



International School

Early Years Foundation Stage Nursery

Curriculum Guidelines

Prague 6

Sibeliova 16/Norbertov 3, 162 00 Praha 6, Czech Republic
Tel: +420 220 512 653

Prague 5

Nad Bertramkou 10, 150 00 Praha 5, Czech Republic
Tel: +420 251 560 531

Website: www.parklane-is.com

email: info@parklane-is.com

Dear Parents,

Welcome to Park Lane International School. This booklet is designed to provide helpful information about the programmes and procedures associated with the school. You and your child/ren are about to embark on a memorable year at Park Lane International School and we hope that this information will ensure a smooth and happy transition to school life.

School Communication

We believe parents play a significant role in their child's education and we look forward to a positive home-school partnership. The co-operation between your family and Park Lane International School is an important two-way process. <https://parents.parklane-is.com/home>

Mission Statement

...preparing the young people of today for the unknown occupations of tomorrow.

Our Philosophy

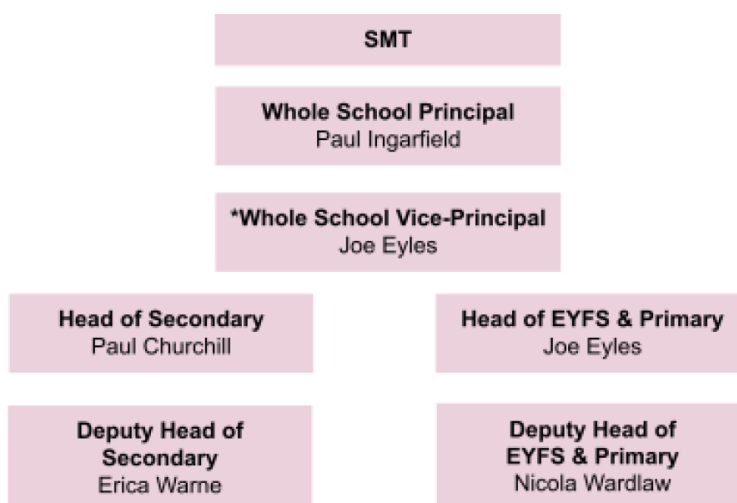
At Park Lane International School, we sincerely believe that every young person, irrespective of race, cultural heritage, faith or ability, is entitled to lead a happy, safe and productive life. However, we realise that in today's ever evolving world, the future that our young people are working towards is entirely unpredictable. We understand that when our students reach adulthood, they are likely to be engaged in occupations and tasks that do not currently exist; utilising technology which has yet to be invented. Moreover, if they are to compete, thrive and survive in the decades to come, their mindsets will need to become fully attuned to international developments, global issues and other cultures. Although the pupils of Park Lane are able to extend their horizons through the academic programme itself, they also have much to gain from a range of leadership and enrichment opportunities which aim to develop capable, resourceful and resilient individuals.

Aims

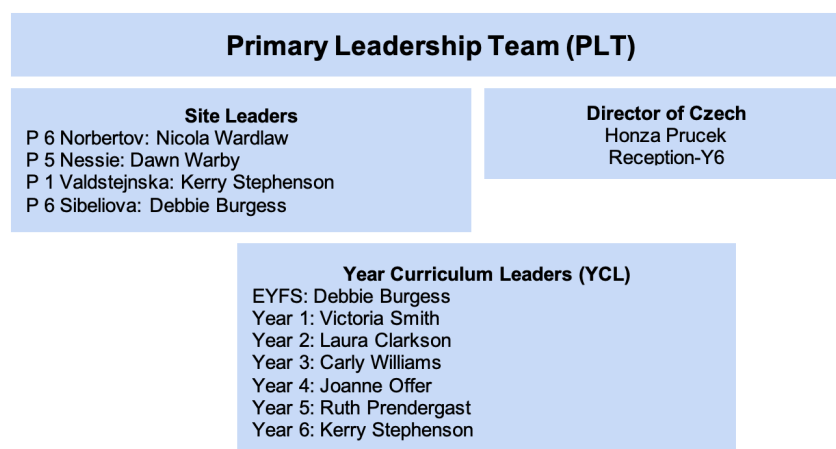
- To enable each pupil to achieve their potential within a stimulating, supportive, happy and caring environment.
- To establish and maintain a positive relationship with parents.
- To help pupils to learn that courtesy, good manners and consideration for others are essential qualities.
- To provide a broad and balanced curriculum.
- To provide social skills and communication/independent learners through extra-curricular activities.

