

Request to Attend GXC Live 2026

Dear [Manager's Name],

I am requesting approval to attend the Global Exchange Conference (GXC Live), taking place December 6–9, 2026, at the MGM Grand in Las Vegas.

GXC Live is a not-for-profit, CE-accredited event designed to meet the needs of the full care continuum, from business development and executive leadership to outreach, clinical, medical, support staff, and wellness coaches. Unlike traditional conferences, GXC brings these disciplines together in one setting, providing practical training and transferable resources that benefit both individuals and entire teams.

Why this matters for our organization:

- **Cross-disciplinary impact:** Programming is designed for executives, clinicians, and support staff alike, creating shared learning that strengthens service delivery and organizational alignment.
- **Practical ROI:** Teams that attend together return with new strategies, tools, and practices that are fully transferable across departments.
- **Professional development:** CE-accredited sessions provide measurable advancement for licensed staff while non-clinical roles gain access to applied training and outreach strategies.
- **Networking & innovation:** Exposure to 200+ exhibitors, global leaders, and decision-makers accelerates opportunities for growth, partnerships, and innovation.

Included with registration:

- Access to all keynote sessions, panels, and workshops
- 90-day on-demand access to recorded sessions
- CE credits through TPN.health
- Leadership Activation and Expo

Estimated costs:

- Registration: [see website]
- Hotel: Partner rates starting at \$218, including resort fee.
- Travel: [insert cost]

Most importantly, I'll return with new ideas and strategies to strengthen our impact in the community and help connect more individuals to care.

I see this as a valuable opportunity for both my professional growth and our organization's continued success. Thank you for considering this request.

Best regards,

[Your Name]