

Dear Sir/Madam,

I would like to let you know that I would require a loan amount of \$[amount] to manage the business and also expand the business network.

I had started dealing in [name of product] and that is [time span] years ago. Before that I was working in the position of [position] in [company name] and it had been for a period of [time span] years.

As a matter of fact, I would be significantly expanding the business and it will be happening within a short period of time.

I will be operating the business in the area of [market area] in the city of [city name] in the state of [state name] of US.

People in the area of [market area] in the city of [city name] in the state of [state name] of US. I have already repeat customers in the business and I would like to have more clients in the business and so I would like to expand the business.

I can justify with the documents to apply for the loan application. I have the necessary paperwork and other bank account details.

You can transfer the amount of \$[amount] in to my bank account and it is [bank account number]. The name of the bank is.....

I am earning an amount of \$[amount] every month and the yearly profit have been around \$[amount].

I would be requiring the loan amount of \$[amount] on an immediate basis. I have to make necessary purchases and also do related paperwork.

I would also look for a space on a lease basis.

Moreover, I would like to inform you that I had an excellent credit history.

I have never been defaulter.

You can call me anytime on [contact number] or at [email id] for further information.

Thanking You,

Yours Sincerely,

[name of person]

[date]