147

BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA, ROURKELA

(An Affiliating State University of Govt. of Odisha)

No.BPUT/XXIII/CDC/55/2022/..5142 Date:06/09/2022

NOTICE

As per Statute 49(3) of BPUT First Statutes – 2006, an institution / college conducting courses under affiliation of the University, shall furnish an academic report, comprising number of lectures, laboratory classes etc. conducted for each subject of a course in each semester, which is mandatory for grant of affiliation.

In view of the above all the Principal / Directors of the affiliated colleges are hereby requested to conduct the academic audit for the year 2021-22 performed by two eminent outside experts preferably in the rank of Professor and submit the report to the University in the prescribed format within seven days for completion of affiliation process 2022-23

This is MOST URGENT .

By Order of Vice Chancellor

Registrar

Memo. No. 5143... Date :06/09/2022

Copy to :

1. All the Principals / Directors of Affiliated Colleges for information and necessary action.
2. The Joint Secretary to Government, SD&TE Department, Government of Odisha for kind information.
3. OSD to Vice Chancellor for kind information of the Hon'ble Vice Chancellor.

Registrar

Hd. Qrs. : BPUT Campus, Chhend, Rourkela-769 015, Ph. : (0661) 2482556,558,559,560,561,563,564 Fax : (0661) 2482562,
website : www.bput.ac.in

BIJUPATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA
ROURKELA

FORMAT FOR ACADEMIC AUDIT FOR THE ACADEMIC YEAR:2021-22
TO BE FILLED BY COLLEGE

GENERAL INFORMATION

Name & Affiliation of the Academic Auditors :

1. Name and Address of the College :

2. Name of the Trust :

3. Year of establishment of College:

4. Status of AICTE Approval for 2021-22 (Yes/No) :
(Please attach the EOA of AICTE for 2021-22 duly attested by Principal/Director : **Annexure-1**)

5. Status of Approved Courses for 2021-22 (As per Format below : **Annexure-2**) :

Sl	Name of Course	Level UG/PG	Shift $1^{st}/2^{nd}$	AICTE Approved intake	Seats Filled up by OJEE-2022	Vacancy, if any

6. Deficiency Report of AICTE and Compliance thereof, if any (**Annexure-3**) :

7. Phone Nos and e-mail address :

Item	Principal / Director	Office/ Estt. Section	Examination Section
Mobile / Cell No.			
Telephone No.			
Fax No.			
e-mail Id:			

8. Internet facility if available (specify the bandwidth)

9. Specify the web portal address :

10. Accreditation Status (Yes/No) :

Discipline	NAAC/ NBA/ Others	Year of Accreditation

11. Whether examination halls are covered with C.C.TV cameras & in working condition (Yes/No) :
If Yes, Please indicate the number of cameras installed & in working conditions :

Full Signature of the Principal

Date : (Official Seal)

ACADEMIC DETAILS

1. Name of the Principal/Director :
   Date of Birth :
   Date of joining in the college:
   Qualification & Experience of Principal/Director:

Course	Specialization	Year	University/Institute	Class/Div	Experience
Ph.D.					
PG					
UG					

2. Whether the Principal/ Director has adequate qualifications & experience as per AICTE norms: Yes/No:
3. Status of Affiliation:
   (Copy of Affiliation Letter for 2021-22 (**Annexure-4**)
4. Approved Course Fee :

Academic Session	Approved Course Fee in Rs.
2017-18	
2018-19	
2021-22	

Please furnish photocopy of Fee Structure as approved by Govt. of Odisha (**Annexure-5**)

5. Number of Academic Departments in the Institute :
   Please furnish List (**Annexure-6**)

6. Number of Departments in the Institute other than Academics :
   Please furnish List (**Annexure-7**)

7. Academic Infrastructure/Student Data :
   (a) Details of Class Rooms (**Annexure-8**) :

Sl.No.	Class Room Nomenclature	Sitting Capacity	Plinth Area in sq.m.	Score (0-10)
	TOTAL			