Park Lane Leadership Model

Senior Management Team (SMT)



EYFS and Primary Leadership Team (PLT)



Park Lane School Staff

Head of EYFS and Primary and Vice Principal	Joe Eyles	joe.eyles@parklane-is.com
Deputy Head of EYFS and Primary	Nicola Wardlaw	nicola.wardlaw@parklane-is.com
Head of Czech Reception – Year 6	Honza Pucek	jan.pucek@parklane-is.com

Prague 6 - Sibeliova		
EYFS Curriculum Leader	Debbie Burgess	debbie.burgess@parklane-is.com
Sibeliova Site Leader		

Nursery Class Teacher	Debbie Burgess	debbie.burgess@parklane-is.com
Nursery Class Teacher	Ioana Vitelaru	iona.vitelaru@parklane-is.com
Nursery Teaching Partner	Julie Kyriacou	julie.kyriacou@parklane-is.com

Prague 5 - Nessie		
Prague 5 Site Leader	Dawn Warby	dawn.warby@parklane-is.com

Nursery Class Teacher	Hannah Marquardt	hannah.marquardt@parklane-is.com
Nursery Teaching Partner	Lesia Fulytka	lesia.fulytka@parklane-is.com

Primary Specialists

PE Teacher	Lucie Měchová	lucie.mechova@parklane-is.com
PE Teacher	Lucie Vozehova	Lucie.vozehova@parklane-is.com
PE Teacher	Joe Eyles	joe.eyles@parklane-is.com
PE Teacher	Ray Foley	ray.foley@parklane-is.com
PE Teacher	Kristian Beven	kristian.beven@parklane-is.com
Music Teacher	Rosie Payne	rosie.payne@parklane-is.com
IT and Computing	Jakub Zalopa	jakub.zalopa@parklane-is.com
Art and Project Learning	Ewelina-Kowalska-Misler	ewelina.kowalska@parklane-is.com

Primary School Support Team

EAL Teacher and Nessie Librarian	Alison Purves	alison.purves@parklane-is.com
EAL Teacher	Kinga Uggla	kinga.uggla@parklane-is.com
Learning Support Coordinator	Ioanna Tsouka	ioanna.tsouka@parklane-is.com
IT Systems Administrator	Jakub Syrový	jakub.syrový@parklane-is.com

School Security Team		
Prague 6 Sibeliova		security@parklane-is.com
Prague 5 Nessie		security@parklane-is.com
Health and Wellbeing Team		
Norbertov School Nurse	Barbora El-Sebai	barbora.el-sebai@parklane-is.com
School Psychologist	Charlotte Longley	charlotte.longley@parklane-is.com
Wellbeing / Mental Health and PSHEE	Mark McGuinness	mark.mcguinness@parklane-is.com
Co-ordinator		

Arrival at School & Registration

School Registration takes place at 8.50am. All pupils are expected to be in class in time for registration. **Please note, pupils will be recorded as late if they are not in class by 9.05am.**

Nursery Day

08.50 – 09.00	Soft drop off and School Registration
11.30 – 12.30	Lunch and Playtime at Prague 5 Nessie
12.00 – 13.00	Lunch and Playtime at Sibeliova
15.30	End of the School day
15.30 – 16.15	Clubs

Reporting to Parents

Throughout the school year, we will keep you fully informed of your child's progress. Park Lane International School organises **twice-yearly Parent-Teacher Consultations**. This is an opportunity for you to discuss with the class teacher your child's progress, behaviour and targets. A **detailed written report (December and June)** regarding your child's progress.

