

Library of Things materials

We should try to make full MARC records for Library of Things materials whenever possible.

We should also create separate records for each “title” and not group various materials together under a generic “Library of Things” record.

Materials that have similar functionality may be grouped together onto a single record.

Examples include: Pickleball racquets, metal detectors, hot-spots.

Materials with substantial differences in functionality should be attached to separate records.

Examples include: DVD players vs. Blu-ray players; animatronic animals (dog vs. cat).

Items commonly considered Library of Things

Individual libraries may have exceptions to this list.

Board games	Kits
Cake pans	Museum passes
Computers and peripherals	Puppets
Cookie cutters	Tools
Devices	Toys
Equipment	Sporting goods
Jigsaw puzzles	WiFi Hotspots

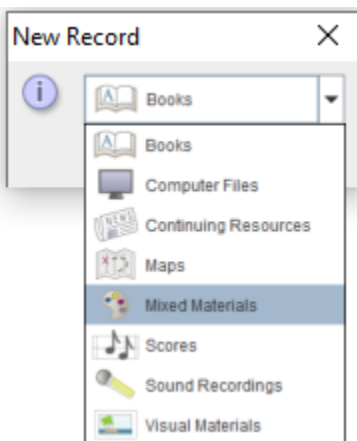
In general, media are not considered to be Library of Things materials. Media are considered those materials whose primary purpose is to be a carrier information.

Examples: videogame cartridges/discs; DVDs, Blu-rays, Tonies, Yoto cards.

Original Cataloging

To create the blank form for the record, select the Create Menu, then select Record, then select Bibliographic. Pressing the F1 key should also work.

In the New Record window, select Mixed Materials.



Fixed-Length Fields

Type: o – Kit

r – 3-dimensional object

o - Kit

Used for a mixture of various components issued as a unit and intended primarily for instructional purposes where no one item is the predominant component of the kit.

Examples are packages of assorted materials, such as a set of school social studies curriculum material (books, workbooks, guides, activities, etc.), or packages of educational test materials (tests, answer sheets, scoring guides, score charts, interpretative manuals, etc.).

r - Three-dimensional artifact or naturally occurring object

Includes man-made objects such as models, dioramas, games, puzzles, simulations, sculptures and other three-dimensional art works, exhibits, machines, clothing, toys, and stitchery. Also includes naturally occurring objects such as, microscope specimens (or representations of them) and other specimens mounted for viewing.

BLvl – m	Form – (blank)
ELvl – l	Srce – d
Desc – a	MRec – (blank)
Ctrl – (blank)	

Fill in the Language Country, and date fields as appropriate.

Variable-Length fields

Library of Things materials often don't have as much information available as books do. The variable-length fields are divided into required and optional fields.

020 (optional) – ISBN

024 __1 (optional) – UPC

028 5 0 (optional) – Other identifying numbers (This field may be repeated)

040 __ __ (required) LKR |b eng |c LKR

245 ? ? (required) Title (If you are creating a title for an object, (eg. A football), add a 500 note with "Title supplied by cataloger."

GMDs – these are the most common General Material Designators for Library of Things. Choose the most specific term when applicable:

|h [game]

|h [kit]

|h [realia]

245 |b Add if available.

245 |c Add if available.

246 (optional) – Alternative titles

260 __ __ [Place of manufacture] : |b [Manufacturer], |c [date of manufacture, or copyright]

If there is no date on the item or packaging, make your best guess and add a ? after the date in |c.

300 __ __ (required) |a describe the item (eg. 1 kit, 1 game, 1 soccer ball, etc.)

|b describe the materials the item is made of

|c give the measurements in inches or centimeters

336 __ (optional) three-dimensional form |b tdf |2 rdacontent

337 __ (optional) unmediated |b n |2 rdamedia

338 __ (optional) object |b nr |2 rdacarrier

490 0 __ (optional) Library of things

500 __ (add if necessary) Title supplied by cataloger.

500 __ (optional) Patrons must be 18 years or older to check this item out.

505 0 __ (add if appropriate) A list of what's included.

520 __ (optional) Summary description.

650 _ 0 (required) LCSH Subject headings.

