



CENTRAL SANDS COMMUNITY  
*High School*

# Board Meeting Agenda

Thursday, November 21st, 2024, 6-8 pm

Or you can join virtually, Link: <https://us06web.zoom.us/j/9202132705>

Board Members: Chair & Treasurer Chamomile Nusz, Vice-Chairs: Brandon Uhlig and Michael Rutta, Secretary Maria Trader, Vice-Secretary Tiata Saegert, Members: Dan Bootz and Stacey Graves

Agenda Item	Presenter	
Opening	Chamomile	<ul style="list-style-type: none"> <li>• <a href="#">Verse</a></li> <li>• <a href="#">Consensus Decision-Making Guidelines</a></li> <li>• Called to order at 6:10pm</li> </ul>
Introductions	Chamomile	<ul style="list-style-type: none"> <li>• Introductions and sharing of a positive memory</li> <li>• Present: Dan Bootz, Amy Boelk, Maria Trader, Brandon Uhlig, Michael Rutta, Jeanne Ryan, Esme Ryan</li> </ul>
Public Participation	Chamomile	<ul style="list-style-type: none"> <li>• <a href="#">Public Participation</a></li> </ul>
Agenda	Chamomile	<ul style="list-style-type: none"> <li>• Approval of agenda by board               <ul style="list-style-type: none"> <li>○ approved</li> </ul> </li> </ul>
Approve Minutes	Chamomile	<ul style="list-style-type: none"> <li>• Minutes: <a href="#">August 2024 Meeting Minutes</a></li> </ul>
Student Reports	Esme	<ul style="list-style-type: none"> <li>• Student Council Update/ Information               <ul style="list-style-type: none"> <li>○ Homecoming went well and Ancestor's Day is tomorrow</li> <li>○ Holiday Faire at TRCCS is upcoming as well on the 7th with a work day scheduled on the 2nd</li> <li>○ Holiday Festival being looked into as well as a clothing swap</li> <li>○ Creating a "Green Team" is also possibly on the horizon</li> <li>○ The student council is showing great work and Jeanne praised the hard work and efficiency of the group</li> </ul> </li> </ul>
Financials	Amy	<ul style="list-style-type: none"> <li>• Financial &amp; Grant Report               <ul style="list-style-type: none"> <li>○ Audit underway, Amy and Cham are working with CESA to get all receipts and paperwork in</li> <li>○ No financial statement ready for this month</li> <li>○ Our website's about - reports section has our audit findings posted, prepared by Kerber Rose                   <ul style="list-style-type: none"> <li>■ When an audit was submitted last year to OEO they inaccurately found that we were in debt which was due to the fact that a grant audit does not show an actual balance. The same situation is occurring again this year and KerberRose has written a letter of explanation. According to KerberRose approximately 80% of schools have the same situation.                       <ul style="list-style-type: none"> <li>• Keeping that in mind, the corrective action listed on the report is an action that will never go away due to the size and nature of our school. Nothing to actually correct.</li> </ul> </li> </ul> </li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>○ There is a proposal to use some grant funding to have someone from Kerber Rose come and do a training/presentation for the board.</li> <li>● Audit Report &amp; Findings</li> </ul>
Employee/Contractor Reports	Amy, Phil, and Jeanne	<ul style="list-style-type: none"> <li>● Amy: Administrative/SPED Director <ul style="list-style-type: none"> <li>○ Proposal: New Hire for 2nd Semester <ul style="list-style-type: none"> <li>■ With additional funding and grant coming to a close, a proposal for an LEA (local education agency) assistant hire to come in December. The new role would focus on reporting and district office responsibilities. Someone with student system and finance knowledge would be ideal.</li> </ul> </li> <li>○ HR/Accounting Alternative Options <ul style="list-style-type: none"> <li>■ Looking into other services outside of CESA 6 due to large turnover.</li> </ul> </li> <li>○ REAP Grant &amp; Get Kid's Ahead Grant <ul style="list-style-type: none"> <li>■ REAP grant is going to be used and spent down as a small, rural and economically disadvantaged school. Needs to be spent down by June, ideally will be moved before January.</li> <li>■ Another grant opportunity would be enrollment grant to increase by either 20 students or 20%, whichever is smaller, and pushing money into certain programs within the school.</li> </ul> </li> <li>○ CSP Grant Proposal</li> </ul> </li> <li>● Jeanne: Lead Teacher <ul style="list-style-type: none"> <li>○ <a href="#">Alliance Conference Attendance</a>- Los Angeles, CA <ul style="list-style-type: none"> <li>■ Staff would like to attend Jan 16th-19th</li> <li>■ 5 staff would attend and is open to board members as well</li> <li>■ Rough cost would be \$4,300 not including the conference cost</li> </ul> </li> <li>○ GPA calculator created for a running GPA but it will not be regularly displayed on grade reports. <ul style="list-style-type: none"> <li>■ GPA calculations and class rank important for college admissions, this is primarily for college admissions processes and helps with some direct admission programs for our students</li> </ul> </li> <li>○ Recent events: homecoming, puppy paw spa (another coming up December 6th), Climate Conference in Madison for sustainability course, 2 new clubs started: cooking &amp; lifting, Ancestor's Day Festival is tomorrow with a potluck, MacBeth rehearsals are underway, Shadow Dates scheduled for January with one focusing on TRCCS and one on SPASH</li> <li>○ Presence of other individuals in the building such as church maintenance with little to no notice.</li> </ul> </li> </ul>
Policies/Procedures	Amy & Jeanne	<ul style="list-style-type: none"> <li>● For December's meeting <ul style="list-style-type: none"> <li>○ Student Arrival &amp; Departure Policy</li> <li>○ Student Driver Policy</li> </ul> </li> <li>● Capitalization Policy <ul style="list-style-type: none"> <li>○ Federal law now dictates that a capital object is \$10,000.</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>○ Motion made by Dan to modify our capitalization threshold from \$5,000 to \$10,000 <ul style="list-style-type: none"> <li>■ approved</li> </ul> </li> </ul>
<p>PR and Fundraising</p>	<p>Chamomile</p>	<ul style="list-style-type: none"> <li>● Committee Report and Action Items <ul style="list-style-type: none"> <li>○ Current budget is increased to \$83,000 after another grant <ul style="list-style-type: none"> <li>■ PR committee proposals was <ul style="list-style-type: none"> <li>● Mailers \$7000</li> <li>● Filming \$3500</li> <li>● Photography/Social Media \$5000</li> <li>● Billboard \$10,200</li> <li>● Facebook \$2,000</li> <li>● Reserve \$2,300</li> </ul> </li> </ul> </li> <li>○ Marketing Video Updates <ul style="list-style-type: none"> <li>■ Amy has all the video footage now</li> <li>■ Matt is going to start creating final video</li> </ul> </li> <li>○ Marketing Photo Updates <ul style="list-style-type: none"> <li>■ Brooke Skovsted will do all the photography and social media posting through the summer at \$10,000 - contract will be reviewed</li> </ul> </li> </ul> </li> </ul>

