

Rules Committee

April 6, 2026

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Members' Present: G. Hustrulid, B. Idsardi, C. Tyllia, K. Taylor, C. Castillo-Garsow, V. Taroudaki, C. Hazelbaker, M. apRoberts-Warren, S. Steiner, D. Syphers, L. Reeves, S. Bingo, D. Ayers,

University Officials: A. Swenson, T. Jones, J. Coomes, R. Hudak, J. Smith, M. Breen, M. Whittingham

1. The meeting was called to order by G. Hustrulid at 3:03 p.m.

2. Approval of Minutes of March 2, 2026. <i>Hearing no objections, the minutes are approved.</i>

3. Chair's Report. G. Hustrulid reported: Welcome back from what felt like the shortest break ever; one that had me dreaming about the One Calendar committee's work. We have a lot of Policies to look at this week, a presentation from the new FYS team leads, and a celebration for all of the incredible work our Legislative Liaison Sam Ligon has done - he will be heading into his sabbatical soon and Senate will soon be voting on his replacement. FoX has been looking at PRC recommendations for Programs in Discontinuance; they are currently with UAC and Rules will receive their recommendations by our next meeting. Bo and I have been working with the First Year Experience team to help develop the new version of FYS. We joined Student Affairs in Seattle for the First Year Experience Conference, which was inspiring and educational. We are excited to help recruit faculty and support new ways of teaching for our first year and pathway students at EWU. Prior to break, the FoX team met with VP of Business and Strategy, Max Baca and Toni Habegger, to better understand our budget and reserves. These meetings will become a regular part of FoX and we will work to bring you updates as they are relevant. They have worked hard to launch the new University Operating Funds Dashboard, bringing some clarity to EWU's finances. Check it out here at: [Open Checkbook](#). Policies are abounded: 301-21: ● These changes reflect the proposal to change FO Leadership structure to potential 2-year terms. FO Leadership Structure document linked here. ● There is also a change to Faculty Values Committee membership in Section 6.2e. ● Revision of Chapter 18 to align with changes to AP 303-40 regarding Program Review Committee's proposed new policy AP303-40, plus an added chapter on the addition of the Program Action Committee in policy AP303-41. 303-21 4-4e: ● Adds an Applied Learning requirement 303-35: ● Removal of 7-4 Program Discontinuance due to new policy (see below) 303-40: Academic Program Review ● This is a streamlined and new policy that defines the process for Program Review 303-41: Academic Program Reduction ● This is a new policy defining the Program Reduction process which includes a Comprehensive Program Review Committee and Program Action Committee.

4. ASEWU Update. R. Hudak reported: a. ASEWU Elections: Primary Elections occurred April 7th through the 9th. Election results can be found posted in front of PUB 207 as well as online at Associated Students of EWU – Eastern Washington University. General Elections open April 21st at 8am and close April 23rd. Students will receive an email with a direct link to vote as well as stop by the ASEWU tabling events to scan the QR code. ASEWU will begin tabling April 21st for elections and supply donuts to students who have voted. To wrap up General elections on April 23rd, ASEWU will be hosting Ballots and Bingo 6pm to 8pm in PUB 317 and 319.

5. Administrative Report. J. Coomes reported:

1. NWCCU Accreditation: Evidence, Improvement, and Resource Alignment EWU's Mid-Cycle self-study describes EWU's emerging approach to connecting evidence with planning and resource decisions. Institutional data, program assessment, and student success metrics are reviewed through established governance and leadership structures to inform priorities and adjustments. Reviewers will be interested in how evidence is discussed and acted upon, even when changes do not involve new funding. Transparency and intentional decision-making are emphasized. If the NWCCU Peer Review team asks you about how data is used in your department/unit to improve, can you describe it?

2: Compliance: NC-SARA Annual Data Reporting: EWU is preparing for the 2026 NC-SARA Annual Data Reporting Cycle, which requires participating institutions to submit two datasets each spring: (1) Exclusively Distance Education Enrollments (EDEE) and (2) Out-of-State Learning Placements (OOSLP). The reporting window runs from May 15 to June 15, and EWU's internal preparation is underway using a newly developed process. **What Deans and Other Program Leaders Need to Know:**

- **Program participation is required** for any academic area with out-of-state learning placements (e.g., internships, clinicals, practicums, student teaching).
- The Compliance Manager, Erin Avecilla, will issue OOSLP reporting instructions via email later in March, including definitions, submission expectations, and the link to the centralized submission and tracking sheet.
- Programs must enter their OOSLP data in the centralized sheet **on or before May 8** to allow for quality assurance.
- Institutional Research will generate and validate the EDEE dataset in early April.
- The Compliance Manager will submit both datasets to NC-SARA before the June 15 deadline.