(b) Details of Laboratories (**Annexure-09**) :

Sl.No.	Laboratory Nomenclature	Sitting Capacity	Plinth Area in sq.m.	Score (0-10)
	TOTAL			

Full Signature of the Principal
Date : (Official Seal)

(c) Discipline wise figure of Students for academic year 2021-22 (**Annexure-10**):

Sl. No.	Discipline	1st Sem	3rd Sem	5th sem	7th sem	9th sem	Total	Score (0-10)
						Grand Total		

(d) Classification of Students for the academic year 2021-22 :

Boys	Girls	Boarders	Day Scholars	SC	ST	Physically Challenged

(e) Discipline wise figure of Students for academic year 2021-22 (**Annexure-11**) :

Sl. No.	Discipline	1st Sem	3rd Sem	5th sem	7th sem	9th sem	Total	Score (0-10)
						Grand Total		

(f) Classification of Students for the academic year 2021-22 :

Boys	Girls	Boarders	Day Scholars	SC	ST	Physically Challenged

8. Computational Facility (**Annexure-12**) :

Sl.No.	Computer Centre Nomenclature	Sitting Capacity	No. of Terminals (Stand alone/ Dumb/ Server)	Plinth Area in sq.m.	Score (0-10)
	TOTAL				

Please furnish details of computational and networking facilities available in the computer centres.

(i) Band width of Internet connectivity :
(ii) Status of implementation of NMEICT Project :

Score (0-10)

(iii) No. of Licensed Software installed for use by faculty & students : Score (0-10)

List of Licensed Software :

-
-
-
-

Full Signature of the Principal

Date : (Official Seal)

(iv) Computer Centre Timings : Score (0-10)

(v) Status of uploading DCF-II in web portal of www.aishe.gov.in (Yes/No) :

9 Library Facility : Score (0-10)

(i) Plinth Area in sqm. :
(ii) Total Number of Titles (Furnish List, **Annexure-13**) :
(iii) Total Number of Books (Furnish List, **Annexure-14**):
(iv) Total Number of E-Books (Furnish List, **Annexure-15**):
(v) Number of Journals Subscribing (Furnish List, **Annexure-16**) :
(vi) Number of E-Journals Subscribing (Furnish List, **Annexure-17**) :
(vii) Number of Reading Rooms :
(viii) Sitting Capacity of each Reading Room :
(ix) Library Timings :
(x) Number of borrowing cards issued per student :
(xi) Number of News Papers and Magazines (Furnish List, **Annexure-18**) :
(xii) Internet connectivity in the Library meant for students (Yes/No) :
(xiii) Number of Terminals in the Library having Internet Connectivity :
(xiv) Printing/Photocopying facility in the Library meant for students (Yes/No) :
(xv) Other digital content available:

10. Faculty / Staff / Student Activities:

(a) Total number of Faculty Members (**Annexure-19**):

Sl. No.	Name of faculty	Designation	Deptt.	Date of Joining	Qualification	BPUT Regd. No.	Score (0-10)

(b) Total number of Supporting Staff other than Academic (**Annexure-20**):

Sl. No.	Name of Staff	Designation	Deptt.	Date of Joining	Qualification	Remarks	Score (0-10)

(c) If faculty members are paid as per the A.I.C.T.E. norm (Yes/No):

(d) Whether tutorial classes are taken regularly (Yes/No) :

(e) Whether internal assessments are conducted as per the University norms (Yes/No) :

(f) No. of student indiscipline cases reported during last year(2021-22) :
Due to ragging :
Due to any other reasons :
No of cases reported and action taken if any, to prevent the student indiscipline.

