

General Faculty Organization

To: Kari Lerum, Chair, Campus Council on Academic Standards & Curriculum (CCASC)

From: Linda Watts, GFO Chair & Tyson Marsh, EC Chair

Date: Apr 8, 2025

Re: CCASC 2024-25 Annual Report

Dear Professor Lerum,

Thank you for your hard work this year in the role of CCASC chair. In order to track the progress made by CCASC this year and plan for next academic year, we ask that you please provide a written summary of activities based on [CCASC's 2024-25 Charge Letter](#). You'll find CCASC's 2024-25 charges listed on the proceeding pages along with space for you to briefly describe what work was **completed** this year and what work remains **in progress** for each charge. There is also space at the end for any additional comments.

Please work with your council to finalize this report and have it submitted to the GFO Program Coordinator (dawn3@uw.edu) by **Mon, May 19**. The final report will be shared with the Executive Council, posted on the GFO webpage, and should be a helpful tool in informing next year's CCASC charge letter.

Please let us know if you have any questions. If there are any issues or questions you would like to speak about directly, let Dawn know and she will coordinate a time for us to meet.

Thank you,



Linda Watts, Professor
Chair, General Faculty Organization



Tyson Marsh, Associate Professor
Chair, Executive Council

General Faculty Organization

2024-25 Campus Council on Academic Standards & Curriculum (CCASC) Annual Report
Submitted on: May 27, 2025

[CCASC's 2024-25 Charges:](#)

Progress on charges follow in red:

- 1. Support new and change course proposals and change program proposals through the UW Bothell curriculum process into the appropriate UW tri-campus committees for approval.**
 - a. Prepare a document that identifies best practices/expectations around kuali submissions.
 - b. In partnership with the GFO Vice Chair, pursue improvement of processes for streamlined curriculum review overall.
 - c. Open a dialogue with Residential Life about their use of a model that features something they call a curriculum in the residence halls. If marked as curriculum, these matters likely need to fall within the purview of faculty governance (i.e., go through CCASC). This development also may raise issues of equity of access if only some UWB students are eligible to participate in this curriculum.

COMPLETED:

- CCASC reviewed all submitted new and change course proposals at each of the bi-weekly meetings throughout the AY 24-25. CCASC reps collaborated with their school to support proposals, answer questions as needed, and report back information about proposals that might have needed amendments. CCASC also reviewed all change program proposals.
 - CCASC chair Kari Lerum prepared a document that identifies [best practices/expectations for Kuali submissions](#). This included a meeting with stakeholders from schools and GFO Vice Chair Tyson Marsh.
 - CCASC chair Kari Lerum met with Katie Horowitz, director of UWB Residential Life to learn about the Residential Life curriculum model. CCASC also hosted a conversation with Katie Horowitz (along with Cinnamon Hillyard, associate vice chancellor for student success, and Peter Brooks, IAS faculty member who has worked with UWB residential life). These conversations clarified that the Residential life curriculum model does not overlap with the curriculum that is under the jurisdiction of faculty/CCASC. We discussed the need for comparison data on whether students in residential halls receiving this curriculum have different outcomes (e.g. retention, completion of degree) then students who do not live in residential halls.
- 2. Work with the Schools and AOC to develop processes and best practices around submitting courses for approval considering the UWCO, University Committee on General Education (UCGE), and University Committee on Curriculum Administration (UCCA), schedules and processes for course approval.**

General Faculty Organization

- a. CCASC reps will liaison with their Schools and AOC to provide a clearer understanding of the processes and timelines that will be new this year from UWCO, UCGE, and UCCA for course approval.

IN PROGRESS: This work is in progress and will continue in the next academic year.

- 3. **Participate in FCAS meetings for tri-campus curriculum and programming input.**
 - a. CCASC chair will attend meetings and support these conversations and convey this information at the bi-weekly CCASC meetings. FCAS meets twice a month for 90 minutes throughout AY

COMPLETED: CCASC chair Kari Lerum participated in bi-weekly FCAS meetings and reported back relevant information to CCASC.

- 4. **Work with UCGE and other UWB constituents during the process of developing guidance and recommendations for Area of Inquiry curriculum initiatives.**
 - a. CCASC chair will communicate with the UW Bothell representative on this committee to ensure that these new processes are conveyed to CCASC, Schools, and AOC.

COMPLETED: Upon invitation from the CCASC chair, Ann Huppert, Chair, University Committee on General Education (UCGE), and Dan Feetham, Assoc. Chair, UCGE attended a CCASC meeting in November to provide an update and gather CCASC feedback on the Areas of Inquiry work.

IN PROGRESS: This work is in progress and will continue in the next academic year.

- 5. **Liaison with CCAL, Schools, AOC, and other units at UW Bothell to adapt anticipated revisions and implementations to E, DIV, and any other curriculum designations.**
 - a. Once the process is solidified, CCASC members will disseminate information to faculty and work with faculty and staff to understand the implications of the changes in curriculum and program development.

COMPLETED: CCASC was consulted on the E designation (this was an informational consultation without need for vote). There were no revisions to DIV or other curriculum designation during AY 24-25.

ADDITIONAL COMMENTS:

We had a great group of CCASC members who contributed to a productive year of curriculum review as well as larger conversations around curriculum and academic standards.