



## CKO Sprint is Hiring – Sport Manager Positions

### Position Summary

With the support of the Government of Canada's Canada Summer Jobs program, CKO Sprint is seeking Sport Managers to support grassroots growth and development initiatives, with a focus on inclusive programming. These roles will also assist CKO Sprint, the Eastern Ontario Division (EOD), and the Western Ontario Division (WOD) in event planning and delivery.

### Key Responsibilities

Reporting to CKO Sprint's Technical Director and an EOD/WOD representative, Sport Managers will:

- Plan, organize, and deliver a summer-long project aimed at increasing participation among Special Olympics, Indigenous, Para, and Women and Girls in both recreational and competitive programming
- Assist in the management and delivery of key CKO Sprint programs and events, including:
  - Ontario Cup & Ontario Team Trials – May 30–31, 2026 (Welland, ON)
  - Ontario Summer Games - July 30 - August 1, 2026 (Waterloo, ON)
  - Ontario Championships – August 15–16, 2026 (Ottawa, ON)
  - Development Coach Mentoring Program (remote)
- Support Equity, Diversity & Inclusion initiatives (remote)
- Assist with programming for: U14 Academy Team, Special Olympics Development Team, Para Team, and NxStage Program (remote)
- Contribute to event planning, including race cards, draws, and on-site operations
- Support EOD/WOD communications and promotions through social media
- Assist with general administrative duties

### Qualifications & Skills

- Must be between 15 and 30 years of age
- Minimum NCCP Canoe Kayak Community Coach (CanoeKids) Trained (or registered for a 2026 workshop)
- Strong communication, organizational, and interpersonal skills
- Comfortable with remote work and basic computer applications

A comprehensive work and professional development plan will be provided upon hiring.

### Position Details

- **Application Deadline:** May 8, 2026
- **Start Date:** May 19, 2026
- **Duration:** 12 weeks (40 hours/week)
- **Compensation:** \$18.00/hour



CANOE KAYAK  
**ONTARIO**  
SPRINT

**How to Apply**

Please submit your resume and cover letter to:

[✉ ryan@cksosprint.ca](mailto:ryan@cksosprint.ca)