

HARTNELL COMMUNITY COLLEGE DISTRICT

Approved Minutes 8.27.14

Technology Development Council

Minutes

Wednesday, August 27, 2014

Room: Library/ Bldg. E-112

Members 2014-2015

Name	Representing	Present	Absent
Matt Coombs	Administration (P)	x	
Mark Sanchez	Administration (P)	x	
Renata Funke	Administration (P)		x
(Renata Funke representing Academic Affairs also)	Administration (P)		X
David Phillips	Administration (P)	x	
Monica Galvan	PT Faculty		
Marnie Glazer	Faculty (2-yr)	x	
Jim Riley	Faculty (2-yr)	x	
Deborah Stephens	Faculty (2-yr)	x	
Eric Strayer	Faculty (2-yr)	x	
Virginia Williams	Faculty (2-yr)		x
Benjamin Grainger	Classified (2-yr)	x	
Steve Otero	Classified (2-yr)	x	
Marble, Andrea	Confidential		x
Jhanic Ramos	Student (1-yr)	x	
Frank Osorio	Student (1-yr)	x	

Others

Name	Representing	Present	Absent
Joe Welch	Faculty (guest)	x	
Bruce Brandt	Classified (guest)		
James Fitch	Classified (guest)	x	
Megan Blevins	Classified (guest)	X SKYPE	
Laura Lark	Classified (guest)	x	

Hartnell College Mission Statement

Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

Eric Price	Classified (guest)	x		
Daniel Jimmeyer	Classified (guest)	x		

Technology Development Council

Page two

CALL TO ORDER & INTRODUCTION

1. Meeting called to order at 3:00 p.m.

Matt Coombs

ACTION ITEMS

- Approval of March 26, 2014 minutes

Matt Coombs

POLICY Review/Approval AP 6365

Matt Coombs

Administrative Board Policy AP6365 regulations were reviewed by the committee with the change of the governance structure operation is beneficial. Survey sent out and accreditation requirement effective to do better. *Motion to approved: Jim Riley, James Fitch*

Information/Discussion/Presentations

Matt Coombs

1. Update/Demo Website Launch/Support Plan

Dave Phillips

The new launch date is set for September 29th. There are several items that need to be done, such as the communication plan for students, bio pages for faculty (Active PT/FT), Athletics dept., and we are working with all groups to be represented.

The website was presented by James Fitch and showing the navigation slider to go to one direction. Bio pages are not built, only on employees, but not adjuncts. Faculty and staff personal pages need to be completed.

Old Domain name www is still live. Still a tremendous amount of work to do, but Laura Lark is available for onsite training and Megan Blevins is available for contact and assistance by email.

2. Update/Demo iSupport/Bomgard

Daniel Jimmeyer

This item will be discussed at next meeting

3. Update on Technology Refresh

Matt Coombs

Technology refresh continues. New laptops to replace teacher stations will arrive mid-October. Additional thin clients will continue to be given to faculty members and other administrative users as our system will support. We are working on our back end hardware to accommodate more thin clients.

4. Program Review Technology Request 2015-16

Matt Coombs

Hartnell College Mission Statement

Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

Matt provided a list of items requested for the 15-16 year. They were part of the his 2014-15 PPA Annual Review which can be found in the TDC Folder for the 8/27/ meeting. These are IT requests only. As PPAs are reviewed and items are consolidated, Matt will bring a complete approved list to the Council

5. Student Technology Needs

Student Voice

Jhanic Ramos and Frank Osorio both expressed the need for better wireless in Merrill as well as Building K. Matt Coombs said he would order more and to keep him informed of any other areas needed. Additionally requests for clickers and other input devices were also talked about. Eric Strayer confirmed interest in this type of technology being present in class. And he said he would like to find out specifically from other adjuncts.

6. Administrative Technology Needs

Admin Voice

None Offered

7. Faculty Technology Needs

Faculty Voice

None Offered

8. Format of this meeting moving forward

Matt Coombs

Matt expressed concern that everyone may not feel they have a voice or a chance to give input, so he would like to change the format of the meeting so that each person has the ability to give input, voice concerns or ask questions at the beginning of the meeting. This will be reflected in the next agenda.

9. Effectiveness/Evaluation of this meeting – Survey

Matt Coombs

Previously a survey was sent out from the Presidents office to determine if the Council was being effective in its purpose and procedure. Matt made the results of that survey available to the meeting and pointed out things that were reported on well and areas of improvement that were communicated. Matt showed report that was sent back to the Presidents office that indicated that the Council felt the they were effective and that the group was managed effectively.

10. Spring Forward Update

Dave Phillips

Dave Phillips gave an update on our large project to refresh our Ellucian Colleague system. Project is on time and has some scary events coming up to get past, the biggest two being a migration to SQL version of Colleague and the other being a transition of students to Active Directory. These two will significantly add capabilities and resiliency to our systems and create a much simpler environment for students – single sign-on.

Hartnell College Mission Statement

Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

OTHER ITEMS/BRIEF ANNOUNCEMENTS

NEXT MEETING(S)

Wednesday, September 24, 2014

ADJOURNMENT: Meeting adjourned at 5:00 p.m.

Matt Coombs

Hartnell College Mission Statement

Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.