline: Spring: December 15th; Summer: April 15; Fall: September 15th
Total award: up to \$2,500

Application window will open approximately one month prior to the application deadline.

Please be mindful of word counts requested within the Submittable form. The NDSGC carefully considers word counts for each application and believes the required word counts provide an amount of information necessary to both understand an application's purpose and justify NDSGC funding. Any responses that do not meet the minimum word counts will not be reviewed and the application will not be eligible for funding.

1. Eligibility

- a. All applicants must be employed as a K-12 formal or informal educator at a North Dakota public school. Pre-service educators are also eligible.
- b. All applicants must be U.S. citizens to receive NASA funds.

2. Resume

- a. 1-2 Pages
- b. Highlight relevant education and/or research experience

Preparing your Educator Mini-Grant Application

As seen within the [Submittable application](#).

The form will only be editable during the application window.

3. Questions within Submittable:
 - a. Proposal name or title.
 - i. If awarded, this will be the name of your proposal that we share in our annual NASA reporting.
 - b. NEW Program rationale: *(if it's a NEW Program only)*
 - i. Briefly describe the overall training and support you have taken to implement the program successfully. (Example: professional development, classes/courses, online research, podcasts, etc). (150 words)
 - c. Elevator pitch: What are you requesting for your mini-grant? (limit 75 words)
 - i. Briefly describe the overall project/proposal
 - d. What are your project goals and objectives? (Min. 50 words)
 - i. What are the goals and objectives of this project?
 - ii. Why is it important that this project is funded?
 - iii. What are any "SMART" objectives?
 - e. Please describe projected impacts to project participants. (Min. 50 words)
 - i. How do the project goals and objectives assist you, your school, students, community, and/or other educators?
 - f. Describe your anticipated timeline.
 - i. What are the major milestones?
 - ii. Will the funds be used at one time, monthly, or at a culminating event?
 - g. How does your proposal/project align with NASA's goals? (Min. 50 words)
 - i. Refer to the guidance documents highlighted at the start of this document.
 - ii. Cite specific NASA objectives that align with your proposal and request.
 - iii. Relate these goals to your proposed work.
 - h. Do you have a team working to support you in this proposal? Please describe.
 - i. Who will assist you?
 - ii. Are there other educators or instructors working on your team?
 - iii. What role will each individual play?
 - i. Mini-Grant Budget
 - i. Applicants will input material names and costs into a table

- ii. Salary, major equipment, clothing, construction of facilities, trophies/awards, and food **cannot** be funded.
- iii. Provide a detailed narrative to accompany your table
- j. Additional Documentation
 - i. Resume: Include a 1-2 page resume with your work history, education, skills, and any certifications/training.
 - ii. Confirm your role as an a North Dakota Educator
 1. Pre-service Educator: Unofficial transcript
 2. In-Service Educator: URL for District page, or letter of support form your administrator or principal
 3. Home School Educator: Most recent Statement of Intent

Apply Now:

To apply for a NDSGC educator Mini Grant, please visit:

<https://ndspacegrant.submittable.com/submit/23214d84-afb7-44f6-9eea-35d12900d3f3/mini-grants-for-educators>

Contact us

Please email the [NDSGC Team](#) with any Educator Mini-Grant questions.