

EXECUTIVE BOARD MINUTES



**Longwood
Historic Society**

HistoricLongwood.com

July 8, 2024 @ 6:30 - 8:00 PM

BOARD ATTENDEES

PRESIDENT Jason Byrne	VICE PRESIDENT Tracy Putnam	TREASURER Tom Redditt
SECRETARY Cheri Roper	ASST TREASURER Susan Hudson	

SCHEDULE

- Called to Order by Jason at 6:33 PM
- Previous Minutes approved ([Link](#)) motion by Tracy, second by Tom.
- President's Report (Jason Byrne)
 - He presented his direction for the Longwood Historical Society and proposed changes. One of the items he stated was a push for more technology. He also wants to work on the society's growth.
- Vice President Report (Tracy Putnam)
 - She confirmed the date of the Poker Tournament as March 29th and is waiting for the City Council to approve the use of the building on that date. Tracy will also assist with ensuring committees are up to their responsibilities.
- Finance and Trustee Report (Tom Redditt/Susan Hudson)
 - Tom gave the finance report. There were expenses for the repair of a locked bathroom door, a/c repairs, tree clean-up behind the HCC, a new refrigerator, and a re-do of the sprinkler system.
 - Suzy Hudson identifies the breakdown of the deposits.
 - Rahil, our accountant, has been given the authority to look at our bank accounts to assist with our 501C. Butch Bundy gave a \$500 quote on the wood repair to the front of the HCC, but we need two more quotes.
 - The upper roof quote for the Bradlee-Mac by HI-Low is \$53,180. We still have to do a lot more save to be able to do that.
 - Tom Redditt is looking for a place for the Society to make interest on its funds. So far, he has found Fidelity, which will allow the Society to open a money market and use it if necessary without a penalty.
- Monster Dash Report (Jason Byrne)
 - Monster Dash for 2024. We have 76 runners signed up and this time last year we had 18. There will be a committee meeting on Monday, July 15.
- Old Business
 - By-Laws Revision Proposal - [Link](#)

- Pamm Redditt passed out copies of the changed By Laws and would like everyone to read them so we can decide if changes are needed.
 - **Bike racks at HCC and Bradlee**
 - Tabled until the next meeting, Tom will present an update or location where it will be installed.
- **New Business**
 - **Lewis House**
 - Jason requested we develop some creative ideas for raising funds for the Lewis house. Tracy Putnam made a motion to create a committee to explore options on how to obtain and repair this house. Robert seconded it. Passed unanimously.
 - **Membership drive - Possible implications on quorum**
 - Tracy Putnam suggested a revision of the By-Laws to 10%, representing a quorum reduction from 20%. Tom Redditt seconded the motion and the motion passed.
 - **Bingo Night and Member Outreach/Engagement Events**
 - Board is good with expanding the mission of the membership committee.
 - **Committees and Chair Appointments**
 - Suzy Hudson moved that we approve the committees and chairs proposed by Jason in the Appendices. Tom Redditt seconded the motion, which was agreed to by all. The motion passed.
 - **Board of Directors Meetings - In person or remote? Cadence? Next one?**
 - Everyone is in favor of remote meetings Tracy Putnam motioned that meetings can be remote, and Suzy Hudson seconded the motion, it passed.
 - **Schedule the Fall General Meeting**
 - The consensus was that we should keep it on Sunday afternoons.
 - Date set for September 15th.
 - **Mission and Vision Statement - Keep or update?**
 - Tom found a copy of the existing mission and vision statement.
 - Jason thinks we should revisit the wording and modernize it.
 - No decision was made. The board will review them.
 - They will be added to the website in the meantime.
 - **Open contents of Footprints book to publish on the web**
 - Tracy Putnam motioned to put an education publication of Footprints on the internet, and Tom Redditt seconded the motion. All were in favor.
 - The media committee should put as much as possible about the LHS on the internet through the media committee.
- **Open Discussion**
- **Adjournment**