

Terms and Conditions

Breakfast Club

Thank you for your interest in the Breakfast Club. We hope that your children will enjoy their time with us. If, at any time, there is anything you need to know or you have any concerns please contact us straight away.

- The Breakfast Club runs from 7.30am to 8.40am, breakfast is served until 8.15am. The entrance for Breakfast club is via the School Reception. Please buzz to gain access. The Club is based in the learning lounge and school library but regularly use the hall, playground and woodland areas.
- Children may choose one option from the hot table (toast/pancakes/crumpets & spreads) **and** one option from the cold table (cereals/yoghurt). In addition they may also have fruit and apple/orange juice, milk or water as they wish. If your child has any allergies please let us know straight away and we will arrange an alternative snack.
- Children will be taken to any clubs that your child attends in the mornings. At 8.40am children are then taken to their classes.
- Breakfast Club offers a variety of indoor and outdoor (depending on the weather) games and activities. Any suitable areas of the school site are likely to be used including playgrounds, adventure playgrounds, field, woodland, learning lounge and library.
- The charge per session is £5.00.

After School Club

Thank you for your interest in the After School Club. We hope that your children will enjoy their time with us. If, at any time, there is anything you need to know or you have any concerns please contact us straight away.

- The club runs from 3.15pm to 6.00pm. Please ensure that you collect your child promptly. If, for any reason, there is the possibility that you may be late please call 07932306587. This is a direct number for the Breakfast and After School Club. If, for any reason, you are late in collecting your child (after 6.00pm) a late charge of £10 per child will be levied as two staff members will need to remain to supervise your child.
- The Clubs are based in the learning lounge and school library but regularly use the hall, playground, sports field and woodland areas.
- If any children remain uncollected after 6.15pm the Club staff will follow the School's policy on 'uncollected children' – see the School's 'Collection Policy'.
- Children will be collected, by the After School Club staff, from the EYFS and Year 1 & 2 classrooms and taken to the Club. Other year groups make their own way to the learning lounge where staff will be there to greet them.
- Children can also be collected from clubs run on the school site. Just let us know which clubs your child attends.
- After School Club offers a variety of indoor and outdoor (depending on the weather) games and activities including arts & crafts. Any suitable areas of the school site are likely to be used including playgrounds, adventure playgrounds, field, woodland, learning lounge and library.
- Sessions will be chargeable as follows:

Short session 3.15pm – 4.15pm: £4.50

Medium session 3.15pm - 5.15pm: £9.00

Long session 3.15pm - 6.00pm: £12.00.

If Attending a club: 4.15pm – 5.15pm: £4.50

4.15pm – 6.00pm £9.00

- Sessions can be booked by contacting Sue Baxter by telephone on 07932306587 or by emailing sbaxter@hockleyprimary.org
- If you are late collecting your child from a short or medium session then the session will be logged in the next price category.
- Sessions should be paid for using Parentpay- the school's online payment system.
- We accept vouchers from Childcare voucher schemes. Please speak to Mrs. Read if you need a scheme reference number.
- If you need to cancel a session that you have booked please contact Sue Baxter.
- Snacks and fruit will be offered as well as milk or water. If your child has any allergies please let us know straight away and we will arrange an alternative snack.
- The Manager of the After School Club is Mrs. Baxter and she will work in the Club each day. Any queries should be addressed to her in the first instance.
- The policies of the After School Club are the same as the policies of the School and most of the School policies can be found on our school website www.hockleyprimary.org
- Collection from the After School Club is via School Reception - Please buzz for access.