[Some common LCSH subject headings:](#)

Cake pans

Character cake pans

Sporting goods

Construction |x Equipment and supplies

Sample records

Cake pan

Unassigned		Leader		008	
Pumpkin carriage ... [realia] Updated: 2024-09-24 Save File 33		Mixed Materials		Src	d
Type	r	ELvl	I	Ctrl	
BLvl	m	Desc	a	Form	
MRec		Ctry	cc	DtSt	s
Dates	2021				
040					
LKR b eng c LKR					
245 0 0 Pumpkin carriage cake pan h [realia].					
260 [China] : b ZDWYW, c [2021].					
300 1 pumpkin carriage cake pan : b non-stick aluminum ; c 11 x 7 x 2 inches.					
336 three-dimensional form b tdf 2 rdacontent					
337 unmediated b n 2 rdamedia					
338 object b nr 2 rdacarrier					
490 0 Library of things					
500 Patrons must be 18 years or older to check this item out.					
500 Hand wash only. Not dishwasher safe.					
520 This cake pan has a quick-release non-stick finish that allows you to remove the cake without damaging it.					
650 0 Cake pans.					
650 0 Character cake pans.					
992 LLC MARC 09/24 (jl)					
949 *recs=sky;b2=r;ov=.					

Realia

sky310078981		Leader		008	
Kalimba thumb piano [realia] Updated: 2024-07-12 Save File 26		Mixed Materials		Src	d
Type	r	ELvl	I	Ctrl	
BLvl	m	Desc	a	Form	
MRec		Ctry	xxu	DtSt	s
Dates	2019				
040					
LKR b eng c LKR					
245 1 0 Kalimba thumb piano h [realia].					
264 1 [United States] : b [Newlam], c 2019					
300 1 Kalimba thumb piano (also includes 1 tuning hammer, 1 cleaning cloth, 2 finger covers, 1 set of thumb piano key color stickers, 1 flannelette bag, 1 instruction booklet) ; c in carrying case.					
336 three-dimensional form b tdf 2 rdacontent					
337 unmediated b n 2 rdamedia					
338 object b nr 2 rdacarrier					
490 0 Library of things					
490 0 Library of things MADL					
500 Title supplied by cataloger.					
520 Contains: 1 Kalimba thumb piano, tuning hammer, cleaning cloth, 2 finger covers, 1 instruction booklet, and flannelette bag, and carrying case.					
520 "The African-Tuned Kalimba thumb piano The African-tuned kalimba has a wide and deep repertoire of music from across the vast Zambezi Valley and is thought to be closely related to the original mbira tuning from 1300 years ago. Newlam kalimbas are made by the best material! This truly ancient instrument, its inherent musical logic, and a large repertoire of traditional African songs are open to you. Do you dare to enter through this door?" -- c Amazon.					
650 0 Mbira.					
650 0 Musical instruments.					
949 *recs=sky;b2=r;ov=.b52081163					
992 LLC MARC 07/24 (jl)					

Adopted by Cataloging Centers
October 24, 2024

Kit

sky310102326
Writing A to Z
[00]
Updated: 2024-07-17
Save File 22

Leader 008
Mixed Materials
Src d
Lang eng
Type o ELvl I Ctrl Form
MRec Ctry ohu
BLvl c Desc a
DtSt s Dates 2024

040		LKR b eng c LKR
245	0 0	Writing A to Z h [kit]
260		[Canton, Ohio] : b Early Childhood Resource Center, c [2024?].
300		1 kit (2 books, 1 set of 40 activity cards, 1 magic board) ; c in clear backpack + e 1 laminated activity sheet + 1 laminated contents sheet.
336		unspecified b zzz 2 rdacontent
337		unmediated b n 2 rdamedia
338		unspecified b zu 2 rdacarrier
490	0	Sprout's early learning backpacks
490	0	Little sprouts
490	0	Library of things
500		Kit is stored in a clear backpack.
500		Title from contents list.
505	0 0	g Books: t Bunny Cakes / r Rosemary Wells -- t Harold and the Purple Crayon / r Crockett Johnson -- g Activity sets: t Magic Board -- t Create a Story Picture Cards (40 cards, in a box) -- g Laminated sheets: 1 activity sheet -- 1 contents sheet.
520		This backpack help children to learn about writing.
521		Ages 3-8.
650	0	Early childhood education x Activity programs.
650	0	Children x Writing x Study and teaching x Activity programs.
650	0	Readiness for school x Study and teaching x Activity programs.
655	0	Educational toys.
710	2	Early Childhood Resource Center
949		*recs=sky;b2=o;ov=.
992		LLC MARC 07/24 (jl)