Apogaea Board Meeting - April 2018

Agenda

April 15, 2018

2:00pm, Release Studio 1201 Santa Fe Denver 80204

I. Introductions

II. -People in Attendance/Quorum - Shutterbug, Kristen, Quartermaster Dave Robson, Bravo, Qwack, Dirty Dave, Chelsea, Dana, Erik, Marcus, Portia, Bridget, Rachel, Crispy Dave, Jordan, John Atwater

III. -Public Comments

Dirty Dave- Needs to be ratified for info booth assistant lead position

IV. –Reports from officers, BOD, and departments:

President: Permit in the works, just need sheriff letter and fire chief letter and insurance certificate. We also got our official Burning Man event notification.

VP: Looking for Parking Lead, Ranger trainings coming up in late April and May.

Secretary: Covered in agenda

Treasurer: $9400 spent this month. $8K of that was on art grants. We have contracted someone to do our taxes. Also spent on trailer storage and advertising for art seed grant round.

Any BOD reports of non-officers:

Dana: New Greeter lead - Harry. Ticketing is going well. Absolute ticketing deadline for Dana (to send her dept lists etc) is May 15. Any problems send to tickets@apogaea.com. Depts - please make a list of no shows for volunteer lists at the event.

JC: Not in attendance.

David: Volunteer database will be up this week. Rachel has trained him on it. He will write a user manual for leads. Will import all of last year's data minus the users, and then leads can edit. May1st will be the hard deadline to open to all volunteers for signup.

Portia will assist with data entry for departments if needed. Also if a shift does get changed and a user gets kicked out, they will be notified via email.Dave will enter all department leads and assistant leads so that they will be able to edit shifts.

Ron: Not in attendance.

Department updates:

CATS: 24 art grants are being given this year. Art placement open - working with Bravo. No Art Fair at Rumpus in the Park because the pavillion wasn't available. Still planning to begin the art grant cycle earlier next year. Will need to be able to announce that the event is in June in Colorado, but don't need exact dates or location for first grant round announcement. Date and location locked in by December, though. Fire art coming and CATS is working with BAMF on that. 20 for Work Weekend and 70 for early entry from CATS.

Info Booth: Dave Lauten standing in for Freedom. He asked that volunteer booth be in a different spot this year, not behind Info Booth.

DPW: Qwack - Tigra's XO is Buttery this year, who has returned to Colorado (yay!). Excess potable water could go to Center Camp Cafe. Qwack will enter volunteer shifts; DPW has not used the database previously but wants to for this year. Ken had some ideas on how to set up the repeater. Generator for repeater will be purchased by DPW. Secondary containment for generators - we need to match Burning Man policy. This policy should come through BAMF. **Needs to be communicated to all, linked on the site, and in Survival Guide.**

Ice: We need an ice lead. Dave Lauten will contact Russ to get info about it. Last year we used Reddy Ice in Colorado Springs. Also need to put ice availability in the WWWW. Dana will do this.

Placement: Theme camp registration - 36 have registered so far this year. Registration form is still open for late registration. Anticipate 752 campers. 77 directed ticket requests. Dana thinks it will be closer to 100 theme camp directed tickets as it progresses.

As of now:
136 Work Weekend volunteers.
102 Potluck attendees.
178 early entry requests.

Questions regarding work weekend, gate, early entry, potluck, etc - Kristen emailed all gate leads and assistant leads and liaisons, as well as Grill mistress and

ticketing, so that we can work out an easier system for work weekend and early entry.

Port-o-potty placement would be with Tigra, DPW business services.

Volunteer is separate from acculturation but want to be next to each other.

Event registration will be open soon for WWWW.

Quartermaster: Not many people showed up at inventory. Please buy bags with carports. We have 6 full propane tanks. Please make sure we get paid for the missing carport from CBE and the dome that was purchased by Wonderlounge. We do have an extra carport type structure (no shade - needs tarps) that we may want to sell or give away. Dave will be out of the country from now to the first week in May. Will not be at work weekend.

Volunteers: New Cat herder Lead - Robin. Rumpus in the Park next Sunday - Volunteers will be staffing a table there to recruit new volunteers. Ignition retreat needs to be updated on site - Kristen sent a reminder to Portia and Dr. Wilder so that Portia can give the info to him to add to the website.

Center Camp: Working on sound for center camp. Will open registration for center camp performance.

V. Agenda Items

1. Critical leads needed - Survival Guide, Ice, Parking
2. Ratifications: Mark “Frogchop” Forgy BAMF Medical Lead, Brad “Teck” Allen BAMF Fast Lead, Carl Rhodes Radio XO, Harry Naused Greeter Lead, Robin N Woodburn Cat Herder Lead, Dave Lauten Info Booth Assistant Lead

VI -Timeline Check-In:

1. Volunteer Database - Opening officially for volunteers May1. Open now for leads to enter their shifts and edit.
2. Event Permit - in progress
3. Survival Guide - actively searching for lead.

IX. -Upcoming Events

Ignition Retreat - April 29 - Portia and Lea are organizing it. Thank you!!

XI. -Next Meeting Info

-May Board meeting is May 20. Social time 1-2pm, meeting 2-4pm. The Co-op at 1st - 5045 W 1st Ave Denver 80219