Why This Matters: NC-SARA reporting is required for EWU to continue offering distance education and learning placements across state lines. Accurate reporting ensures EWU remains compliant and able to support students and programs that operate outside Washington. For more information, please visit <https://nc-sara.org/>. This year's workflow also advances Academic Master Plan goals by strengthening process reliability and building a more sustainable approach to compliance activities. As we implement this process for the first time, the Compliance Manager will also be assessing for improvements to make annual NC-SARA reporting more efficient and as easy as possible for programs to provide their data. If your programs oversee out-of-state placements, please ensure they are prepared to provide data for the upcoming cycle. For questions or process support, please contact Erin Avecilla (eavecilla1@ewu.edu).

3. Registrar Move: Effective March 16, the Registrar moved organizationally to Enrollment Management under AVP Jens Larson. The Registrar will continue to work closely with Academic Planning, associate deans, and the Vice Provost, particularly on centralized scheduling, schedule changes, course cancellations, and related academic processes. This transition is intended to provide organizational clarity while supporting continued cross-divisional collaboration on SEM and Strategic Plan goals related to optimizing and centralizing schedules for student needs.

6. Brief Reports. a. Academic Committee for Innovation and Technology: C. Castillo-Garsow reported: ACIT has a new chair (Cindy Nover) and a new reporter (Carlos Castillo-Garsow). At our meeting on Thursday the 2nd, we discussed a variety of topics related to on-boarding the new chair: ACIT's charge, past successes and challenges, and ideas for future ACIT projects. We also discussed current concerns of faculty: Title II compliance, AI, and surveillance cameras. This quarter, ACIT will be working on assisting Faculty Commons with

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Title II compliance and researching camera policies at other institutions. Next meeting May 7th.

b. Academic Programs Academic Committee: T. Jones reported: • PLO CAC review past deadline, according to the APAC approved Assessment Cycle, these were due the end of January. APAC committee wants to change the Assessment Cycle to end of April for CAC reviews to be disseminated. • NSSE ended with a 16.7% response rate. This is up from 2023's response rate of 11.4% • Discussion of common language. Agreed on a glossary of terms for Assessment related terms. • APAC is reviewing the new Compliance Manager's list of Certifications and Licensures our students complete after graduating from our degrees. • Chairs and Program directors are to fill in the Assessment Methods for each of their PLOs. • Last week was National Assessment Week. There was a wealth of free professional development available to anyone who signed up. If anyone completed a session they will receive EWU swag. • Course Evaluations and Surveys response rates are up! Widgets have been added for faculty to see where their responses are day by day. **c. Faculty Values Committee. D. Syphers reported:** The Faculty Values Committee continues to work on processing the Dean/Associate Dean evaluations. We have completed those for CHSPH and distributed them to the appropriate individuals. We are currently working on the other colleges and expected to have those reports finished and distributed early in the week, beginning 4/13). **d. General Education Committee. M. apRoberts-Warren reported:** At present, assessment of General Education (GE) courses will not yield meaningful or actionable outcomes. For assessment to be effective, consistent procedures and measures must be intentionally implemented and embedded across all active GE courses. A key priority is determining which GE courses are active versus inactive in the catalog. This includes identifying and removing courses that are no longer being offered to ensure the GE curriculum accurately reflects current instructional practice. Additionally, further clarification is needed regarding the role and scope of the General Education Committee. This includes determining whether GE oversight should encompass the full scope of GE programming—such as maintaining a balanced schedule of course offerings—or remain focused on the review and approval of GE course proposals through the General Education Committee (GEC). This topic was to be researched/explored by GE Director, however that role was vacated due to other administrative needs on campus. The role was not replaced. The GEC committee continued with manageable/tangible goals/items for the year that included improving GE guidelines and expectations that will support meaningful assessment in the future as well as support future GE proposal submission and review process. **Winter 2026: Improving GE Assessment and Course Proposal Processes:** The committee conducted its normal review of GE course proposals in CIM. 28 courses came through GEC's review queue of which 15 courses were newly proposed general education courses that required extended review and discussion. 12 of those courses were approved as GE courses, two courses were not approved as GE courses, and one course withdrew its GE course proposal. All those who proposed GE courses had the opportunity to address feedback from GEC and resubmit, GEC is very supportive of faculty efforts. Efforts are underway to strengthen both assessment practices and GE course proposal processes moving forward. These include: • Updating language and guidelines for BACR categories (Arts and Humanities, Social Sciences, Natural Sciences) and GE Global Studies and Diversity categories to improve clarity in reviewing GE proposals within CIM and to better align with the goals of General Education. • Revised the GE new course proposal form in CIM to clearly outline required GE outcomes and justifications. This will ensure a standardized submission process with clear narratives and alignment to GE expectations. • Goal: Complete