Aims & Learner Profile

At Park Lane we are committed to creating and sustaining an environment where our pupils are:

- successful learners
- industrious and curious
- respectful and empathetic
- co-operative and collaborative
- honest and trustworthy
- knowledgeable and competent in their use of technology
- aware of environmental issues
- resourceful and responsible global citizen

Curriculum

At Park Lane International Primary School we take pride in our excellent standards and high expectations. However, it is also of the utmost importance to us to foster development of the whole child and encourage excitement and engagement in learning.

The curriculum that we follow enables our children to learn in an exciting environment, fosters their independence and gives them the perfect introduction to their educational journey. Pre-Nursery, Nursery and Reception follow the **'Early Years Foundation Stage'** Framework. This carefully planned, play based approach ensures that each child learns skills and acquires new knowledge through 7 areas of learning and development.

Learning in the Early Years Foundation Stage

Nursery is where the excitement begins! The children learn together in an environment which is developed around their interests. We pride ourselves on being an exciting and engaging place to be - **encouraging our children** to be **independent learners** through a range of both adult-led and child initiated practical activities.

Our teaching is delivered through carefully planned whole class lessons and continuous provision, as well as small group activities. These activities give pupils a wide variety of learning experiences and are all linked to the EYFS curriculum. Their development is tracked through detailed, daily observations and child-initiated interaction.

Within the Early Years Foundation Stage curriculum there are **seven key areas of learning**:

1. **Personal, Social and Emotional Development**
2. **Physical Development**
3. **Communication and Language**
4. **Literacy**
5. **Mathematics**
6. **Understanding the World**
7. **Expressive Arts and Design**

Personal, social and emotional development

Children will be given the opportunity to develop their confidence and self-esteem. They will be supported to make friendships, to respect themselves and others. They will be encouraged to have a positive attitude to learning, to concentrate and persevere at activities and to **develop independence** with dressing and self-help skills.

Physical Development

Children will have opportunities to develop their fine and gross motor skills. They will learn to control and co-ordinate their movements. They will learn to become confident in managing their own basic hygiene and personal needs, including toileting and changing independently.

Good physical development helps children to become confident and feel the benefits of being healthy and active. A great deal of emphasis is placed on pupils being physically active outdoors and we are fortunate at Park Lane to have a well-equipped 'outdoor classroom'.

Communication and Language

As children develop their speaking and listening skills they build the foundations for literacy, for making sense of visual and verbal signs and ultimately for reading and writing. In EYFS classes, they will be given opportunities to interact with others, to develop their communication and speaking skills through all activities.

Literacy

We encourage children to develop a love of books and stories and to practise mark making skills through a variety of media. At Park Lane, we teach children to read and write by using Ruth Miskin's approach known as Read, Write Inc and Letters and Sounds.

Mathematics

This area of learning includes numbers, counting, sorting, patterns, calculating, shape, space and measures. Children will be supported to understand these concepts through practical activities and real-life situations.

Understanding the world

This area of learning helps pupils to develop the knowledge, skills and understanding which will enable them to make sense of the world. Pupils will have the opportunity to explore and investigate objects and living things, to find out about everyday technology, to find out about their local environment and the natural world and about different people and places

Expressive arts and design

Children will be given opportunities to: design and make things using various tools and resources, express and communicate their ideas, thoughts and feelings through a range of media and materials, role-play, dance, singing and music.

The Online Learning Journal

What is Class Dojo?

Class Dojo is an app, designed for Early Years and Primary Practitioners and parents, to record photos, videos and observations of a child, in an online learning journal. This system allows us to work with parents and carers to share information and record the children's learning and development, during their EYFS years, both in school and at home.

Class Dojo provides each individual child with their own learning journal.

Physical Education

There are two PE lessons a week during which time children will participate in team games (learning ball skills, athletics, gymnastics and dance).

Physical Education Expectations

Children will need to bring their PE kit to School on the allocated days, which will be notified to you. Children must dress appropriately to participate in the PE lessons.

- Appropriate sport trainers
- Green Park Lane T-shirt /Colour House T-shirt
- Navy blue shorts or leggings
- Full water bottle.

These are necessary for health and safety reasons and your co-operation is requested to ensure that children are equipped to participate in the PE lessons. It is also important children wear the specific Park Lane kit (rather than other sport clothes) in order to be part of our team culture.

