

COLLEGE ADMISSION STEPS

Step 1: Application Form

- Visit the college websites to access their application/application options.

Step 2: Pay the Fee

Step 3: Request Transcript

- Email: christina.colwell@wvisd.net if your application requires an official transcript.
- If you are applying to Texas A&M, you will self-report the grades from your transcript. They do not require the transcript document. Enter an order for “Unofficial Self-view”.

Step 4: Request Test Scores

- You must request ACT or SAT scores to be sent directly from the testing agency. If you did not send test scores to a college when you registered for the ACT or SAT, then go to act.org or collegeboard.org to request scores. Fees may apply. If you forgot your account information, contact ACT or Collegeboard (SAT).

Step 5: Scholarships and Financial Aid

- 3 types of scholarships (College/University; Business/National/Regional; Local/FEF)
 - ✓ Local scholarships will be available from Mrs. Colwell in the Spring
 - ✓ Check the Scholarships/Financial Aid page on your college’s website.
 - ✓ You can create accounts in raise.me or by googling scholarship websites
- Federal Student Aid – Complete the FAFSA <https://fafsa.ed.gov/> . Opens October 1. State requirement for graduations

STOP HERE UNLESS YOU ARE APPLYING TO A SCHOOL THAT REQUIRES:

Step 5: Secondary School Report/Counselor Evaluation

- If applying through Common App, enter your counselor’s contact information on your Common App.
- If your college requires a counselor recommendation, please email Mrs. Colwell
- Provide your counselor with a minimum 10 school day notice. Letters of recommendation will not be processed during breaks, make sure to plan ahead!

Step 6: Teacher Evaluation Forms/Teacher Recommendations

- If your college requires a letter of recommendation from a teacher, ask the teacher in person at least 10 school days before the deadline.
- If the teacher is not submitting the recommendation online, you need to provide them with an address for each recommendation you are requesting. Teachers will be mailing these directly. Letters of recommendation are confidential!!
- Write a Thank You note to the teacher.



TYPES OF COLLEGE APPLICATIONS

APPLY TEXAS

- www.applytexas.org
 - o Apply for admission to any Texas public university, as well as to participating community and private colleges
 - o Copy a submitted application to another institution
 - o Submit your application essays online
 - o Apply for scholarships from participating universities

COMMON APPLICATION

- www.commonapp.org
 - o ALWAYS check the Application Requirements under “College Search” for the following documents:
 1. Supplements
 2. Recommendations

INDIVIDUAL COLLEGE APPLICATION

- Complete on the college or university’s website
- Check for the following requirements:
 - o Secondary School Report
 - o Counselor Report
 - o Teacher Evaluation Forms