

Roll No.....
Total No. of Questions: [09]

Total No. of Printed Pages: [01]

B. Com. (Hons.) (Semester – 1st)
BUSINESS ORGANIZATION & MANAGEMENT
Subject Code: BC0M1-102
Paper ID: [140102]

Time: 03 Hours

Maximum Marks: 60

Instruction for candidates:

1. Section A is compulsory. It consists of 10 parts of two marks each.
2. Section B consist of 5 questions of 5 marks each. The student has to attempt any 4 questions out of it.
3. Section C consist of 3 questions of 10 marks each. The student has to attempt any 2 questions.

Section – A

(2 marks each)

- Q1. Attempt the following:
- a. Partnership deed
 - b. TQM
 - c. Span of Management
 - d. Informal organisation
 - e. Recruitment
 - f. Delegation versus decentralization
 - g. Organizational Chart
 - h. Unity of Command
 - i. Budgetary control
 - j. Stages of Team Building

Section – B

(5 marks each)

- Q2. Define Joint Stock Company. How it is different from sole proprietorship and partnership firms?
- Q3. Differentiate between Recruitment and Selection. Also explain the basic steps involved in a typical selection procedure.
- Q4. “A manager alone cannot perform the entire task assigned to him, in order to meet the target, it should delegate authority.” Comment on the statement. Also state the problems in delegation of authority
- Q5. Define controlling. Discuss the process of control and the barriers of controlling in the organization with the help of suitable examples.
- Q6. Define leadership and discuss about different styles of leadership with their merits and demerits.

Section – C

(10 marks each)

- Q7. Explain in detail the theories of ‘Maslow’ and ‘Herzberg’ regarding motivation.
- Q8. What is the purpose and function of planning in a management process? What are the logical steps involved in the planning process?
- Q9. What do you understand by management by objectives? State the features and process of management by objectives.