

Parent/Guardian Rights and Safeguards Under Section 504

Section 504 Procedural Safeguards Notice

As a parent/guardian, you have the right to:

1. Have your child take part in and receive benefits from public education programs without discrimination based on a disability.
2. Have the District advise you as to your rights under federal law.
3. Provide parent consent for an evaluation of your child and receive notice with respect to identification, evaluation, or eligibility determination of your child.
4. Have your child receive a free appropriate public education. This includes the right to be educated with non-disabled students to the maximum extent appropriate.
5. Have your child educated in facilities and receive services comparable to those provided to students without disabilities.
6. Have eligibility and educational placement decisions made based upon a variety of information sources, and by individuals who know the student, the evaluation data, and placement options.
7. Have transportation provided to a school placement setting at no greater cost to you than would be incurred if the student were placed in a program operated by the District.
8. Give your child an equal opportunity to participate in nonacademic and extracurricular activities offered by the District through the provision of reasonable accommodations.
9. Examine all relevant records relating to decisions regarding your child's identification, evaluation, educational program, and placement.
10. Obtain copies of educational records at a reasonable cost unless the fee would effectively deny you access to the records.
11. Receive a response from the District to reasonable requests for explanations and interpretations of your child's records.

12. Request amendment of your child's educational records if there is reasonable cause to believe that they are inaccurate, misleading, or otherwise in violation of the privacy rights of your child. If the District refuses this request, it shall notify you within a reasonable time and advise you of the right to a hearing.
13. Request an impartial due process hearing related to decisions regarding your child's identification, evaluation, and educational placement. You and your child may take part in the hearing and have an attorney represent you at your own cost.
14. File a complaint with the District when you believe your child's rights have been violated. A complaint may be filed by completing the Section 504 Complaint Form and submitting it to your school principal or to:

Dr. Andrea Faulkner - District 504 Compliance Officer
Talawanda School District
909 S. Main Street
Oxford, Ohio 45056

15. The Office of Civil Rights of the U.S. Department of Education also enforces the requirements of Section 504. The address of the regional office that includes Ohio is: Office for Civil Rights – Cleveland Office, 600 Superior Avenue East, Suite 750, Cleveland, Ohio 44114-2611. Please refer to the OCR website for addition information:
<http://www2.ed.gov/about/offices/list/ocr/disabilityoverview.html>
16. The district is required to review Section 504 Accommodation Plans periodically. The district will schedule a review of the plan to align with the 504 Eligibility Determination date. If you would like to review the plan any time prior to that date, please contact your child's school to schedule a meeting.
17. Additional information can be found in the Parent and Educator Resource Guide to Section 504 in Public Elementary and Secondary School:
<https://www2.ed.gov/about/offices/list/ocr/docs/504-resource-guide-201612.pdf>