

Cambridgeport PTO meeting March 13, 2019

Meeting Minutes:

Item Discussed	Action to be taken
5th grade moving up - date to be confirmed once final end of school confirmed; looking to do similar to last year of having it in afternoon before pick up and outside, assuming weather OK. Jasper taking lead.	Katie to confirm date once fixed and Jasper to pick up re needs - Erin can help guide as did last year
5th grade trip - a few needs have come up for socks etc - Jessica picking up and liaising with teachers	Jessica following up (Apr update - ended up giving more than initially planned but seemed to go down well)
Ice skating - Mr Lore has booked a Sat afternoon at Simoni rink for ice skating Mar 30th - Shannon working with Rianna to get flyer made	Shannon to get flyer - all to put round school; Caroline to publicize on FB/newsletter as well (Apr update - done, great turn out at event)
Movie Night - date set for Apr 5th - Kristen needing help with tech, PTO getting pizza; possibly keep cafeteria open during movie for adults to mingle?	Erin ordering pizzas; Jessica helping with tech along with other parent; Shannon to ask about PTO table and manning with spring fling flyers, newsletter sign up etc (Apr update - event went well, good turn out)
Multicultural potluck - Kristin largely has in hand, but needing help with flowers - Jessica planning to do with room parents as they have meeting the Wed am; we have some budget to go towards food	Jessica coordinating flowers (Apr update - done, event went well)
Teacher education grants - Katie wondering if all funds used or any more available as have 2 teachers keen to do math program in summer, they are arranging accom etc but if we could help with costs	Agreed to provide additional grants for those 2 teachers; Katie to follow up so they fill in formal applications
Spring Fling planning - Shannon has started sending auction requests, preparing flyer to go out as save the date & volunteer sign up; still in big need of help for talent show	-Shannon to finalize flyer and email for volunteers - Caroline to send to PTO list, send on to Katie for school -any and all welcome to take on some tasks