



## PEXSISEN PAC Meeting Minutes

Location: PEXSISEN Elementary

Date: April 9, 2024

Time: 6:30pm

Attendees: Admin: Karen De Cicco (Principal), Ceilidh Deichmann

Executive: Tory Davis (Vice President), Jenn Adams (Event Coordinator), Heather Fulmore (Fundraising Chair), Lou McKenzie (Treasurer), Melissa Austin (Hot Lunch), Jennie Nilsson

PAC Members: Laura Phillips

### Agenda items:

- Call to order and territorial acknowledgement
- Admin Update and Presentation
- President's report
- Financial report
- Fundraising report
- SPEAC report
- New Business
- Adjournment

### Call to Order:

- 6:34pm
- Territorial acknowledgment
- Introductions
- Amendments to Agenda proposed:
  - Discuss upcoming AGM and recruiting interest for new PAC executive members (proposed by Tory Davis)
  - Discuss revision of by-laws (proposed by Lou McKenzie)
- Adoption of agenda with amendments: motioned by Heather Fulmore and seconded by Jennie Nilsson. All in favor - motion passed
- Adoption of minutes: delayed as minutes were not immediately available.

## Admin Update:

- Million Reasons Run - more information to follow;
- May 9<sup>th</sup> School Assembly celebrating “space and place and our name” along with a school blessing. Shirts for the elders to be paid for by the school;
- Garden Party April 10<sup>th</sup>;
- Kindergarten Read and Ride April 10<sup>th</sup>;
- Kindergarten Orientation May 28<sup>th</sup>;
- Art performances happening April 22 and April 24;
- Cross Country is next week;
- Soccer starts soon;
- Track Meet for Grades 4/5 will be taking place June 7<sup>th</sup>;
- Learning survey to parents of grade 4 students.

## President’s Report:

- Spirit wear deadline extended.

## Financial Report:

- Approx \$13,000 with a few transactions outstanding;
- Overall very good standing;
- Must apply for gaming grants by June 30<sup>th</sup>;
- Hot lunch program to be paid for the 2024/2025 year;
- Invoice to be sent to the Treasurer for the second art performance.

## Fundraising Report:

- First Aid Kits - waiting for brochures;
- Tote bags are in and will be for sale at the various upcoming events;
- The school will receive an invoice for the portion of the Tote Bags that are going directly to the new Kindergarten students;
- A letter will be sent out to seek sponsorship for the Spring Fair;

### Events

- Spring Fun Fair was discussed, and more information will be coming soon;
- PAC Information Table will be at the Student Led Conferences, Kindergarten Orientation and the Spring Fun Fair;
- A motion was made by Louise McKenzie to spend up to \$9000 to operate a revenue neutral Spring Fun Fair event. - Motion Seconded by Jennie Nilsson. All in favor and the motion was passed;

### Hot Lunch

- More volunteers are needed to run hot lunch. Hot Lunch will only run in May and June if sufficient volunteers sign up.

## SPEAC Report:

- Nominations for SPEAC executive is open. If interested you are asked to make yourself known before the AGM on May 15<sup>th</sup>.

## New Business

- Nominations for PAC Executive - information tables will be set up at upcoming events to provide information to the parents;
- By-law/Constitution Revision - suggested that no two people from the same household have signing authority on the PAC account.

## Adjournment:

- 8:02pm motion to adjourn, seconded by Louise McKenzie and Jenn Adams.

## Action Items:

- Parent Education Day - adjourned to the next meeting.

## Next Meeting:

- May 7, 2024 at 6:30pm