

STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES

ELEARNING COURSE CODING
TO IMPLEMENT SUMMER 2010

When a course combines technology modes, choose the code for the technology mode that is used in predominance.

Code the first character for each course / item number:

1n Telecourse (Pre-Recorded Course)

A course which uses videotapes, CD's, DVD's or other portable modalities of video / audio delivery to deliver the course content. Limited or no face-to-face time with instructor.

2n Correspondence

A course which uses **mailed**^[s1] information between instructor and student. Limited or no face-to-face time with instructor.

3n Online

A course that uses web-based tools and where 100% of the instruction and interaction between instructor and student is done **online**^[s2]. (Proctored exams still allow for this classification).

4n Interactive Television

A course which uses the K-20 or network-based video conferencing tools to distribute the course materials in real (synchronous) **time**^[s3].

5n Tele-class (will discontinue use)

A distance class which uses satellite, cable, streaming video over the internet, or other broadcast technology to distribute a predominant portion of course material in real (synchronous) time.

6n Other^[s4]

A course that uses other modes of delivery that do not fit within the listed categories.

7n Optional

A course in which the student can choose to attend class face-to-face or take the class online (**both options are within one item number**^[s5]).

8n Hybrid

9n Web Enhanced

A face-to-face course that does not replace any face-to-face seat time, and access to web-based tools is required^[S7].

Colleges may desire to use the second character to provide more definitive coding for local use. If this is a procedure that your college would like to use, please use refinements that fit within the major, first-character categories.

[S1]Assumption that “mail” is US mail, and that the delivery mode is asynchronous.

[S2]Could be synchronous or asynchronous. Student could be anywhere in the world and successfully complete.

[S3]Implies interactivity among all sites. All sites should be coded the same, including the originating site.

[S4]Example: Lower Columbia uses this for courses that supply information only online—no activity.

[S5]If students make the choice when registering for the class, the choices should be coded according to the delivery mode even if the students can switch back and forth during the term. Example: one item number for the f-2-f version and another item number for the online version

[S6]Displacing some seat time is the key. We do not calculate percentages

[S7]Might be used by a college to indicate that all classes require technology use