Written Performance Report for Non- Classroom Teacher/Professional 20__- 20__

Non-classroom Teacher/Professional Name:	Employee ID:	School/Location:

SFUSD STANDARDS FOR THE TEACHING PROFESSION OBSERVED

STANDARD 1: ENGAGEMENT of STAKEHOLDERS	date	date	date	date	STANDARD 4: DESIGNING AND DELIVERY OF SERVICE	date	date	date	date
1. Involve stakeholders to assess needs, set goals and align services.					1. Establish goals and deliver services as outlined in job description.				
2. Communicate effectively with all stakeholders.					2. Design services and activities to meet the needs of the served community.				
3. Provide equitable access of information in different languages and for diverse audiences.					3. Develop and sequence long – term and short – term plans to support service delivery.				
4. Collaborate with colleagues within and across departments to align activities and services.					4. Incorporate available technologies and appropriate strategies to meet the diverse needs of the served community.				
STANDARD 2: EFFECTIVE ENVIRONMENT	date	date	date	date	**STANDARD 5: ASSESSING AND ALIGNING SERVICES**	date	date	date	date
1. Create an environment of trust and respect.					1. Collect and analyze assessment data from a variety of sources to inform planning.				
2. Establish and maintain norms of behavior for effective and professional interactions.					2. Use assessment data to establish and prioritize service goals and to monitor progress.				
3. Manage routines and procedures to maximize accessibility to services.					3. Use available technologies to assist in assessment, analysis, and communicate findings.				
4. Use space and time and resources efficiently to optimize services.									
STANDARD 3: KNOWLEDGE, PREPARATION AND PLANNING	date	date	date	date	**STANDARD 6: PROFESSIONAL RESPONSIBILITIES**	date	date	date	date
1. Demonstrate knowledge, abilities, and skills of specialty area as job descriptions requirements.					1. Reflect on practice				
2. Demonstrate and use knowledge of district and department goals in planning.					2. Maintain accurate records, reports and monitor use of resources.				
3. Demonstrate knowledge and use of resources, technologies, and standards and materials to make information accessible.					3. Establish professional goals and engage in continuous and strategic professional growth and development.				
.					4. Communicate and collaborate with colleagues and the broader professional community.				
					5. Engage local communities in support of the program.				
					6. Employ professional responsibilities to maintain motivation and commitment.				
					7. Demonstrate professional responsibility, integrity, and ethical conduct.				

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Assignment:	**TT: ☐ Prob.0 ☐ Prob. 1: ☐ Prob. 2: ☐ Permanent: ☐**	**Academic Year:**
Date of Pre-Observation Conference:	**Began:**	**Ended:**
Date of Classroom Observation:	**Began:**	**Ended:**

Standard 1: Engagement of Stakeholders

Observations:

Commendations/Recommendations:

Standard 2: Effective Environment

Observations:

Commendations/Recommendations:

Standard 3: Knowledge, Preparation and Planning

Observations:

Commendations/Recommendations:

Standard 4: Designing and Delivery of Service

Observations:

Commendations/Recommendations:

Standard 5: Assessing and Aligning Services

Observations:

Commendations/Recommendations:

Standard 6: Professional Responsibilities

Observations:

Commendations/Recommendations:

WCPR Rating:

Outstanding☐ Highly Satisfactory ☐ Satisfactory ☐ Improvement Needed ☐ Unsatisfactory ☐

Pertinent factors that might have hindered the teacher's effectiveness with regard to this event but over which he or she had no control:

Evaluator's Signature:	**Print Evaluator Name and Title:**	
Date Signed:	**Date Given to Teacher:**	
Date of Post-Observation Conference (if held):	**Began:**	**Ended:**
Non-Classroom Teacher's Signature: (Does not necessarily imply agreement)	**Date Signed:**	