

LOWER SOUTH PLATTE WATERSHED ASSOCIATION BY-LAWS

Revised January 12th, 2004 and August 22, 2022

SECTION 1

The name of the association shall be the Lower South Platte (LSP) Watershed Association.

SECTION 2

The membership shall include the following conservation districts:

- Centennial
- Haxtun
- Morgan County
- Sedgwick County

SECTION 3

In the matter of the election of the watershed president and a LSP representative for the Colorado Association of Conservation Districts (CACD), each conservation district shall be entitled to one vote. The expenses incurred by the LSP CACD representative shall be reimbursed equally by the four watershed districts before December 31.

SECTION 4

Each conservation district will be entitled to one vote per issue on all business that comes before the Association.

SECTION 5

The host district of the annual meeting follows in alphabetical order of the districts within the Association and will:

- Provide a written notice of meetings to each district of the Lower South Platte Watershed Association.
- The notice shall be sent at least twenty (20) days prior to such meeting.

- The host district for the following year will provide the secretary for the annual meeting.
- The original signed minutes of the meetings will be kept on file with the secretary.
- A copy of the minutes will be sent out to each district after each meeting.

SECTION 6

The order of business at the annual meeting and so far as possible at all other meetings shall be as follows:

- Call to order and determine the existence of a quorum.
- Proof of notice of meeting
- Reading and action of any unapproved minutes.
- District President and committee reports
- Election of a CACD representative if necessary
- Election of a President for the next year
- Unfinished business
- New business
- Announce next year's host district
- Adjournment

SECTION 7

A. The President shall:

- Chair the business meeting
- Shall be elected or re-elected annually
- Shall be an active board member
- Must not be serving as a board member of the Colorado Association of Conservation Districts
- Follow Robert's Rules of Order at all meetings, except as provided herein.

B. The CACD representative shall:

- Be elected with a four year term to coincided with the by-laws of the Colorado Association of Conservation Districts

SECTION 8

A steering committee will be composed of one designated supervisor from each conservation district. The committee's duties shall be:

- To review such business as may be important to the districts
- Work with the host district in arranging for the district meeting
- Act as the nominating committee

SECTION 9

In case the CACD representative cannot attend the meetings of the Colorado Association of Conservation Districts, the President shall be the first alternate. If the President and CACD rep are unable to attend, they shall appoint a district supervisor as third alternate.

SECTION 10

The fiscal year shall begin on the first day of January of each year.

SECTION 11

The annual meeting shall be held by the last week of August.

SECTION 12

These by-laws may be amended or repealed at any regularly called special meeting of the members, by a majority vote of the supervisors present.

THE ABOVE AND FOREGOING ARE THE BY-LAWS OF LOWER SOUTH PLATTE WATERSHED ASSOCIATION, AS AMENDED, IN EFFECT AS OF AUGUST 22, 2022.

Previously revised January 12th, 2004.

