

Winneconne Hoops Club

Handbook

2024-2025 Season



Website – www.winneconnehoopsclub.com

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Every effort has been made to ensure that this handbook is current. As the year progresses, the Board may have to make changes in response to changing circumstances. Please consult the Handbook section at the Club's website (www.winneconnehoopsclub.com) for the most recent version.

Contact Information

Position	Name	Email
Board Members		
President	Abby Bertram	winneconnehoopsclub@gmail.com abbybertram4@gmail.com
Vice President	Kari Nigl	karnigl26@gmail.com
Treasurer	Sam Adams	samadams8814@gmail.com
Co-Treasurer		
Secretary	Jessica Kaemmerer	kaemmerj@w-csd.org
Apparel	Heather Anderson	jhanderson7@att.net
Member at large		
Non Board Volunteer Positions		
Tournament Concessions	Nate Edlebeck	nedlebeck@gmail.com
Equipment	Dan Schonscheck	Dan.Schonscheck@usfoods.com
8 th Grade A team Head Coach B team Head Coach		
7 th Grade A team Head Coach		
6 th Grade Head Coach		
5 th Grade Head Coach		
4 th Grade Head Coach		
3 rd Grade Head Coach		

Important Dates

Season Tip Off Meeting	Date	Time	Contact Person
Parent Meeting – Grades 3-5	8/26/25	6:30	Club President
Parent Meeting –Grades 6-8	8/26/25	5:30	Club President
Coaches Meeting	TBD	TBD	Club President

Winneconne Hoops Club Tournament Dates

7 th & 8 th Grade Tournament	1/10/2026	12-6	Hoops Club Board
5 th & 6 th Grade Tournament	1/10/2026	8-12	Hoops Club Board
3 rd & 4 th Grade Tournament	1/11/2026	9-1	Hoops Club Board

Mission Statement

The Winneconne Hoops Club is a volunteer-based organization. The mission of the club is:

- To provide K-8th grade girls attending Winneconne Schools the opportunity to learn and develop basketball skills, teamwork, and sportsmanship.
- To facilitate communication and expectations between coaches, parents, and players.
- To provide financial support to the Winneconne Youth and High School Girls Basketball Programs and continue the growth of a program driven by excellence.
- To provide a financially affordable program through the support of volunteers who give their time to be on the board, coach, and assist during the tournaments held throughout the season.

GOALS

- Create opportunities for young student athletes to train, condition and develop basketball skills to the best of their abilities in a competitive and fun environment.
- Develop the fundamental skills of our young athletes to be more competitive at the middle school and high school levels.
- Create excitement and love of the game and foster a needed skills to become a “good teammate”.
- Aid in the development of self-confidence, self-esteem, and sportsmanship on and off the basketball court.
- Be an example of class, conducting ourselves (players, spectators and coaches) in an honorable and sportsmanlike manner.
- Provide coaches with the necessary resources to enhance player development.

Club Organization Bylaws

In the interest of a strong Winneconne Girls Basketball program, a voluntary non-profit organization shall be found.

Article 1 – Name

Winneconne Hoops Club

Operation: Winneconne Hoops Club shall be governed by and conform to the provisions contained within these bylaws.

Calendar Year: January 1 through December 31

Article 2 – Membership

Any Winneconne Community School District student, household or business unit shall be eligible for membership.

Article 3 – Organization

- A. Up to a seven (7) person committee
- B. One (1) person of the seven (7) person committee will serve as the President
- C. Members of the committee will serve staggered terms to assure each committee has a holdover member. Term lengths will be ideally 2-3 years.

- D. President (1), Vice President (1), Treasurer (1), Co-Treasurer (1), Secretary (1)
- E. Board members are not able to hold coaching positions. Non Board Volunteer Positions may hold coaching positions.
- F. If you wish to become a member of the board, you must attend one board meeting prior to becoming a board member.

Article 4 – Duties of Committee

- A. The seven (7) person committee shall work together to guide membership toward their targeted goals.
- B. The committee may ask for volunteers to head special committees of interest for the Winneconne Hoops Club.
- C. Treasurer shall receive and receipt all monies.
- D. Treasurer shall maintain a complete record of all Winneconne Hoops Club transactions.