Children who do not meet our PE expectations will be given a verbal reminder and a letter will be sent home if it happens on several occasions. Any children who often forget to bring the correct t-shirt, shorts and trainers will result in less golden time in the school week.

Personal, Social, Health and Citizenship Education

At Park Lane International School, we believe that PSHE helps to give children the knowledge, skills and understanding they need to lead confident, healthy, independent lives and to become informed, active and responsible citizens. We recognise that it can play a central part in the life of our school and should be at the heart of the whole school development. We offer many opportunities throughout the school year to develop and enhance our PSHE programme.

Music

Music flourishes at Park Lane International School and your child will have many opportunities to gain confidence and enjoyment from musical activities. The school has strong links with the International School of Music and Fine Arts (ISMFA) and can arrange for your child to receive individual instrumental lessons throughout the year. There are also a number of peripatetic teachers offering private instrumental tuition who can be engaged via the school's extra-curricular co-ordinator, **Ms Kristýna Zíková**.

Information Technology

The use of ICT is integral to the work of Park Lane International School. The school iPads will only be used to produce and share age-appropriate material.

Learning Support - SEND (Special Educational Needs and Difficulties)

The Learning Support Department exists to support children who need help with their learning so that they can achieve to the best of their ability. The degree of support varies according to the individual needs, the majority of children have moderate rather than severe learning difficulties. The Learning Support Coordinator, Miss Ioanna Tsouka (ioanna.tsouka@parklane-is.com) is always happy to speak to parents and children in order to offer support and advice. In some circumstances where your child needs one to one intervention on a regular basis parents will be asked to financially support the appointment of a Learning support assistant for their child.

Behaviour

At Park Lane International school we expect and enable our children to be **Ready, Respectful** and **Safe**.

At Park Lane International School our aim is to create a learning community where:

- we all have the right to learn and work in a safe environment and to be treated fairly with respect;
- we are all responsible for supporting the rights of others and ourselves;
- we should create a climate where everyone can learn and achieve
- rewards and sanctions should be used to help us to take responsibility for our mistakes and support us to make the right choices in future;
- it is our collective responsibility to build confidence among pupils to show empathy and understanding;
- it is our collective responsibility to develop effective social skills among pupils and to enhance emotional well-being;
- we have clear and agreed methods of reporting and responding to incidents of behaviour both positive and negative.

The school encourages all EYFS children to follow the key **Golden Rules** and values of good behaviour and manners. We encourage you to work with the school to make sure that your child behaves well, is polite and helpful to other children and adults.

The Golden Rules:

- Do be honest, kind and helpful.
- Do work hard.
- Do look after property.
- Do listen.
- Do be gentle.

This behaviour plan is designed to teach children how to make responsible choices, which work, for everyone. We need to impress upon children that they choose their behaviours and certain consequences may occur from those choices.

Our Code of Conduct is intended to assist children in being more responsible for their own behaviour. If children clearly understand the consequences of their behaviours, they can choose their behaviours in

an intelligent and responsible way that ensures the rights of all children to enjoy the educational experience at school.

For a behaviour policy to be effective, it must be consistent. To achieve this consistency, teachers, parents and children must share in the responsibility for upholding school rules.

TEACHERS are responsible for instructing their children on the rules of acceptable behaviour. They are also responsible for applying proper consequences when a child's behaviour is inappropriate.

PARENTS are responsible for reviewing the rules of appropriate behaviour with their own child/children. They are responsible too, for supporting and co-operating with the school in applying consequences, which result from inappropriate behaviour.

The House System

Park Lane International School has a four-house system.

They are named after the four elements. However, they are more commonly recognised by their designated colour.

Air or Yellow House
Fire or Red House
Earth or Green House
Water or Blue House.

Each child is assigned a '**House**'. This will be the house that the child belongs to from their time at Park Lane. Children are placed in a house on a random basis, unless he or she has a brother or sister currently in the School, in which case every effort is made to ensure they are placed in the same house as their sibling.

House events

Throughout the year we have a number of House competitions to enthuse and excite children and encourage co-operation. A House Trophy is awarded each term.