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these updates in time for GE course proposals in CIM beginning Fall 2026. **Spring 2026: Assessment Actions** - still working towards meaningful assessment • Communicate with department chairs and GE instructors regarding the need to embed assessment components into all GE course Canvas shells. • Improve percentage of GE classes being taught that have assessment rubrics imbedded in canvas shells (currently only about 12-15% of GE courses have rubrics imbedded, we are looking to improve this to 75% by end of Spring quarter) Summary/Goals: • Update and improve GE guidelines/materials/proposal process • Ensure all GE courses include embedded GE rubrics to support consistent assessment practices. • Identify and establish support for a GE Director position, recognizing this role as essential to advancing and sustaining GE initiatives. **e. Global Programs Academic Committee: V. Taroudaki reported:** GPAC met at the beginning of March and worked on the application for the Fosseen-Kusaka Distinguished Professorship Exchange program. Two faculty will be selected, one for the 2026-2027 and one for the 2027-2028 academic year. The selection will happen in May. **f. Graduate Affairs Council. D. Ayers reported:** The Graduate Affairs Council met on April 8, 2026. With our policy work completed for the year, we are turning our attention to establishing priorities for next year. Our two primary goals for the beginning of next year are 1) create clear rubrics for evaluating CPAC submissions; 2) work with incoming Dean Krishnamurthy to establish new guidelines, policy, and approval procedures for EWU Graduate Faculty (303-26). We also revised our November 2026 meeting schedule to account for November holidays. November is when most of the CPAC works happens, so we wanted to ensure we have two meetings that month. **g. Program Review Committee. S. Steiner reported:** We have completed our reviews for the year. We have sent forward new policy 303-40 and 303-41 that the senate will be reviewing soon. We are working with the provost to create the docket for PRC for AY26 and beyond. **h. Undergraduate Affairs Council. S. Bingo reported:** During our April 9 meeting, the UAC launched into the Spring quarter by working on 303-23: Classroom Attendance, reviewing the PRC's recommendation on the discontinuation of the Women's, Gender, and Sexuality Studies major, and gathering input on revising 303-24, Chapter 2: Grade Appeals. **303-23: Classroom Attendance:** The UAC approved revisions to this policy based on input from Faculty Senate. While the revisions don't incorporate all the points raised, each point was carefully considered. Specifically, the policy moved forward to Senate reflects: • the removal of probabilistic language, clarifying that the forms of documentation listed in section 4-2 for the purposes of verifying the death of family or a household member must be accepted by instructors, • clarifying that leave policies must be stated in course syllabi, • and stating that students may seek leave under 303-23, 4-1, B if an instructor does not provide bereavement leave that is not required by the policy. While this provision is not guaranteed, it provides another avenue to students seeking time off to grieve. The committee also discussed at length the definitions of family members and household members (sections 3, C-D). While the committee agreed that the list was not exhaustive of individuals for whom students might require bereavement, we also understood that the list defined losses for which instructors **must** grant bereavement if requested and did not limit losses for which instructors **may** grant bereavement. The main challenge was creating a bereavement policy that is both enforceable and sensitive to the varied close, personal relationships a student might form. The prevailing sentiment is that the revised policy provides students with a baseline standard for requesting allowed absences, while not staking faculty to overly restrictive guidelines. **Recommendation to Discontinue the GWSS major:** The PRC/PRD recommendation to discontinue the GWSS major was introduced,

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and UAC role in the process articulated. The committee will extend invitations to faculty in the GWSS program to speak at the next meeting and will seek information or data beyond the documents provided that will be helpful for reviewing the discontinuance recommendation. **AP 303-24, Chapter 2: Grade Appeals:** Interim Director Gayle Kearns-Buie spoke to UAC about the need to revise the grade appeal policy based on experiences with students this academic year, her experience at prior institutions, and her expertise as a consultant. The specific requests are to define the grade appeal process in greater detail and to centralize it in the Provost's office or some other unit that is removed from a specific department. The committee will seek to continue this discussion to improve the grade appeal process. **Next meeting:** The recommendation on GWSS discontinuance will be the focus of next meeting. Given time, the UAC may also review a revised grading policy so that we may advance it to Senate as an information item for feedback.

