

St. Alban's Episcopal Church

Job Description: Organist

The Organist plays a key role in the music ministry at St. Alban's Episcopal Church working closely with the Music Director under the direction of the Rector. The Organist is responsible for playing the organ and piano in support of worship during church, and the attendant administrative and maintenance tasks associated with playing the organ and piano. The music played will reflect a variety of styles and traditions.

The Organist is a part-time employee of St. Alban's Episcopal Church.

Music Responsibilities. The primary responsibility of the Organist is to play the organ and/or piano for church services, including but not limited to:

- Playing the organ during at least 26 weekly 10:30 am services, and occasional additional special services each year, including but not limited to:
 - At least four hymns which change each week.
 - Service music which changes with the liturgical seasons, including at least the Gloria, Doxology, Sanctus, and Agnus Dei.
 - Transitional music which changes each week, including at least the Prelude, Offertory, and the Postlude.
- Playing the organ and/or the piano for weddings and funerals as requested.
- Rehearsing between services as necessary.
- With the Music Director, incorporating other musicians into the services within the budget set by the Vestry.
- Playing the organ and/or piano during Choir rehearsals approximately nine times during the year.
- Accompanying the choir during performances approximately nine times during the year.

Other Duties. Other Organist duties may include the following:

- Advising the Rector on the selection of hymns and service music.
- Attending every other month Worship Committee meetings to plan services.
- Arranging for a substitute organist or pianist when absent.
- Submitting an annual report.

The Organist will abide by all of the personnel policies of St. Alban's Episcopal Church.

Beginning compensation is \$ 3,000 - 3,500 annually. Additional compensation is provided for mid-week services, funerals and weddings.