Article 5 – Dues and Funding

- A. An annual membership fee will be charged per player. Membership fees offset tournament fees. Total tournaments allowed include the Winneconne Hoops Club home tournament.
- B. Grade 3 will be funded for a minimum of 2 tournaments and a maximum of 3 tournaments.
- C. Grade 4 will be funded for a minimum of 2 tournaments and a maximum of 4 tournaments.
- D. Grade 5 will be funded for a minimum of 3 tournaments and a maximum of 5 tournaments.
- E. Grade 6 will be funded for a minimum of 4 tournaments and a maximum of 6 tournaments.
- F. Grade 7 will be funded for a minimum of 4 tournaments and a maximum of 6 tournaments.
- G. Grade 8 will be funded for a minimum of 4 tournaments and a maximum of 6 tournaments.
- H. If a team wishes to exceed the specified number of tournaments funded by the Winneconne Hoops Club, the team must approach the Winneconne Hoops Club Board for approval. If approved, the expense of the additional tournaments will be self-funded by the team.

Article 6 – Team Organization

- A. If there are enough players for multiple teams at the 6th-8th grade level, teams will be broken into A/B teams as determined by the coaches.
- B. The tournament teams will be assembled according to grade level.
 - a. Grade 3 - Team Formation will be equal skill. All players will have equal playing time. Playing time may be slightly adjusted based on player practice participation, player attitude or player effort.
 - b. Grade 4 - Team Formation will be equal skill. All players will have equal playing time. Playing time may be slightly adjusted based on player practice participation, player attitude or player effort.
 - c. Grade 5 - Team Formation will be equal skill. All players will play each half; it is not equal playing time.
 - d. **Grade 6 - Team Formation will be A-B. All players must earn their playing time within the team.
 - e. **Grade 7 - Team Formation will be A-B. All players must earn their playing time within the team.
 - f. **Grade 8 - Team Formation will be A-B. All players must earn their playing time within the team.

** Players may be moved between A and B teams based on coach's discretion throughout the season.

- C. The Winneconne Hoops Club reserves the right to deny requests made by parents regarding placement.
- D. If a grade level has more than one team, the teams will practice together creating unity at each of the grade

levels if gym space allows and coaches schedules align.

- E. Players will not be allowed to move up a grade level unless the following condition exists:
- a. Not enough players are present at a grade level to form a team.
 - b. Injuries at an upper grade level require participants from a lower grade level to fill a tournament player shortage.

Player Eligibility

Residence Requirement

To participate in the program the child must be enrolled in and currently attending the Winneconne School District or living in the Winneconne School District.

If a player stops attending the Winneconne School District mid-year or moves out of the school district, the player will no longer be eligible to participate on the team.

Grade Requirements

Players must be enrolled in 3rd through 8th grade and must play in their grade division for tournament and league play. In addition to tournament/league play, we offer a summer development program.

Volunteer Requirement Policy

Home-sponsored events are essential fundraisers that help sustain and grow the Winneconne Hoops Club. These events play a vital role in keeping registration fees affordable and ensuring a high-quality experience for all of our athletes.

Hosting a successful tournament requires a significant investment of time and effort from our community of volunteers. Your involvement directly supports the program and helps create memorable experiences for our players — both o

To encourage participation and ensure the success of our tournaments, we have implemented the following policy:

- **All families are expected to sign up for two volunteer time slots** during our home tournament.
- **A volunteer sign-up will be sent out in December**, allowing you to choose the time slots that work best for your schedule.
- If time slots are **not selected by January 1st**, two shifts will be **assigned to you**.
- If the volunteer requirement is not fulfilled:
 - A **\$50 service fee** will be added to your child's registration for the **following season**.
 - For **8th grade families**, a **\$50 invoice** will be sent by the club.
 - If you **choose not to return the following season** and did not fulfill your volunteer requirement, you will still be **billed the \$50 service fee**.

We understand that schedules can be busy, but volunteering just a small amount of time makes a huge difference. We strongly prefer your time over your money — your presence helps build a stronger program and a tighter-knit community.

If you have extenuating circumstances that may prevent you from volunteering, please reach out to us directly so we can work with you on a solution.

Registration Costs

To make registration more convenient, registration and payment are handled online via www.winneconnehoopsclub.com.