7. Information Items. a. FYS Presentation. M. Whittingham and G. Hustrulid gave a presentation of the FYS program. The PowerPoint can be found at: <https://drive.google.com/file/d/1JMdY0xcn--WbcgzVYP3IEvMvYC1RcrTQ/view?usp=sharing>

b. One Calendar Committee Preliminary Report. B. Idsardi gave a PowerPoint presentation of the One-Calendar Committee report. The PowerPoint can be found at: <https://drive.google.com/file/d/1AThEvSsutB2oix-iG-DJCsbrkcNIxSef/view?usp=sharing>

8. Council Elections/Selections/Confirmations. O. Özturgut, Education for Rules Committee. **Hearing no objections, this will be sent to Senate for approval at the next meeting.**

9. Unfinished Business. a. PRC/PRD Recommendations from GAC. G. Hustrulid stated the Faculty Organization Executive Committee put together a statement after they reviewed the recommendations from GAC, and the Rules committee agrees with the recommendations made by GAC. **Hearing no objections, this is approved and will go to Senate at the next meeting.**

b. FO Leadership Re-Structure Proposal. K. Taylor stated the structure has a lot of different portions and most of this is changing the language to come into line with changing to two-year terms.

Motion 1 – adding six credits to each of the positions. 9 for. Motion carried.

Motion 2 – adopt the amendment – Section 1, Section 2, Section 3 of 8 the constitution for two-year terms. 8 for and 1 against. Motion carried.

Motion 3 – adopt the amendment to the committees – article 5 of the constitution – to remove the immediate past president. 6 for; none against. Motion carried.

Motion 4 – academic policy AP 301-21 paragraph 2 – to recall the president – 6 for and 2 against. Motion carried.

Motion 5 – 303-21 Chapter 7 – Executive Committee – C. Castillo-Garsow stated if the constitution doesn't change it doesn't do anything but if it does change it will bring the policy in line with what is being done. **9 for. Motion carried.**

10. New Business. a. AP 301-21 Faculty Org and the Academic Senate. *Due to lack of time this will come back to the next meeting as New Business.*

b. AP 303-21 Undergraduate Students; Applied Learning. J. Smith stated they are okay with this starting in 2027-28. B. Idsardi stated he has one question. Will there be any discussion in Senate on how this will be enforced? CourseLeaf? Or somewhere. J. Smith stated it will be in Degree Works. M. Breen stated the co-curricular portion will be tracked by whatever software they are using at the time. J. Smith stated they will be making a decision on the software within the next couple of weeks. **B. Idsardi moved to postpone this until the next meeting. C. Castillo-Garsow seconded. Motion carried.**

c. AP 303-35 Program and Course Management. *Due to lack of time this will come back to the next meeting as New Business.*

d. AP 303-40 Academic Program Review. G. Hustrulid stated this updates the current policy to remove the PRD process because they are creating a new policy for that process, (AP 303-41 Academic Program Reduction). Suggested changes include: changing FTEF for FTE in Chapter 3 – Academic Performance Review; Under Chapter 6 – Program Review Reports; 6-1 Degree Major Program Review Reports; Change sentence from "...recommendations regarding the degree major program no later than the first Friday of the next term." *to read* "...recommendations regarding the degree major program no later than the first Friday of the next term, not to exceed the end of the current academic year." **K. Taylor moved to make this unfinished business. D. Ayers seconded. Motion carried. Hearing no objections this motion carried with 10 for and 1 opposed.**

e. AP 303-41 Academic Program Reduction. *D. Ayers moved to make this unfinished business. C. Castillo-Garsow seconded. 8 in favor. Hearing no objections this motion carried.*

11. Agenda Items for April 13, 2026, Senate meeting:

- a. AP 303-22 Graduate Students; Removal of Appendix A. (GAC)*
- b. AP 303-24 Grading, Grade Changes, & Grade Appeals. Add Sec 1-10 Graduate (GAC)*
- c. BACR Criteria Language (GEC)*
- d. Criteria Language for Diversity and Global Studies (GEC)*
- e. One-Calendar Committee Preliminary Report*

12. Good of the Order. *None.*

13. Adjournment at 5:30 p.m. The next meeting is scheduled on Monday, April 20, 2025.