Full Signature of the Principal
Date : (Official Seal)

(g) Whether there is Anti-ragging Committee and Anti-ragging Squad functioning in the College (Yes/No) :

(h) Whether there is Grievance Redressal Centre functioning in the College (Yes/No) :

(i) Telephone No. and E-Mail of is Grievance Redressal Centre:

11. Research and Co-curricular Activities (Please furnish details) : Score (0-10) each

(a) Research Facility created for Faculty and Students (Furnish List, **Annexure-21**)
(b) Facility developed for projects of students (Furnish List, **Annexure-22**):
(i) No. of students undertaking hardware based projects :
(ii) No. of students undertaking software/simulation based projects :
(c) Number of Research papers published by faculty and students in referred Journals/Conferences during 2021-22 (Furnish List, **Annexure-23**):
(d) Number of Research Grants/Projects received during 2021-22 from various Govt./Non-Govt. Agencies (Furnish List, **Annexure-24**) :
(e) Workshops/ Seminars/ Conferences conducted by the Institution during 2021-22 (Furnish List, **Annexure-25**) :

Date	Title of Program	Sponsoring Agency	No. of Participants	No. of papers presented

12. Performance of pass out students (Furnish List, **Annexure-26**) Score (0-10)

(a) Academic Performance of 2021-22 pass out batch :

Discipline	Actual Intake	Number of Students as per CGPA in the range indicated				
		5.0<CGPA≤6.0	6.0<CGPA≤7.0	7.0<CGPA≤8.0	8.0<CGPA≤9.0	9.0<CGPA≤10

(b) Employment Performance of 2021-22 pass out batch (Campus/Off Campus) : Score (0-10)

Name of Organization/Company	Discipline	No. of Students selected for Employment

(c) No. of Students qualified in GATE/CAT/GRE etc. Score (0-10)

(d) No. of Students joined for higher study Score (0-10)

13. Extracurricular Activities : Score (0-10)
Membership of Professional Bodies by Faculty members
(Furnish List, **Annexure-27**) :
(a) Details of activities carried out under GYANALOK scheme
(Furnish List, **Annexure-28**) :

Full Signature of the Principal
Date : (Official Seal)

(b) Details of activities carried out under NCC and NSS scheme
(Furnish List, **Annexure-29**) :

14. Show Cause/Warning served by AICTE : Score (0-10)

Please furnish Compliance submitted to AICTE, if any (**Annexure-30**).

15. Show Cause/Warning served by Govt. of Odisha : Score (0-10)

Please furnish Compliance submitted to Govt., if any (**Annexure-31**).

16. Show cause / warning served by BPUT Score (0-10)

17. Audited Balance sheet of (2021-22)

18. Submission of Data uploaded to AICTE and the corresponding deficiency report of the college for the Academic year 2021-22

19. Availability of data in website of the institution Excellent / Good / To be Improved Score (0-10)

20 Feedback mechanism available Yes / No (If yes enclose list) Score (0-10)

21 Special awards /recognition received

22 No of faculty attended training programme (give details) Score (0-10)

23 No. of training programmes conducted for faculty/staff/students Score (0-10)

24 No. of faculty who are continuing with institution for more than 5 years Score (0-10)

25 No. of faculty participated in e-evaluation and no. of scripts evaluated by them

Score (0-10)

26 No. of e-resource (e-lectures/video /lectures/e-content) developed

27 No. of Specialisation run in M. Tech/M.Pharm/M.Arch

28 No. of M.Tech/M.Mpharm/M.Arch students in each Specialiation

29 No. of Ph.D students registered against each faculty (Give name, date of registration and name of the faculty supervisor)

30 Any other relevant information

Full Signature of the Principal
(Date & Seal)

BIJUPATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA
ROURKELA

(FOR UNIVERSITY USE)

FORMAT FOR ACADEMIC AUDIT TO BE FILLED BY AUDITORS WITH THEIR OBSERVATION

1. Name of the College/Institution
2. Date of visit by the Auditors
3. Courses of study
4. Time table for each courses
5. Faculty details with their teachers registration, photographs & CV
6. Attendance Sheet
7. Fee collected course –wise for the year 2021-22
8. Fee structure of the college
9. Fee structure of Fee Structure Committee
10. Financial Audited Statements for the year 2021-22:

In case of score between 0-3 and 8-10 the score should be supported by detail justification.

Observation of the Auditor

(Signature of the Auditor with name)