Registration and payment for the 2024-25 season **must be received by: 09/14/2024**

Registration Costs

- ❖ 3rd Grade - \$150
- ❖ 4th Grade - \$150
- ❖ 5th Grade - \$150
- ❖ 6th Grade - \$175
- ❖ 7th Grade - \$175
- ❖ 8th Grade - \$175

Refunds

Refunds will not be provided after the team has started practices.

Uniform Agreement

Each player must purchase and maintain a uniform which can be purchased online during registration. Parents will be required to sign a uniform agreement which is also part of online registration.

What to Expect during the Basketball Season

- The tournament season:
 - 6th - 8th Grade October - April
 - 3rd-5th Grade October - February
- The tournament season will end with the last tournament scheduled.
- Practices are generally scheduled 2 times per week depending on the grade level and coach.
- There is a possibility of tournaments scheduled on Sunday mornings.
- **Understand that tournament schedules are often provided the week of the tournament as well as a day or two prior to the tournament. Game information will be provided to you as soon as possible by your coach.**
- Every effort is made to provide you with a schedule of practices and games early in the season. The

expectation is that you will be able to eliminate most scheduling conflicts if provided with adequate time to make adjustments. The goal should be to attend every practice and game. If a conflict does exist, it is the parent's responsibility to inform the coaching staff as soon as possible.

- Parents must volunteer at the Winneconne Hoops Club tournaments. You will receive your volunteer assignment the week prior to the tournament assigned by the Hoops Club Board. If you cannot work your scheduled shift, you are responsible for finding someone to take your place.
- Coaches and the Hoops Club board will communicate with their team/parents through the Team Reach app.

Practices

- Practice time has been reserved at the Elementary School Large Gym/Middle School gym/High School for the 2024/2025 season. Practices will be held as early as 10/1/2024 and as late as 04/30/2025.
- **School Canceled = No Practice.**
- Arrive on time and prepared. Please have separate basketball shoes and change into them on arrival to practice.
- If your child missed more than 50% of practice due to other commitments, this will affect their playing time and team placement.
- If your child stays home sick from school or leaves school during the day, don't send them to practice. Please contact the coach to let him or her know.
- Pick up children on time; coaches may have other commitments.
- Always practice PAW
 - Poor representation of Winneconne Hoops Club at practice or games will result in disciplinary action.
- Respect coaches.
- Respect other teams sharing gym.
- Practices will typically be scheduled for 90 minutes.
- Coaches will typically have 2 practices per week.
- No parents in the gym.
- Abide by school rules put in place regarding covid/health concerns.

Playing Time

Every player is a contributing member of a team. Players are challenged in practice sessions, and are given opportunities in game situations to display their basketball skill. All players get playing time, but some players may get more playing time than others. Playing time is determined by several things, one of which is the "Playing Time Philosophy by Grade":

3rd - 4th Grade

Equal Playing Time. Playing time may be slightly adjusted based on player practice participation, player attitude, ball handling ability, or player effort. Coaches will make every effort to allow for equal playing time however no timing devices will be used.

5 th Grade	Player's practice attendance, attitude, effort, & skill factor into equation. Every player will have some play time each half
6 th – 8 th Grade	Player's practice attendance, attitude, effort, skill, & dedication factor into the equation. Skill is more significant factor Players will know their role & be expected to fulfill it

Please do not forget that coaches are volunteers – respect their decisions. If you have questions about your child, discuss them with your coach in private. We recommend that you arrange your conversations with the coach for at least 24 hours after a tournament.

Uniforms

- If uniforms are needed, they are to be purchased during registration prior to the season.
- Uniforms can be worn multiple years as long as they are in good condition and follow the uniform agreement.
- We are including a warm up shirt with registration.

Spirit Wear

We take pride in our organization, and hope that coaches, parents, and players alike share that same pride. One of the ways we show off our organization is by wearing its uniform. Parents and players can also show their support by wearing team logo items.

The Winneconne Hoops Club offers sweatshirts, tee shirts, and other branded items for sale at the beginning of the season. These items are provided as a convenience and purchase is not required.

