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Community Service Article Title, Maximum 15 Words

(Center, Times New Roman 16 pt, Bold, Capitalize Each Major Word)

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ABSTRACT

The abstract should present the essence of the community service article in an informative, concise, and clearly structured manner. It should describe the main problems or needs of the community partner, the proposed approach or solution, and highlight the principal achievements and benefits of the program. The abstract is expected to consist of: Background and Purpose (1–2 sentences), Methods (1–2 sentences) describing the implementation approach and activities, Results (2–3 sentences) presenting the main achievements supported by quantitative or qualitative evidence, Discussion (1–2 sentences) explaining the significance of the results and how the activities addressed the partner's problems, and Conclusion and Impact (1–2 sentences) highlighting the benefits or changes experienced by the partner. The abstract must be written in English, contain 150–200 words, and be presented in a single paragraph. It should be typed in Times New Roman, 10 pt font, single-spaced, and italicized. Provide 3–5 specific and relevant keywords that reflect the main focus, approach, and outcomes of the community service program. Keywords may consist of single words or phrases and should facilitate article indexing and retrieval.

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1. INTRODUCTION

The article should include an abstract, introduction, implementation methods, results and discussion, conclusion, and references. The manuscript must be submitted as a Microsoft Word document, using A4 paper, one column, Times New Roman 12 pt, single spacing, justified text, and a 1.25 cm first-line indent. The manuscript should be 9–12 pages long. Set the left margin to 3 cm and the top, right, and bottom margins to 2.5 cm.

The introduction describes the initial conditions and characteristics of the community partner, priority problems supported by relevant data, and related literature and previous community service activities. Explain the gap, rationale for the proposed solution,

contribution or novelty of the approach, and specific program objectives. If there is more than one objective, use numbering (1), (2), (3), and so on.

2. IMPLEMENTATION METHODS

Describe the location and period of the program, the characteristics of partners or participants, the approach and implementation stages, partner participation, and the solutions or technologies applied. Specify success indicators, data collection techniques, and evaluation methods aligned with the program objectives.

2.1 Implementation Stages

Add subsections only when needed to clarify procedures, not to repeat information. Use consistent hierarchical numbering such as 2.1, 2.2, and so on.

3. RESULTS AND DISCUSSION

Present program achievements in relation to the objectives and success indicators, supported by quantitative data or qualitative evidence. Interpret the findings and compare them with relevant literature. Discuss benefits for the partner, enabling and limiting factors, limitations, and implications. Activity photographs alone do not constitute evidence of achievement.

3.1 Implementation Results and Evaluation

Tables must be numbered consecutively (Table 1, Table 2, etc.) and cited in the text. Place a centered, bold title above each table, using Times New Roman 12 pt and single spacing. Use horizontal rules as needed and avoid vertical lines.

Table 1. Example of Community Service Outcomes

Indicator	Baseline	After Program
Indicator 1	Baseline data	Final data
Indicator 2	Baseline data	Final data
Indicator 3	Baseline data	Final data

Figures must be centered, numbered consecutively (Figure 1, Figure 2, etc.), and referred to in the text. Place a bold caption below each figure in Times New Roman 12 pt. Use clear, relevant images that support the findings.



Figure 1. Example of Program Documentation or Outcomes

3.2 Discussion

Discuss the meaning of the evaluation results and the extent to which the objectives were achieved, drawing on relevant scholarly sources [1], [2]. Add subsections 3.3, 3.4, and so on only when necessary for a clear discussion.

4. CONCLUSION

State the main achievements that address the program objectives, based on evaluation findings. Briefly explain the benefits or changes experienced by the partner and recommendations for sustainability. Avoid claims unsupported by evidence.

ACKNOWLEDGMENTS

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AUTHOR CONTRIBUTIONS

Describe each author's actual role in planning, implementation, analysis, manuscript preparation, and approval of the final version.

CONFLICT OF INTEREST

Clearly declare whether any financial or non-financial conflicts of interest exist.

DECLARATION OF AI USE

Authors must disclose any use of artificial intelligence (AI) tools in preparing the manuscript, including the name of the tool and its purpose. The authors are fully responsible for the accuracy, originality, and integrity of the manuscript. If no AI tools were used, the authors should explicitly state this.

REFERENCES

Use IEEE reference style, preferably with a reference manager such as Mendeley, Zotero, or EndNote. List all cited sources in order of first appearance. The article must include at least 15 relevant references, with more than 80% primary sources and more than 80% recent references. Format all entries consistently in IEEE style.

Examples of in-text citations:

Previous studies [1], [2] suggest that community service programs should adopt approaches suited to partner needs. Program outcomes may also be compared with earlier publications [3]–[6].

Examples of IEEE references:

Journal article

[1] A. A. Author, B. B. Author, and C. C. Author, "Article title," Journal Name, vol. 5, no. 2, pp. 100–110, 2025, doi: 10.xxxx/xxxxx.

Conference proceedings

[2] A. A. Author and B. B. Author, "Paper title," in Proceedings of Conference Name, 2024, pp. 25–32.

Book

[3] A. A. Author, Book Title, 2nd ed. City: Publisher, 2023.