

# BRIGHAM PARISH COUNCIL

## Minutes of the Annual Meeting of the Parish Council 2021

### **Present:**

Councillors: Mrs M. Light, Dr M. Greaves, Mr D. Wilson, Mr R. Barber, Miss S. Simcox and Mr J. Myers

County Councillor: Mr A. Kennon, CLERK: Mrs D. Holliday

### **1. Apologies of absence notified to the Clerk**

**District Cllrs: Mrs N. Cockburn and Mrs J. Farebrother**

### **2. Election of Chairperson and Vice Chairperson**

Cllr Barber proposed Cllr Light for Chairperson, seconded by Cllr Myers and agreed by the remaining Cllrs. Cllr Light was elected Chairperson and documentation to be signed.

Cllr Light proposed Cllr Wilson as Vice-Chairperson, seconded by Cllr Myers and agreed by the remaining Cllrs.

Cllr Wilson was elected Vice-Chairperson and documentation to be signed.

### **3. Quorate (9 full members, 50% plus 1)**

The Cllrs agreed to keep the Quorate of 50% of Cllrs plus 1 for a meeting to go ahead.

### **4. Appointment of Planning/Flooding Sub-committee**

Cllrs Greaves, Myers and Wilson

### **5. Appointment of Business Liaison working party**

Cllrs Myers and Light

### **6. Appointment of Village Quality and Open Spaces working party**

Cllrs Wilson, Barber and Simcox

### **7. Appointment of Communication working party**

Cllrs Greaves, Wilson and Barber

### **8. Appointment of Finance working party**

Cllr Barber, Clerk Holliday Responsible Financial Officer

### **9. Review of Emergency Plan**

Cllr Wilson explained the Emergency Plan required an updated contact for St. Bridget's School and asked Cllr Barber as Governor at the school to obtain this information.

### **10. Review of Community Plan**

Cllr Wilson explained that the Community Plan is due for a review next year and asked the Councillors to look at the Action Plan and to decide whether anything else needs to be added to it. We will need to involve the Community and would plan to have a Community Consultation in the Memorial Hall next year. Cllr Wilson informed the Cllrs that we must include biodiversity and climate change. Cllr Simcox reminded the Cllrs about her idea of combining the consultation with a photographic competition. All Cllrs agreed this was an excellent suggestion.

#### **11. Review of Insurance Policy**

Clerk Holliday explained the previous 3-year fixed deal had come to an end and that we had been offered 3 price options of 1,3 and 5 years.

The Cllrs all agreed to the lowest price, 5-year fixed deal.

#### **12. Review of Banking**

Clerk Holliday requested that as soon as banks are allowing face to face appointments that the issue of Internet Banking is resolved.

#### **13. Tender for Grass-cutting**

Clerk Holliday explained that the grass cutting Tender will be up for renewal next year.

#### **14. Dates for this year's meetings to be arranged**

The Cllrs all agreed to keep the meetings to the first Tuesday of the Month, bi-monthly.

#### **15. Date of next meeting:**

3<sup>rd</sup> May 2022

**Signed**.....

**Dated**.....