Link is on our webpage to order: www.winneconnehoopsclub.com

Health and Safety

- The state requires concussion education. The links listed below are the Concussion Fact Sheet, by roles.
 - Parents
 - Students
 - Coaching Staff
- Each player must also provide their own health insurance. Prior to participating in these programs all players will need to complete a concussion form. This form can be found online at: www.winneconnehoopsclub.com click on & read Guidelines for Concussion and Head Injury Step 1: Sharing Concussion Information with Athletes, Parents, and Collecting Signatures

Be sure to read "information Sheet for Athletes" & "Information Sheet for Parents"
Then print and sign Parent/Athlete Agreement and turn in at first practice.

- **A Concussion Education & Acknowledgement form must be collected for each athlete for each sport they are enrolled in prior to participating in practice. This form will be collected by your coach or team liaison at the first practice. If the form isn't signed, the player will NOT be able to participate.**
- Do **not** allow child to attend practices or games if sick.
 - If your child stays home sick from school or leaves school during the day, **don't send them to practice.**
 - Contact the Coach if player won't be at practice or game.
- Abide by school rules put in place regarding covid/health concerns at practices and tournaments. These rules can change based on the facility of tournaments as well. Please make sure we are representing the Winneconne School District well and following any guidelines put in place.
- Middle school students may use the sports gate mobile app to record baseline data and assess for potential concussion symptoms.

Coach Selection

The following process will be used to fill coaching positions:

1. Head Coaches and Assistant Coaches are required to fill out a coaching application regardless if they held a coaching position in the previous year.
2. All applications of new or previous coaches will be reviewed and background checks completed.
3. The Board along with input from the Varsity coach will select coaches for any team that has more than one person applying for a specific position.
4. The selection of coaches is based on:
 - a. Background Check
 - b. Previous experience or new opportunity to coach
 - c. Knowledge of basketball
 - d. Commitment to the goals of the Winneconne Hoops Club

Coach - Parent Relationships

Coaches and parents must work together to create the best possible experience for the children on the team. Children learn what they are taught, but they also learn from what they see, including how their coaches and parents behave and interact.

If you have a disagreement with the coach(es), please follow the following process:

1. Discuss your concerns with the head coach. Please wait until 24 hours after a tournament/practice to discuss.
2. If you do not get a response from your coach within 48 hours, please reach out to the Hoops Club email with your concern.

Here are some suggestions for working out disagreements:

- Keep in mind that the coaches are volunteering their time to coach.
- Remember that coaches are genuinely trying to do the best thing for the team and for each child.
- Wait until the day after an incident before mentioning it to the coach. Sometimes “sleeping on it” will give you a better perspective.
- You can disagree with a coach’s decision without attacking the coach on a personal level. Both the parent and the coach need to treat each other with respect, even if they disagree.
- Conversations between a coach and a parent should remain private. Neither the coach nor the parent should discuss their disagreement with other parents or with players. To do so can easily lead to feelings of “ganging up” and make it more difficult to resolve the problem.
- If the problem can’t be resolved after the initial conversation, then the parent and the coach should ask a board member for help. The board member(s) will meet with the parent and the coach to discuss the issue.
- Don’t involve your children. Your disagreement with the coach is for you and the coach to work out. Kids see, listen, and talk. Keep them out of it.
- Never use email to complain to a coach. Email is a great communication tool, but it does not work well when emotions kick in. There is a tendency for people to put things in emails that they would never say to someone’s face. It’s also very easy to misunderstand an email, and read it as a personal attack when no attack was intended. Each angry response leads to another, in rapid succession. Finally, emails are simply too easy to pass along to others. Disagreements between a parent and a coach are private matters. Trust between the parties will completely and immediately be destroyed if one side broadcasts their version of things “to the world”.
- Remember: if you can’t work things out privately, bring it to a board member and if necessary the board member will ask the Club President for help.
- Parent’s questions regarding players’ concerns or playing time should be directed to the players’ coach(es). Any escalated situations should be directed to the Winneconne Hoops Club President for Board review.

Coaching Expectations:

- Coaches will represent the Winneconne community in a professional manner.
- Uphold the Winneconne Hoops Club mission statement.
- Any failure to meet expectations may lead to disciplinary action including termination of coaching role based on the discretion of the Winneconne Hoops Club Board.

Checklist

Please have your child bring with them to their first practice:

- Volunteer Check made out to Winneconne Hoops Club \$100 (see page #7)
- Water bottle