Operations Committee	Chamomile & Amy	<ul style="list-style-type: none"> <li>● Report and Action Items <ul style="list-style-type: none"> <li>○ Enrollment Report <ul style="list-style-type: none"> <li>■ Lost 2 students that were having difficulty following expectations and meeting safety standards and chose to unenroll</li> <li>■ Current enrollment is 32, start of year was 35 <ul style="list-style-type: none"> <li>● This is an ok spot financially, but would prefer to be at 33-35</li> </ul> </li> </ul> </li> <li>○ Facilities Report</li> <li>○ WICSA Report <ul style="list-style-type: none"> <li>■ Proposal from the state which will affect charter school state funding which would increase funding</li> <li>■ Decoupling could be legislation on the horizon affecting funding that ties to a student rather than a district</li> </ul> </li> </ul> </li> <li>● Set Class Size Limits for 25-26 School Year/ Enrollment <ul style="list-style-type: none"> <li>○ Class Size Limits: 22 per grade</li> <li>○ Student Body Limits: Not to exceed 70 total students</li> <li>○ Lottery is drawn until limits are reached, stopping at whichever threshold is hit first.</li> </ul> </li> <li>● Set Enrollment Application Window for 25-26 Enrollment Spaces <ul style="list-style-type: none"> <li>○ Early Bird Application Window Dates <ul style="list-style-type: none"> <li>■ Dec 15-30th, 2024</li> </ul> </li> <li>○ Regular Application Window Dates <ul style="list-style-type: none"> <li>■ Jan 1-March 31, 2025</li> </ul> </li> <li>○ After April 1st, Applications are accepted in order they are received.</li> </ul> </li> <li>● Motion to approve class size limits and application window made by Michael. <ul style="list-style-type: none"> <li>○ Voted yes: Brandon Uhlig, Maria Trader, Michael Rutta, Dan Bootz</li> <li>○ approved</li> </ul> </li> <li>● Schedule Annual Board Meeting</li> <li>● Proposal to form 'Land Search Committee' <ul style="list-style-type: none"> <li>○ School forest property; future land development <ul style="list-style-type: none"> <li>■ Discussion on which building makes the most sense for future permanence?</li> </ul> </li> </ul> </li> </ul>
Closed Session	Chamomile	<ul style="list-style-type: none"> <li>● <i>The Central Sands Governance Board reserves the right to enter into a closed session pursuant to State Statutes 19.85(1)(c)(e)&amp;(f) for the purpose of considering employment over whom the Governance Board has jurisdiction and exercises responsibility.</i></li> </ul>
Other Business	All	<ul style="list-style-type: none"> <li>● Any other business items to cover?</li> <li>● Important Dates for the Board <ul style="list-style-type: none"> <li>○ Next Meeting on Thursday, December 12th 6-8pm</li> <li>○ Potential board retreat weekend dates: <ul style="list-style-type: none"> <li>▪ January 25th or 26th</li> <li>▪ February 1st or 2nd</li> </ul> </li> </ul> </li> </ul>
Meeting Review	Chamomile	<ul style="list-style-type: none"> <li>● Meeting Review &amp; Action Items</li> <li>● Meeting called to close 7:54pm</li> </ul>

*The Central Sands Community High School agenda will be posted in their office, on their website at [centralsands.org](http://centralsands.org), and announced on their Facebook page.*

