

**COLLEGE TOWNSHIP
KNOX COUNTY, OHIO
BOARD OF TRUSTEE REGULAR MEETING
September 11, 2024**

Trustee Chairperson Houston called the meeting to order at 6:29 p.m. All were invited to stand for the Pledge of Allegiance to the American flag. Those present were Trustees William Houston, Ed O'Connell and Bernard Ingles, Zoning Inspector Roger Yarman, Fiscal Officer (FO) Courtney DeCosky, and Administrative Assistant (AA) Lora King. Also present were Village Administrator RC Wise and College Township Resident Don Durbin.

APPROVAL OF MINUTES

Trustee Houston made a motion to approve the regular meeting minutes from August 14, 2024; Trustee Ingles seconded. Vote: All Yes. Trustee Houston made a motion to approve the special meeting minutes from September 4, 2024; Trustee Ingles seconded. Vote: All Yes.

COLLABORATIVE PARTNER, RC WISE

The contract to replace the water line on Duff Street was awarded to Dirt Dog Excavation out of Ashland.

The Village received a grant from the Ohio Department of Development for sewer lines on Kokosing Drive. There is also a chance that certain homeowners may qualify for an income eligible grant from the health department to aid with tying into the sewer lines.

The Village entered into an agreement with DKMM for electronics recycling. They will still partner with Accurate IT. A vehicle will be parked in front of the library instead of using the container. They will be the first Fridays, with the first on Friday, October 4, 8:30 - 11:00 a.m.

Dumpster Day is Oct 5. College Township is welcome to participate.

Council selected the retaining wall color: autumn breeze with dalia red over it. It looks similar to Quarry Chapel Church. There is a wall sample at the site.

DON DURBIN, RESIDENT

Mr. Durbin is building a new house on Porter, and he is requesting an extension on tear down of the old house. It is a bigger project than originally thought. Originally the deadline was Oct 1, 2024, and he is requesting Oct 1, 2025. The board will consider it and make a decision by the end of the evening.

ZONING

Inspector Yarman wrote Mr. Adams on Baker Road a permit for the container and let him know he could not have the metal container unless it was covered up. The permit states that it must be finished in 60-days because it has been ongoing.

The contractor for a 5-acre lot on Baker Road called about putting in a driveway. Inspector Yarman Roger directed them to the correct people. They also put a pond in. There is no permit for a new build and there has been no mention of a house. It may just be a drive to access the pond.

Residence on Zion Road is falling in. Inspector Yarman has a call into the prosecutor. He had written to the trust who owns the house about eight months prior, and they had said they were going to do something with it, but there has been no action. Prosecutor McConville may be able to get some movement.

Schnormeier property has cut the bank back on Laymon Road, which turned out nicely. There were two metal culverts on Laymon that were covered up or removed at the bottom of the cleared area when the work was done. The board would like to know status, and if they were damaged, what impact that will have. Stormwater runoff could be an issue. Inspector Yarman will call Darrel Severns and inquire.

Inspector Yarman had a lot of calls regarding the Durbin pond and his use of the spring. Yarman reached out to Ohio Scenic Rivers, Soil and Water, and others to see if it is an issue, but no one has acted on anything. Ms. Doherty from Ohio Scenic Rivers was going to do some research and follow up, but he has not heard anything. It would likely fall under the Ohio Department of Natural Resources, which Ohio Scenic Rivers is under. Trustee Ingles found that if people downstream complain, then there might be an issue. Inspector Yarman will reach out to Mr. Severns regarding this as well.

CEMETERY

The cemetery grant was denied.

AA King brought up the issue of J. Dale's headstone, which is falling in. According to ORC, the responsibility falls on the township if the family is no longer around. It is the oldest recorded burial at Quarry Chapel. Ralston gave a \$500 estimate to repair it. FO DeCosky confirmed the available funds and the trustees agreed that AA King should move forward with getting it on Ralston's schedule before the ground freezes.

ROADS

Trustee O'Connell and Supervisor Smith accessed Porter and Baker Roads as projects to submit to the Ohio Public Works Commission (OPWC) for a possible grant. Discussion on assessment details ensued. FO DeCosky will email their assessment to Knox County Engineer Cameron Keaton to stay on track for the November 1 deadline.

FIRE

Incident Reports (read by Trustee Ingles)

Kenyon: 7

Village: 3

Township: 1

Legacy is onboard for getting the QR Code for College Township Fire Department roster installed, possibly in the next week.

Wohlford Electric will give a hard date on the exhaust fan installment soon. There is a one week lead time on getting it ordered and in.

VASU had prepared a quote for the new bay speaker system, requested by the Mount Vernon Fire Department. The trustees reviewed the quote at \$728.50, and Trustee Ingles recommended moving forward. All agreed. AA King will schedule with VASU.

A draft of a letter to residents to inform them about the fire levy on the November ballot has been started. College Township cannot spend any township funds to work on or send the letter. Donations must be gathered, possibly from Kenyon and other local businesses, and a Fire Levy Committee formed to move forward with the mailing. Money spent must be recorded and reported to the Board of Elections. Trustees or the FO cannot chair the committee, but they can attend. The letters and envelopes could be donated. Trustee Houston and FO DeCosky will reach out to residents to form a committee. It would be ideal if letters went out after the regular October meeting.

GENERAL

Fiscal Officer's Report - September 11, 2024

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor
Included in your paperwork this evening are the rates determined by the budget commission. If suitable, please pass the resolution for submission to our Knox County Auditor's, due by October 1.

Motion to Reallocate

FO DeCosky recommends the Board make a motion to reallocate \$3000 in the fire fund from Contracted Services to Natural Gas. TH, Ingles second. All yes.

Financial Reports

Monthly financial reports are in your folders and should reflect actual financials as of August 31, 2024.

*Courtney DeCosky
Fiscal Officer
College Township*

Trustee Houston proposed a Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. Trustee O'Connell seconded. Roll call: Houston yes, Ingles yes, O'Connell yes. Resolution passes. The original resolution is on file with the College Township minutes.

Trustee Houston made a motion to reallocate \$3000 in the fire fund from Contracted Services to Natural Gas. Trustee Ingles seconded. Vote: All Yes.

Knox County Township Association Dinner 9/17 at 6:30 p.m. Trustee Ingles and FO DeCosky will be out of town. Trustee O'Connell will attend and Trustee Houston will check his schedule and confirm with AA King.

After a brief discussion, the Board agreed to grant Mr. Durbin's request for an extension, as his reasons were valid and there had been no complaints about the two houses.

Trustee Houston made a motion to continue to partner with the Village of Gambier for Dumpster Day. Trustee Ingles seconded. All yes. AA King will post details on the website.

All correspondence sent and received was discussed in the body of the meeting. There being no further business, the fund cash balances certified lawfully appropriated to pay bills being reviewed, Trustee Houston moved to pay bills. Second by Trustee Ingles. Vote: All yes. Trustee Houston made a motion to adjourn at 7:35 p.m., with a second by Trustee Ingles. Vote: All yes.

Chairperson

Fiscal Officer