



Association

Mark

Mark Community

Mark Village Hall, Vole Road,

**Minutes: No of 4 pages
2000 hrs on Wednesday 11th June 2025**

Present:

Jan Horn – Chairman
Kate Wright – Booking Secretary
Nicola Hiscock – Secretary

Present:, Barbara Durston, Danny Kehoe (Parish Council), Paul Hutchings, Ellie Balmforth, Zoe Kayira, Marion Pudner, Sadie Champion, Vic McArdle, Jendy Weekes

No	Action/Comments	Responsibility
1	Apologies Jon Glauert, Paul Hutchings, Ellie Balmforth, Ashley Dewberry-Case, Aline Bennett (WI)	NH/JH
2	Minutes The minutes of 26 th March 25, previously distributed, were approved and signed by the Chairman.	JH
3	Matters Arising	
3.1	We have had a couple of youngsters being a nuisance particularly with the Youth Theatre, knocking on windows, entering the premises. Blocking the loos and causing a flood; tampering with a members bike. All these issues have been reported to the Police. Jan and Danny are liaising with the Police, but currently progress is slow and they are struggling to get a response. Danny has offered to pick up liaising with the Police due to his past experience of being an officer. The local PCSO is leaving at the end of the month. Yet to hear of his replacement.	JH DK
4	Treasurers Report We are almost at the end of this financial year and whilst it has been a challenging year with a few flopped events, we have also had a flurry of activity since the last meeting. Hall lettings are at £14.6k. The two prior years were almost £17k and almost £16k, so down a little but fairly comparable. Bank interest received this year is almost £550. Our events have almost brought in income of £4k (£412 of which were unexpected bar stock sales by Kate at a wedding last month). The last event was the Abba night, which was hugely enjoyed by all, even if the ticket sales were lower than hoped. Overall, there was a loss of £109. No movement in the grant income from last meeting. Direct costs have finished up at just over £4k which pretty much balances out our £4k events income.	ADC



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	Water rates are just under £1k, Council rates stay at £134 for the year, and waste disposal finish at just over £2.5k. Electricity is a huge £8.5k and we are making moves to get our energy supplier changed as soon as possible, plus this year has seen the infrared going in, so with a bit of teething to fine-tune the system, hopefully next year we can bring this down. It is one of our largest costs. Repairs were just under £10k, but this includes Caretaker Stan, Amesbury and Puddy etc. Nothing substantial from last meeting. Cleaning is finishing at £3k for the year, Sundries is £48. Licences and subscriptions is £217, the latest expense being the SCC membership of £110 at the end of March. Before any capital expenditure (a reinvestment back into our hall), overall we made a profit of £9,872, so just under £10k.	
5	Fund Raising	
5.1	<i>Abba Tribute Night – 29 March 25</i> Evening went well even though we didn't sell as many tickets as we would of have liked.	JH
5.2	<i>Summer Craft Fair – 6 July 2025 (1000 hrs – 1400 hrs)</i> Zoe will update the posters and resubmit on FB. Also looking to get some leaflets produced. Copy of the poster has been sent to be included in the next edition of the Parish Mag. Zoe, Nic to do tea/coffee on the day. Check with Ash she is still planning to make some cakes to sell? Sadie checking whether any overflow parking could park in the field.	ZK/NH/SC
5.3	<i>Pizza & Karaoke Night – 17 Oct</i> Pizza van is booked. Kate has booked the Karaoke – Nick's Entertainment. Look to charge £5 entry, open to all (children accompanied). Need to arrange: - Bar - Raffle (Marion) - Prize for best singer - Promotion – posters; FB posts	ALL
5.4	<i>Quiz Night – 28th November 2025</i> Paul will look to sort a bar.	PH
5.5	<i>Children's Xmas Party – 6th December 2025</i> Ellie confirmed that she is happy to take the lead again this year.	EB
5.6	Any Other Matters	
5.6.1	<i>Survey</i> In September look to producing a survey asking the village what type of events they would like to see next year. Flyers; Suggestions Box; FB Post.	JH



6	General Administration	
6.1	Dropbox No further update. Nic is looking at the possibility of utilising Google Docs/Drive for sharing the various Association documentation with members.	NH
6.2	Bookings No further update on the online booking system. Kate confirmed that there had been quite a few kids parties booked. Need to move 'events@markvillagehall' as this currently still goes through to Jendy.	KW/JH NH
6.3	Charges Review 2025/26 It was agreed that the hire charges for the hall would be increased from 1 July 2025: Resident £14 per hour, Non Resident £16 per hour. Compared to other facilities, these rates are still very competitive. No other charges were to be increased. Any existing bookings will remain at the current rate.	JH
6.4	New Members We still need new members to join the Committee. Zoe will put an appeal out on FB. Nic to create a poster to go on the noticeboards.	ZK/NH
6.5	Any Other Matters	
6.5.1	Mark Youth Theatre The current chairperson has resigned and has been replaced by Zoe Kayira. Zoe to send Jan a copy of the annual safeguarding list. Review show will take place on the 9th July	ZK
7	Hall Fabric & Maintenance	
7.1	5 Yr plan Phase 2 of the replacement windows will now take place during the Summer. Roof is the main focus and any fund-raising efforts will be centred around this. Jan to start obtaining quotes.	ALL
7.2	Internal Doors Stan has fixed the internal door. Complete	
7.3	Grants No further info but will need to review for the roof.	
7.4	Redecoration Work has started in the bar area. Hallway due to start shortly. Work in progress	JH
7.5	Key Safe No further update	JH/MP
7.6	Any Other Matters	



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7.6.1	External Tidy Up Still need to do an external tidy up. Litter picking, clearing moss etc	
7.6.2	Dog Poo Bins These are now being emptied on a more regular basis	JH/DK
7.6.3	Deep Clean (Interior) Jan is still waiting for the quote from the cleaners to undertake a deep clean of the hall. No update. Cleaners are currently on probation due a disagreement. Cleaners prices have increased which Jan has agreed to.	JH
8	External Leisure Amenities	
8.1	Noticeboards No progress	JH
8.2	Skateboard Park No update	JH
8.3	Any Other Matters	
8.3.1	Fitness Equipment Boards These have now been replaced.	JH
9	Risk Assessment Stan is now picking up the regular risk assessments with Kate conducting 3 monthly reviews.	JH/KW
10	Safeguarding Zoe to send Jan the current list	ZK/KW
11	Representative's Reports	
11.1	Table Tennis No representative present. Nothing to report	
11.2	Short Mat Bowls No change. Nothing to report	VMcA
11.3	Mark Youth Theatre Zoe advised of now becoming the Chairperson.	ZK
11.4	MMBC Club event on the 6 th July, nothing else to report.	BD
11.5	Mark 1st School PTFA No representative present. Nothing to report.	EH
11.6	Mark Parish Council Will look at the possibility of making a contribution towards the roof. Need to get a better idea of overall costs first.	DK

Date of next meeting: Wednesday 3rd September 2025 @ 2000 hrs